



**Sheriff's Office  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** June 27, 2017 **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Ed Lardner PHONE: (559) 636-4704				

**SUBJECT:** Approve an amendment to Tulare County Agreement 25086-C with Canteen of Fresno Inc.

**REQUEST(S):**  
That the Board of Supervisors:

1. Approve an amendment to Agreement 25086-C between the Sheriff's Office and the Canteen of Fresno Inc. to extend the agreement to provide inmate commissary services until June 30, 2018.

2. Authorize the Chairman to sign four copies of the amendment.

**SUMMARY:**  
On August 25, 2015, your Board approved an agreement with Canteen of Fresno Inc. to provide commissary services at the Sheriff's detention facilities. Today, the Department is requesting to amend the existing agreement to extend the term of the agreement to June 30, 2018.

The Sheriff's Office is seeking to continue to partner with Canteen of Fresno Inc. to provide commissary services at the Sheriff's detention facilities. Canteen of Fresno Inc. commission on all net sales generated is 30%.

The commission received for calendar year 2016 was \$548,759. Penal Code 4025 requires that any commission received "shall be deposited in the Inmate Welfare Fund" and that any "money and property deposited in the inmate welfare fund shall be expended by the Sheriff primarily for the benefit, education, and welfare of the inmates confined within the jail."

**SUBJECT:** Approve an amendment to Tulare County Agreement 25086-C with Canteen of Fresno Inc.

**DATE:** June 27, 2017

The original agreement was approved as to form by County Counsel on July 30, 2015 and was approved by the Board of Supervisors on August 25, 2015. The substantive deviation from the standard County boilerplate identified in the original agenda item was the agreement was for two years with two one-year options to extend. The proposed amendment to the agreement does not include any additional deviations from the standard County boilerplate.

The only change to the original agreement, as amended to date, is a change in time period of the agreement.

**FISCAL IMPACT/FINANCING:**

Canteen of Fresno Inc. will continue to purchase, maintain, and provide the commissary inventory. The Inmate Welfare Trust fund will receive 30% of commissary sales profit each week and will cover the salaries and benefits of one Senior Account Clerk to maintain individual inmates account balances and transaction history of all commissary transactions for the inmate. The Sheriff's Office will remit 70% of the net weekly sales plus all sales tax to the Canteen of Fresno Inc. upon receipt of invoices from Canteen of Fresno Inc., for that week's commissary deliveries. There is no net County cost.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Safety and Security Initiative to provide facilities and resources for training and rehabilitation of criminal offenders. The agreement will help fulfill this initiative by expending the revenue for the benefit, education, and welfare of the inmates confined within the detention facilities.

**ADMINISTRATIVE SIGN-OFF:**

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Mike Boudreaux  
Sheriff-Coroner

cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s) Amendment to Tulare County Agreement 25086

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN )  
AMENDMENT TO TULARE COUNTY ) Resolution No. \_\_\_\_\_  
AGREEMENT 25086-C WITH CANTEEN ) Agreement No. \_\_\_\_\_  
OF FRESNO INC. )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved an amendment to Agreement 25086-C between the Sheriff's Office and the Canteen of Fresno Inc. to extend the agreement to provide inmate commissary services until June 30, 2018.
2. Authorized the Chairman to sign four copies of the amendment.