



**COUNTY ADMINISTRATIVE
OFFICE**

**COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: September 26, 2017

| | | | | |
|---|-----|-------------------------------------|-----|-------------------------------------|
| Public Hearing Required | Yes | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Scheduled Public Hearing w/Clerk | Yes | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Published Notice Required | Yes | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Advertised Published Notice | Yes | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Meet & Confer Required | Yes | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Electronic file(s) has been sent | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Budget Transfer (Aud 308) attached | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Personnel Resolution attached | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| CONTACT PERSON: Michael C. Spata PHONE: 636-5005 | | | | |

SUBJECT: Approve an Amendment to Agreement with Conway Consulting Group for additional \$24,000

REQUEST(S):
That the Board of Supervisors approve the following:

1. Approve Amendment No. 3 to Agreement No. 27551 between the County of Tulare and Conway Consulting Group, in an amount not to exceed \$24,000 for special consulting services for intergovernmental projects and programs for the period of October 1, 2017 through March 31, 2018; and
2. Authorize the Chairman to sign the amendment to agreement.

SUMMARY:

On March 29, 2016, the Board of Supervisors approved an agreement with Conway Consulting Group, intended to provide special consulting services until September 30, 2016. Amendments to this agreement extended the agreement expiration date to September 30, 2017 and allocated the funds for the reimbursement of services performed during the extended contract period, unless otherwise extended by the Board of Supervisors.

This item proposes another amendment to the agreement to extend the expiration date to March 31, 2018.

SUBJECT: Approve Agreement with Conway Consulting Group
DATE: September 26, 2017

Conway Consulting will provide consulting services on the following programs and projects:

- Statewide Transportation Improvement Program;
- Temperance Flat Water Storage and Flood Control Project; and
- Any Other Specialized Services As Requested By the County.

As the consultant has extensive state and local experience, such services could benefit Tulare County by promoting public safety by obtaining funding for road projects, promoting economic development from the jobs potentially created from such road projects, and promoting public health with an assurance of adequate water supply from possible storage and flood control projects.

Notably, the consultant has provided extensive services with respect to highway improvement.

The total compensation for the agreement is \$24,000 for all services provided under the agreement during the period of October 1, 2017 through March 31, 2018, and, such compensation is payable in an amount not to exceed \$4,000 per month, exclusive of reimbursement of reasonable and necessary business expenses as allowed by law (including applicable County Administrative Regulations).

As part of the agreement, the consultant shall provide periodic written reports no less than once per quarter regarding progress and action plans applicable to the services to be provided.

In addition, the County will explore with the Tulare County Association of Governments the possibility of retain the services of Conway Consulting in the future.

Accordingly, it is respectfully requested that the Board of Supervisors, (1) approve Amendment No. 3 to the Agreement between the County of Tulare and Conway Consulting Group in an amount not to exceed \$24,000 for Specialized Consulting Services for the period of October 1, 2017 through March 31, 2018, and (2) authorize the Chairman to sign the amendment upon review and approval as to form by County Counsel.

FISCAL IMPACT/FINANCING:

There will be no Net County Cost associated with this agreement.

SUBJECT: Approve Agreement with Conway Consulting Group

DATE: September 26, 2017

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

Advocating Tulare County's position on state legislative issues is linked to the Public Safety, Economic Well Being and Quality of Life Goals of the County's Strategic Business Plan in that the proposed services will help with to promote road safety, job creation and public health.

ADMINISTRATIVE SIGN-OFF:

Sophia Almanza
Deputy CAO - Budget and Finance

Michael C. Spata
County Administrative Officer

cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s):

Attachment 1 – Amendment No. 3 to Agreement No. 27551

Attachment 2 – Agreement No. 27551 (Conway Consulting Group)

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVAL OF)
THE AMENDMENT TO AGREEMENT) Resolution No. _____
WITH CONWAY CONSULTING GROUP) Agreement No. _____**

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE
OFFICER/CLERK, BOARD OF
SUPERVISORS

BY: _____
Deputy Clerk

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1. Approved Amendment No. 3 to Agreement No. 27551 between the County of Tulare and Conway Consulting Group, in an amount not to exceed \$24,000 for special consulting services for intergovernmental projects and programs for the period of October 1, 2017 through March 31, 2018; and
2. Authorized the Chairman to sign the amendment to agreement.