



**COUNTY ADMINISTRATIVE  
OFFICE  
GENERAL SERVICES  
FLEET SERVICES  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** June 20, 2017

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Richard Lamb    PHONE: (559)636-4072

**SUBJECT:** Request for Authorization to Pay Fleet Services Past Due Invoice for Fiscal Year 2015/16

**REQUEST(S):**  
That the Board of Supervisors:  
1. Approve payment in the amount of \$116.12 to LEHR for a past due invoice from Fiscal Year 2016/17.

**SUMMARY:**  
Purchase Order No. 1608700937 with LEHR was used to order parts to upgrade the van utilized by the Sheriff's Department to transport passengers. The parts required were two brackets and two platforms, and were ordered and installed by Fleet Services personnel. The upgrades allow passengers the ability to safely board the transport van. The brackets flip down and lower the platform which serves as a step to the passengers.

There was only \$25.00 remaining on the purchase order which was liquidated at the end of the Fiscal Year. Additionally, invoice No 01-125796 dated June 30, 2016 was received on November 18, 2016, well after the close of the 2015/16 Fiscal Year. It is requested that the Board authorize payment in the 2016/17 Fiscal Year for parts ordered in the amount of \$116.12 to LEHR.

**FISCAL IMPACT/FINANCING:**  
Fleet Services Fiscal Year 2016/17 budget line 070-070-7200-00-7100 has sufficient funds to cover the cost of the past due invoice.

**SUBJECT:** Request for Authorization to Pay Fleet Services Past Due Invoice for

**DATE:** Fiscal Year 2015/16

June 20, 2017

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's Strategic Business Plan includes the Safety and Security initiative to provide for the safety and security of the public. The approval of the item aligns with the initiative by providing improved transportation for serving the public.

**ADMINISTRATIVE SIGN-OFF:**

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Richard Lamb  
Fleet Services Manager

cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s) LEHR Invoice No. 01-125796

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF REQUEST FOR )  
AUTHORIZATION TO PAY FLEET ) Resolution No. \_\_\_\_\_  
SERVICES PAST DUE INVOICE FOR ) Agreement No. \_\_\_\_\_  
FISCAL YEAR 2015/16 )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved payment in the amount of \$116.12 to LEHR for invoice from Fiscal Year 2015/16.



Delivered as Promised

4707 Northgate Blvd.  
Sacramento, CA. 95834  
Parts Dept. 916-646-6626  
Service Dept 916-646-6636  
Fax 916-646-6656

\* I N V O I C E \*  
R E P R I N T  
Inv # 01 125796  
P/O # JERRY L.

Page 1  
Ord# 54940

Br Acct  
00 67145

\* \* C H A R G E \* \*  
NET 30 DAYS

DROP SHIP FROM VENDOR

TN MA

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TULARE COUNTY MOTOR POOL  
221 SOUTH MOONEY BLVD  
VISALIA CA 93291  
USA

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TULARE COUNTY MOTOR POOL  
VISALIA MOTOR POOL SHOP  
14097 AVE 256  
VISALIA CA 93292

6/30/2016

8:32:23

Part Number	Order	Ship	B/O	Description	Unit	Net TE	Value
HS ST01022C1F1	2	2		STEP BRACKET	33.60	26.88	53.76
HS ST01032C1F1	2	2		PASS STEP BRACK	33.60	26.88	53.76

RECEIVED  
TULARE COUNTY  
NOV 18 2016

GENERAL SERVICES

SC #: 1708700937  
WO #: \_\_\_\_\_ VEH #: \_\_\_\_\_  
Sign: [Signature]  
Date: 11-18-16

Tax Rate 8.00

4	107.52					8.60
TOTAL UNITS	PART TOTAL	CORE TOTAL	FREIGHT	HANDLING	OTHER	TAX

WWW.LEHRAUTO.COM SALES@LEHRAUTO.COM

RCVD. BY: \_\_\_\_\_ PAY THIS AMOUNT \$ 116.12