



**Sheriff's Office  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

ALLEN ISHIDA  
District One

PETE VANDER POEL  
District Two

PHILLIP A. COX  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** January 24, 2017 REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Ed Lardner    PHONE: 636-4704				

**SUBJECT:** California State Parks Division of Boating and Waterways FY 2017/18 Application for Financial Aid.

**REQUEST(S):**

That the Board of Supervisors:

1. Authorize the Tulare County Sheriff's Office to participate in the California State Parks Division of Boating and Waterways Financial Aid Program for the 2017/2018 fiscal year.
2. Ratify the Chairman's signature on the FY 2017/18 Application for Financial Aid.
3. Authorize the Chairman or their designated representative, the Tulare County Sheriff, to sign each reimbursement claim.
4. Authorize the County Auditor to certify the amount or prior year vessel taxes received by the County.

**SUMMARY:**

The California State Parks Division of Boating and Waterways Financial Aid Program application process provides an avenue for the Sheriff's Office to apply for partial reimbursement related to costs associated with Patrol Boat Unit services to local waterways. In Tulare County, these waterways include Lakes Success and Kaweah, along with seasonal coverage of portions of the County's river system. The state subsidy defrays a portion of each county's costs to provide these marine patrol services.

**SUBJECT:** California State Parks Division of Boating and Waterways FY 2017/18  
Application for Financial Aid.

**DATE:** January 24, 2017

Participation in this Financial Aid Program must be approved by the Board of Supervisors prior to consideration for financial aid from the California State Parks Department of Boating and Waterways. Today, the Sheriff's Office requests that your Board approve an application for this subsidy to Tulare County for Fiscal Year 2017 - 2018 (July 1, 2017, through June 30, 2018).

**FISCAL IMPACT/FINANCING:**

The Patrol Boat Unit's operational expenses will come from the operational budget of the County department running the unit during FY 2016-17. The projected state subsidy to operate the County's patrol boat unit is \$256,000 during FY 2016-17.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The Safety and Security Initiative is one of four initiatives in the Tulare County Strategic Plan. The main focus of Lake Patrol is to provide Safety, Education and Enforcement for the public utilizing the County's waterways. The Patrol Boat Unit is in line with this initiative, and the subsidy assists with operational costs of the unit.

**ADMINISTRATIVE SIGN-OFF:**

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Mike Boudreaux  
Sheriff-Coroner

cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s) Application for Financial Aid

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF CALIFORNIA STATE )  
PARKS DIVISION OF BOATING AND ) Resolution No. \_\_\_\_\_  
WATERWAYS FY 2017/18 APPLICATION ) Agreement No. \_\_\_\_\_  
FOR FINANCIAL AID )**

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Authorized the Tulare County Sheriff's Office to participate in the California State Parks Division of Boating and Waterways Financial Aid Program for the 2017/2018 fiscal year.
2. Ratified the Chairman's signature on the FY 2017/18 Application for Financial Aid.
3. Authorized the Chairman or their designated representative, the Tulare County Sheriff, to sign each reimbursement claim.
4. Authorized the County Auditor to certify the amount or prior year vessel taxes received by the County.



## Application for Financial Aid -- 801 Fiscal Year 2017-2018

Agency County of Tulare Sheriff

County Tulare

Address 2404 West Burrel Ave., Visalia, CA 93291

**General Description of Boating Safety and Enforcement Programs:**

*(Give a comprehensive description of all programs in the County. If more space is needed, please attach a separate sheet).*

FY 17/18 Boating Safety & Enforcement Aid Program

Tulare County Sheriff's Department Boating Safety Enforcement Unit Operational Structure

SEE NARRATIVE ATTACHMENT

Waterways to be Patrolled						Estimated Density by Quarter <sup>a/</sup>			
Lakes, Open Ocean	Area in Square Miles	Primary Usage <sup>b/</sup>	Type(s) of Patrols <sup>d/</sup>	FT or PT <sup>d/</sup>	1st	2nd	3rd	4th	
1. Kaweah Lake	3	B	C	FT	30	30	57	55	
2. Success Lake	4	B	C	FT	23	35	50	52	
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									
11.									
12.									
13.									
14.									
Rivers	Length in Miles	Primary Usage <sup>b/</sup>	Type(s) of Patrols <sup>d/</sup>	FT or PT <sup>d/</sup>	1st	2nd	3rd	4th	
1. Kings River	6.2	B	C	PT	75	NA	NA	75	
2. Kern River	18	A	C	PT	Commercial & Recreational Rafting, Kayaking, etc.				
3. Kaweah River	9	A	C	PT	Commercial & Recreational Rafting, Kayaking, etc.				
4.									
5.									
6.									
7.									
8.									
9.									
10.									

a/ Enter the highest number of boats on the waterway at any one time on any one day in each quarter, excluding holidays and holiday weekends.

b/ A = Fishing; B = Combined recreational boating activities (fishing, water skiing, pleasure boating, etc.)

c/ On-water, foot, truck/vehicle, and/or air

d/ FT = Full-time, PT = Part-time. If less than full-time, specify patrol schedule on a separate sheet



## Application for Financial Aid -- \$01 Fiscal Year 2017-2018

Agency: County of Tulare Sheriff County: Tulare

Address 2404 West Burnett Ave., Visalia, CA 93291

### General Description of Boating Safety and Enforcement Programs:

*(Please incorporate descriptions of all programs in this category. If more space is needed, please attach a separate sheet.)*

#### Program Narrative:

CV 16017 Boating Safety & Enforcement Aid Program  
Tulare County Sheriff's Office Boating Safety Enforcement Unit / Program of Operation

The Tulare County Sheriff's Office (TCSO) Boating Safety Enforcement Unit (BSEU) will operate as the primary Law Enforcement element responsible to enforce all related Harbor and Navigation Codes, Penal Codes, Vehicle Codes and County Ordinances. The BSEU will also investigate all boating accidents or water-related incidents occurring on Lake Success and Lake Kaweah, or in the vicinity of the lakes, along with the Kings, Kern and Kaweah Rivers. In addition, the unit will arrest any vessel operator found to be Boating Under the Influence.

BSEU will operate a single vessel on each lake and the Kings River which will be manned by a minimum crew of two Deputies, Kinetics. The BSEU crews of each lake will be directly supervised by one Sergeant. Both lakes will operate a 12-hour shift, seven days a week during the peak months of May thru October and 8-hour shifts during off peak months. The Kings River crews will operate on a combatch between Mid May and Mid September, depending on water flow. The Kings River Patrol operates 8-hour shifts, seven days per week, (Friday, Saturday, and Sunday) that cover the peak weekly lake by the public. BSEU crews will also cover any and all special events outside the regular three-day weekend on an as needed basis.

BSEU crews will respond and render aid (within the scope of their training and available equipment) to any boating accident, drowning or other major incident on the lake or within the lake vicinity. BSEU will conduct an investigation and submit all required reports to involved agencies that include: Cal Boating, Army Corps of Engineers and the District Attorney's Office.

During normal daily operations, the BSEU crews will conduct vessel and equipment safety inspections at the boat ramp prior to launch or while on the water during vessel trips. The crew will focus on ensuring the public understands safe vessel operation and maintaining proper safety equipment. Deputies will receive the option to issue a verbal warning or the issuance of citations. The BSEU crews will also participate in and provide State Boating demonstrations at public events. Those most notably include BSEU's participation in the Tulare County Fair and a Public Lands Day sponsored by the Army Corps of Engineers at both Lake Kaweah and Lake Success.

The above listed functions were derived from Cal Boating Law, Enforcement Training programs and the 20 plus years of the Sheriff's Office boating enforcement experience on the reservoirs of Kings River within Tulare County. The BSEU patrols Lakes Kaweah and Success on a year-round basis. Patrols the Kern, Kaweah and Kings rivers are done on a seasonal basis. The Kings River Patrol Schedule is dependent on water flow. As a result, the unit is patrolled April through September when an affected by decreased water flow. The river is used for fishing, water skiing, pleasure boating, and other recreational activities. The typical annual patrol schedule includes two-deputies for 8-hour shifts, Friday through Sunday.

The Kern River is primarily used for commercial and recreational fishing, white-water rafting, and kayaking. The river cannot accommodate motorized vessels. The Kern River is patrolled by Resident Deputies eight hours per day seven days a week when conditions permit. The patrols are conducted on foot and in vehicles. The months of April through September are considered peak months when river patrolling and three-specific calls for service are the primary duty of two stationed Resident Deputies.

The Kaweah River is primarily used for commercial and recreational fishing, white-water rafting, and kayaking. The river cannot accommodate motorized vessels. The months of June through September are considered peak months when river patrolling and three-specific calls for service are the primary duty of one stationed Resident Deputy.



**Boating Safety and Enforcement Aid Program  
Proposed Program Costs -- 801.1  
Fiscal Year 2017-2018**

Agency County of Tulare Sheriff  
Address 2404 West Burrel Ave., Visalia, CA 93291 County Tulare

**Proposed Program Costs**

1. Personnel (Form 801.2)	\$951,607.28
2. Operations, Maintenance and Equipment (Form 801.3) <sup>a</sup>	\$229,585.51
3. Total direct BS&E proposed program cost (2+3)	\$1,181,192.79
4. Administrative costs <sup>b</sup>	None
5. Total BS&E proposed program costs (3+4)	\$1,181,192.79
6. Less: Boat Taxes (Form 801.4)	\$49,470.29
7. Total Net Proposed Program Cost (5-6)	\$1,131,722.50

a\* New applicant agencies should use 30% of personnel costs to estimate operations, maintenance and equipment costs in lieu of Form 801.3  
b\* Administrative costs cannot exceed five percent of direct BS&E proposed program cost (line 3).

County Authorized Representative:

Mike Emis  
SIGNATURE

12-23-16  
DATE

Mike Emis  
TYPED NAME

(559) 636-5000  
TELEPHONE



**Boating Safety and Enforcement Aid Program  
Proposed Personnel Costs -- 801.2  
Fiscal Year 2017-2018**

Agency County of Tulare Sheriff County Tulare

**Proposed Personnel Costs**

**Employee Compensation**

	Title	Grade	No. Hours or Months	Pay per Hour or Month	Total Compensation
1.	1 Sergeant (100%) - Lakes & River w/ benefits	5	2,080	\$69.16	\$143,852.80
2.	1 Deputy II peak - Lake Kaweah w/benefits	5	2,268	\$55.43	\$125,715.24
3.	1 Deputy II peak - Lake Kaweah w/benefits	5	2,268	\$55.43	\$125,715.24
4.	1 Deputy II off-peak - Lake Kaweah w/ benefits	5	1,000	\$55.43	\$55,430.00
5.	1 Deputy II off-peak - Lake Kaweah w/ benefits	5	1,000	\$55.43	\$55,430.00
6.	1 Deputy II peak - Lake Success w/benefits	5	2,268	\$55.43	\$125,715.24
7.	1 Deputy II peak - Lake Success w/benefits	5	2,268	\$55.43	\$125,715.24
8.	1 Deputy II off-peak - Lake Success w/benefits	5	1,000	\$55.43	\$55,430.00
9.	1 Deputy II off-peak - Lake Success w/ benefits	5	1,000	\$55.43	\$55,430.00
10.	1 Deputy II - Lakes Overtime (benefits not inc)	5	208.5	\$47.99	\$10,005.92
11.					
12.	1 Deputy II Seasonal - River	5	660	\$55.43	\$36,583.80
13.	1 Deputy II Seasonal - River	5	660	\$55.43	\$36,583.80
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.	<b>Total</b>		<b>16,680.5</b>		<b>\$951,607.28</b>

22. Average Customary Fringe Benefit Percent

23. Total Proposed Personnel Costs

\$951,607.28



## Boating Safety and Enforcement Aid Program

### Proposed Operations, Maintenance and Equipment Costs -- 801.3

**Fiscal Year**                      **2017-2018**

	Agency County of Tulare Sheriff	County	Tulare	
<i>Patrol Vessels:</i>	Fuel \$30,000.00 + Repair \$20,000.00 + Storage		\$3,000.00	= \$ 53,000
<i>Vehicles:</i>	Miles 34,410	Mileage Allowance	0.5350	= 18,409
 LIST OTHER O&M AND EQUIPMENT				
1.	Radio Communications		\$	6,900.00
2.	Special Department Expense		\$	15,000.00
3.	Vessel & Operator Safety Equipment - 6 Boats - see 801.3 (2)		\$	15,740.00
4.	Training		\$	30,000.00
5.	Transportation & Travel		\$	1,000.00
6.	Workers Compensation - 8 Deputies, 1 Sergeant		\$	47,142.00
7.	Motor Pool		\$	20,000.00
8.	Cell Phones		\$	2,238.00
9.	Vessel Refurbishment Project - see 801.3 (2)		\$	20,156.16
10.			\$	
11.			\$	
12.			\$	
13.			\$	
14.			\$	
15.			\$	
16.			\$	
17.			\$	
18.			\$	
19.			\$	
20.			\$	
21.			\$	
22.			\$	
23.			\$	
24.			\$	
25.			\$	
		<b>Total</b>	\$	<b>229,585.51</b>





**Desired Equipment (Detail for Line 3 & 9 Form 801.3)**

	Vendor	Item	Qty	Per Unit	Total
1	Leisurepro	8 SCUBA Tanks (2 per boat)	8	255.00	2,040.00
2	Leisurepro	4 Tank Racks	4	100.00	400.00
3	Motorola	VHF Radios	1	3,800.00	3,800.00
4	Motorola	VHF Radios	1	3,800.00	3,800.00
5	TBD	Uniforms		1,000.00	1,000.00
6	Toughbooks	Laptop MDC's	2	2,000.00	4,000.00
7	WestMarine	YETI Tundra 45	2	350.00	700.00
				Total	15,740.00

**VESSEL REFURBISHMENT PROJECT**

Eren's	Repair/refurbishment of upholstery for S1 and R2	2	\$ 300.00	\$ 600.00	
County Woodridge	Speakers/amen- \$50.00	1	\$ 50.00	\$ 50.00	
County Woodridge	Blue Lights- \$400.00	1	\$ 400.00	\$ 400.00	
TBD	Locking Storage Cabinets for S1 & K1 (1 cabinet for each vess	2	\$ 400.00	\$ 800.00	
Tom's E	Interior deck and exterior painting of S1	1	\$ 8,438.08	\$ 8,438.08	
Tom's E	Interior deck and exterior painting of K1	1	\$ 8,438.08	\$ 8,438.08	
Hans B	Bimini Top for Woodridge	1	\$ 600.00	\$ 600.00	
Hans B	Engine Cover for Woodridge Outboard	1	\$ 800.00	\$ 800.00	
				Total	\$20,156.00



## Documentation of Estimated Boat Tax Revenues -- 801.4 Fiscal Year 2017-2018

Agency      County of Tulare  
County      Tulare

Total estimated costs are offset by the estimated prior year vessel taxes received by the county to determine the maximum amount of financial aid you are eligible for. Vessel taxes received by the county represent 100% of the amount received by the county from the share of personal property taxes on vessels allocated to the County General Fund for boating safety and enforcement activities. Report on line 1 the estimated amount of prior year vessel taxes you anticipate you will receive.

1. Estimated boat tax revenues from prior fiscal year      \$ 49,470.29

### C e r t i f i c a t i o n

I attest that I am a duly authorized representative of the auditor's office of  
Tulare county/city;  
and that this calculation results in the best estimate of boat tax revenues  
for the fiscal year noted.

  
SIGNATURE

December 15, 2016  
DATE

Rita A Woodard, Auditor/Controller-Treasurer/T  
TYPED NAME AND TITLE

(559) 636-5280  
TELEPHONE