



**COUNTY ADMINISTRATIVE OFFICE  
GENERAL SERVICES  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** June 27, 2017

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: John Hess      PHONE: (559) 626-5005				

**SUBJECT:** Award the contract for Security Guard Services to Allied Universal Security Services

**REQUEST(S):**  
That the Board of Supervisors:

1. Award the contract for security guard services to Universal Protection Service, LP doing business as Allied Universal Security Services, the lowest responsible and responsive bidder in the amount of \$1,270,941.36.
2. Authorize the Chairman to sign the security guard agreement upon receipt of certificates of insurance, license verification, and contract subject to review and approval as to form by County Counsel.

**SUMMARY:**  
Tulare County Department of Child Support Services, Tulare County Health and Human Services Agency (HHSA), and the Tulare County Library, have been using security guard services to provide security coverage at multiple locations throughout Tulare County.

The contract is currently managed by HHSA and is set to expire June 30, 2017. Services under the proposed agreement will be managed by General Services and provide for a period of one (1), year effective July 1, 2017, with two (2), one (1) year options for renewal. It is the goal of General Services to maintain internal services contracts to create a centralized point of contact including the resolution of disputes, follow up on inquiries, inspections, and special circumstances that may present themselves. Creating and maintaining a security agreement is a gradual increase in the existing General Services workload but not a systematic overhaul as General services maintains multiple professional service agreements.

**SUBJECT:** Award the contract for Security Guard Services

**DATE:** June 27, 2017

On May 18, 2017, General Services, with the help of the Purchasing Department, requested written proposals be submitted from companies that provide security guard services in our area. Vendor questions were received May 30, 2017 with a deadline for proposals of June 8, 2017. From the eight vendor proposals submitted, Allied Universal Security Services had the highest overall score. The scores were based upon the Best Value, a combination of qualifications, experience, and price. A summary of scores for all eight vendors is included in Attachment A. Allied Universal Security Services was determined to have the experience and qualifications to meet service expectations, maintain high standards for employees, and respond to the needs of the County.

**FISCAL IMPACT/FINANCING:**

There are no net County costs to the General Fund. Security guard services are paid for by the individual departments based upon their requirements for service.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's Strategic Business plan includes the Safety and Security Initiative that provides for the safety and security of the public. These services will help to provide facilities where the general public and staff are enabled to conduct business in a safe and secure environment.

**ADMINISTRATIVE SIGN-OFF:**

\_\_\_\_\_  
John Hess  
Deputy County Administrative Officer

cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s): Proposal Scores

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF AWARD THE** )  
**CONTRACT FOR SECURITY GUARD** ) **Resolution No.** \_\_\_\_\_  
**SERVICES TO ALLIED UNIVERSAL** ) **Agreement No.** \_\_\_\_\_  
**SECURITY SERVICES** )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Awarded the contract for security guard services to Universal Protection Service, LP doing business as Allied Universal Security Services, the lowest responsible and responsive bidder in the amount of \$1,270,941.36.
2. Authorized the Chairman to sign the security guard agreement upon receipt of certificates of insurance, license verification, and contract subject to review and approval as to form by County Counsel.

# ATTACHMENT A

SECURITY GUARD SERVICES SCORING RESULTS (OVERALL VALUE 100\*5 = 500)

VENDOR NAME (5 ratings)	SIGNATURE PAGE (CHECK YES OR NO)	QUALIFICATIONS/ EXPERIENCE		DEPARTMENT EXHIBIT A (CHECK YES OR NO)	INSURANCE (PASS/FAIL)	VENDOR REFERENCE		PRICE PROPOSAL MAX POINTS 50	TOTAL POINTS	TOP 3 VENDORS
		MAX	POINTS 40			MAX POINTS 10	MAX POINTS 50			
VANGUARD	YES	80		YES	PASS	39		135	254	
AAA SECURITY	YES	22		YES	FAIL	38		147	207	
<b>ALLIED BARTON</b>	<b>YES</b>	<b>180</b>		<b>YES</b>	<b>PASS</b>	<b>46</b>		<b>221</b>	<b>447</b>	<b>1</b>
NATIONAL SECURITY	YES	125		YES	PASS	40		170	335	
POWER SECURITY GROUP	YES	162		YES	FAIL EXPIRED	46		193	401	3
FIRST SECURITY SERVICES	YES	169		YES	PASS	49		200	418	2
FUENTES SECURITY SERVICES	YES	135		YES	PASS (NO AUTO)	41		213	389	
AMERICAN GUARD SERVICES	YES	154		YES	FAIL	44		194	392	

\* departments conducting proposal review: HNSA, DCSS, General Services