



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: June 27, 2017

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Rob Stewart PHONE: 559-624-8000

SUBJECT: Approve budget adjustments for disaster related expenses in Fiscal Year 2016/17

REQUEST(S):
That the Board of Supervisors:

Approve the budget adjustments for the Disaster Management accounting unit per the attached AUD308 (4/5ths vote required).

SUMMARY:
The Disaster Management accounting unit within the County Administrative Office’s Miscellaneous Administration budget is utilized to house disaster related expenses and revenues. In Fiscal Year 2016/2017, the Disaster Management unit budgeted \$980,004 for drought response activities. It is anticipated that the drought response special department expenses will exceed the object line appropriation by \$195,457. There is sufficient appropriation within the unit to cover the expenses and a budget adjustment is needed to reappropriate the funds.

In addition, two other disaster related matters must be taken into account. First, the Cedar Fire will result in net costs of \$1,682. Second, the Winter Storm 2010 audit findings requires a repayment of \$58,693, which will result in additional net costs. The budgeted amount in the Disaster Management unit is not sufficient, and a budget adjustment is necessary for a total of \$60,375.

A detailed description of each matter is addressed below.

The County experienced the Cedar Fire during August and September 2016 and

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has identified \$147,579 of expenses that were not reimbursed under the California Fire Assistance Agreement. These expenses currently reside within those departments incurring costs including: Auditor-Controller, County Administrative Office, Fire, Health & Human Services Agency, Information & Communications Technology, Purchasing, Resource Management Agency, Board of Supervisors, and District Attorney. Of the total \$147,579, expenses of \$91,318 that are ineligible for reimbursement have been incurred within the County departments and can be supported within their current budget targets. \$56,262 of expenses were eligible for claiming to the Fire Management Assistance Grant, and revenues of \$42,196 are anticipated to offset expenses, leaving \$12,896 as required County match. The departments are able to cover most of the total matching expenses within their allocations. The Purchasing Department does not have the necessary funds to cover its matching portion and will require a budget adjustment of \$1,682 to balance its department budget.

Additionally, in late December 2016, the County received a Final Inspection Report and supporting documentation from the Governor's Office of Emergency Services regarding the California Statewide December 2010 Winter Storms disaster, indicating that the County had received overpayments for this disaster. In May 2016, a reconciliation of Federal Emergency Management Agency Public Assistance and California Disaster Assistance Act funding components for this disaster indicated that the County would be receiving an invoice in the amount of \$58,693. An invoice in this amount was received on May 31, 2017, and is due upon receipt. As this is a repayment from a prior year, the full expense of \$58,693 represents additional costs to the current budget.

The total increase needed is \$60,375, and a transfer is requested from the County Administrative Office 012-1010 budget unit to increase the appropriation in the Disaster Management budget unit to accommodate the Cedar Fire and 2010 Winter Storms repayment totals.

FISCAL IMPACT/FINANCING:

The attached budget adjustment increases the expense appropriation of the Disaster Management accounting unit by \$60,375 (\$1,682 from the Cedar Fire and \$58,693 from the 2010 Winter Storms). The expense appropriation will be transferred from the County Administrative Office 012-1010 budget unit, and there is no Net County Cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Safety and Security element, with an initiative to plan and provide coordinated emergency preparedness, response, recovery and mitigation capabilities for both natural and man-made disasters. This action supports recovery efforts by providing strong fiscal oversight and management of the County's disaster-related finances.

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Year 2016/17

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ADMINISTRATIVE SIGN-OFF:

Robert C. Stewart
Interim Director of Fiscal Operations

cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s) 1. AUD 308
2. California Office of Emergency Services Cover Letter and Invoice

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE BUDGET)
ADJUSTMENTS FOR DISASTER) Resolution No. _____
RELATED)
EXPENSES IN FISCAL YEAR 2016/17) Agreement No. _____
)**

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

Approved the budget adjustments for the Disaster Management accounting unit per the attached AUD308 (4/5ths vote required).

AUD-308 - Budget Adjustment Form

12:49 PM

06/21/17		12/17	2017
Date	Document ID Number	Accounting Period	Budget Fiscal Year
Health & Human Services		Rob Stewart	624-8000
Agency Name		Contact Person	Phone
			Extension

Action** A,C,D	Fund	Dept	Appr #				LEVEL 1 Finish Here	Current Amount	Revised Amount	Inc / Dec Amt
C	001	012	012SSUP					8,359,493	8,553,268	193,775
C	001	012	012INTRA					15,925,715	15,731,940	(193,775)
										-
										-
										-
										-
										-
										-
										-
Appropriations Total							<i>Need Not Equal Zero</i>	24,285,208	24,285,208	-

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
C	001	012	012SSUP	2100	7066			728,000	982,150	254,150
A	001	012	012INTRA	2100	9100				1,682	1,682
C	001	012	012INTRA	2100	9510			250,000	54,543	(195,457)
C	001	012	012SSUP	1010	7066			5,702,220	5,641,845	(60,375)
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
Line Total							<i>Must Equal Zero</i>	\$ 6,680,220	\$ 6,680,220	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

The purpose of this adjustment is to reallocate the budget for FY 16/17 to include expenses for Cedar Fire (\$1,682) and the State repayment amount from the 10/11 Winter Storm disaster claim (\$58,693). This budget adjustment will also modify the current budget to allow for FY 16/17 drought expenses to be posted to the correct object line.

_____ Affected Dept Head Signature
 _____ Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

**** Action Codes: A=Add, C=Change, D=Deactivate**
 * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs
 * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
 * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa



May 16, 2017

Andrew Lockman
Emergency Services Manager
Tulare County
5957 South Mooney Boulevard
Visalia, CA 93277

Subject: Debt Recovery for CDAA DR-1952 Cal OES ID # 107-00000

Dear Mr. Lockman:

The California Governor's Office of Emergency Services (Cal OES) has reviewed your CDAA account for this disaster. As a result of a de-obligation for these projects applications, funds in the amount of ~~883,663.00~~ are due. Our research shows funds are available in your federal account for FEMA DR-1952 in the amount of **\$24,970.82**. These FEMA DR-1952 funds will be applied to your DR-1952 CDAA debt and will reduce the amount due to ~~883,692.18~~.

Attached is a copy of Exhibit C for State Supplement # 16 previously sent to your agency describing the actions that resulted in the overall negative balance.

Payments due for any other open disasters will not be processed until the debt is cleared. Failure to clear this debt may result in categorizing your agency as high risk, which could prevent future grants from being awarded.

Our Accounting Division will be sending you an official invoice based on the history report enclosed for your review.

For assistance regarding this matter please contact Maurine Asghari, Analyst, at (916) 845-8110.

Sincerely,

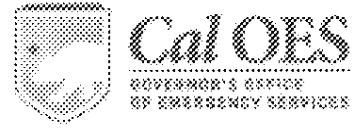
Robin Shepard, Manager
Grants Processing Unit

Enclosure

Cc: File T# 17-006
File T# 85938 & 85939
Copy of State Supplement # 16




STATE OF CALIFORNIA
 GOVERNOR'S OFFICE OF EMERGENCY SERVICES
 3650 SCHRIEVER AVE
 MATHER, CA 95655-4203



TO: Tulare County
 Attn: Andrew Lockman, Emergency Services Manager
 5957 South Mooney Boulevard
 Visalia, CA 93277

INVOICE NO: 16-05331
INVOICE DATE: May 25, 2017
PO/Contract#: TM#17-006/DR1952

QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	California Disaster Assistance Act (CDA) DR1952 – December 2010 Statewide Storms Cal OES ID# 107-00000 Reimbursement is requested for de-obligation related to Supplement #16 resulting in total project overpayment for the disaster. Payment is due upon receipt of this invoice. For any questions regarding this invoice, please contact Maurine Asghari at (916) 845-8199 or email maurine.asghari@caloes.ca.gov. For any questions regarding payment, please contact Shuyu Hill (916) 845-8333 or email Shuyu.Hill@CalOES.ca.gov. Thank You,  _____ Kris Plaza Manager, Local Assistance		
		TOTAL DUE	\$88,692.16

Make Check Payable to:
 Governor's Office of Emergency Services

Mail to: Governor's Office of Emergency Services
 ATTENTION: Accounting Branch
 3650 Schriever Avenue
 Mather, CA 95655-4203

ACCOUNTING USE ONLY							
Current Doc	16-05331			Cash Receipt:			
Fund:	0001	FY:	2016/18	FM:	11	Date:	Amount:
Batch Date:		Batch No.:		TC:	488	Batch Date:	Batch No.:
						TC:	488/107
Index:	xxxx	Object:	xxxx	PCA:	xxxxx	Source:	670000
						Project No	DR1952-03
						Subsidiary:	00010000