



**Risk Management Division
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

ALLEN ISHIDA
District One
PETE VANDER POEL
District Two
PHILLIP A. COX
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: July 26, 2016

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Robyn Henry, Risk Manager PHONE: 559-623-0290

SUBJECT: Closure of County Agencies

REQUEST(S):

That the Board of Supervisors:

Authorize the closure of County Agencies within the Tulare County Superior Courthouse on August 18, 2016 from noon to 4:00 p.m.

SUMMARY:

The County in collaboration with the Tulare County Sheriff's Department and the Tulare County Superior Courts will conduct a safety training exercise on August 18, 2016 from noon to 4 p.m. which will require closing the courthouse to the public during that time. Affected County agencies are aware of the closure and training and have made appropriate arrangements. Attached to this item is the notice to the Administrative Director of the Courts of the closure of Tulare County Superior Court from noon to 4:00 p.m.

Closure of County offices is permissible pursuant to Government Code section 24260 which states "In all counties county officers shall keep their offices open for the transaction of business during such hours and on such days as are fixed by the board of supervisors by ordinance or resolution".

FISCAL IMPACT/FINANCING:

The emergency exercise is being coordinated by the Risk Management Division, Tulare County Sheriff's Department and Tulare County Superior Court Management personnel. The labor cost associated with this event is planned for and budgeted.

SUBJECT: Closure of County Agencies

DATE: July 26, 2016

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

This request is consistent with the strategic initiative of Safety and Security.

ADMINISTRATIVE SIGN-OFF:

Robyn Henry, Risk Manager
Risk Management Division of County Counsel

Cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s) Notice of Temporary Closure of Tulare County Superior Court

RHH/RISK-BOS 2016/7/9/2016 933644

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF CLOSURE
OF COUNTY AGENCIES**

)
) **Resolution No.** _____
) **Agreement No.** _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

Authorized the closure of County Agencies within the Tulare County Superior
Courthouse on August 18, 2016 from noon to 4:00 p.m.



Superior Court of the State of California

LaRayne Cleek
Interim Court Executive
Officer/Jury Commissioner

COUNTY OF TULARE
ADMINISTRATION
221 S. Mooney Blvd., Room 303
Visalia, California 93291
Telephone: (559) 730-5000
Facsimile: (559) 737-4290

Michelle S. Martinez
Assistant Court Executive Officer

July 8, 2016

Martin Hoshino
Administrative Director of the Courts
Judicial Council of California
455 Golden Gate Avenue
San Francisco, CA 94102-3688

Re: Notice of Temporary Court Closure

Dear Mr. Hoshino:

The Tulare County Superior Court is planning a combined agency Active Shooter Training Drill on August 18, 2016. The drill is in collaboration with the County of Tulare, Tulare County Sheriff's Department, Judicial Council Security Operations Unit and other local emergency response agencies. The purpose of this email is to notify your office of the intended closure of the Visalia Division of the Tulare County Superior Court from 12:00 p.m. until 4:00 p.m. on August 18th.

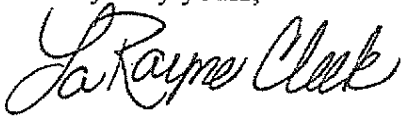
In anticipation of the closure, the court has posted public notices and will continue to do so until the date of the drill. Additionally, the court has made alternative arrangements for services at an off-site location and has made a drop box available as required pursuant to California Rules of Court, rule 2.210. While we do expect some inconvenience to the public, we have made every effort to minimize said inconvenience. We believe this drill will be a valuable, true to life experience for court/county staff and first responders.

July 8, 2016

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Tulare County is excited about the opportunity to collaborate with local government and justice partners to participate in such an event. If you should have any questions about the drill, please do not hesitate to contact me.

Very truly yours,



LaRayne Cleek
Interim Court Executive Officer

LC/daj

cc: Jody Patel
Peter Allen
Ed Ellestad