



**COUNTY ADMINISTRATIVE  
OFFICE  
GENERAL SERVICES  
FLEET SERVICES  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** April 18, 2017

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Richard Lamb    PHONE: (559) 636-4070

**SUBJECT:** Agreement with Banks and Company

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with W. Banks Moore, Inc. DBA Banks & Co., doing business as Banks and Company, to provide emergency service and repair of fueling station equipment for Fleet Services in the amount of \$5,000.00, retroactive to July 22, 2016 through June 30, 2017. This agreement is retroactive due to urgent need for services.
2. Find that the Board had the authority to enter into the proposed agreement as of July 22, 2016, and that it was in the County's best interest to enter in the agreement on that date.
3. Authorize the Chairman to sign the agreement subject to review and approval as to form by County Counsel.

**SUMMARY:**

Banks and Company is a contracted vendor with the County of Tulare which provides service and repair of fueling station equipment. On July 22, 2016, the vendor was called to Tulare County Fleet Services located at 221 South Mooney Blvd, for emergency service to faulty pumps, without which the County fuel site would have been inoperable.

The vendor diagnosed and replaced the enhanced vapor recovery controller, vapor motor and pump motor; all of which are vital in reducing gasoline vapor emissions at gasoline dispensing facilities. Vapor recovery systems collect gasoline vapors that would otherwise escape into the air during bulk fuel delivery or fuel storage

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and vehicle refueling.

Although Banks and Company is a contracted vendor with the County, the invoice for services provided exceeded the \$1,000 prevailing wage threshold on public works projects set forth by the California Department of Industrial Relations (DIR). In accordance with CA Labor Code §1771, 1771.1 and 1725.5, public works projects, including maintenance work, over \$1,000 must be registered with the DIR.

Due to the urgent nature of this project, DIR registration did not occur prior to the completion of work or within the stipulated five (5) days after completion.

The invoice was received after the DIR registration allotted time frame. It is requested that the board enter into a retroactive contract with Banks and Company in order to pay the vendor for services rendered.

**FISCAL IMPACT/FINANCING:**

Fleet Fiscal Year 2016/17 budget line 070-070-7200-7021 has sufficient funds to cover the cost of the invoice.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

This item is aligned with the County's Strategic Business Plan Safety and Security Initiative. The approval of payment for emergency fueling station services promotes County dedication to the public and workplace safety.

**ADMINISTRATIVE SIGN-OFF:**

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Richard Lamb  
Fleet Services Manager

cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s)

