



**County Administrative
Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: September 26, 2017

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Alexander Cruz PHONE: 636-5005				

SUBJECT: Approve budget adjustment transfer for Grand Jury

REQUEST(S):
That the Board of Supervisors:

1. Approve a budget adjustment transfer in the amount of \$15,000 from Miscellaneous Administration to Miscellaneous Criminal Justice to cover costs for printing charges for the Grand Jury (4/5ths vote required).

SUMMARY:

The Tulare County Grand Jury (Grand Jury) serves as the public's watchdog. It is an independent body that is free to choose which local governmental entities or public officials to investigate. No one outside of the Grand Jury can control who the Grand Jury investigates. They may look into complaints brought by citizens, matters raised by the members of the Grand jury, and referrals from the preceding Grand Jury. All complaints must be submitted in writing or email.

During investigations, the Grand Jury determines if the entity or official is adhering to the laws and or policies governing the entity and provides recommendations and solutions to the problems brought forth. The Jury also analyzes if the entity is operating efficiently and economically.

The Grand Jury annually issues a final report, which contains several reports addressing one or more issues. California Penal Code §933 requires responses from governing agencies, including the Board of Supervisors, city and county governments, schools, special districts and certain non-profit corporations. This ensures that their functions are performed in a lawful, economical and efficient manner. Each report

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contains information such as the background regarding the subject matter, reasons for the investigation, the procedures followed in obtaining information, findings, conclusions, and recommendations. All required responders must reply, in writing, to each finding and recommendation in the specific report within a given time period.

The County Administrative Office is requesting the transfer of funds to the Grand Jury to allow for additional funding to meet all necessary publishing needs.

FISCAL IMPACT/FINANCING:

There is no Net County Cost. The funds budgeted for FY 2017/18 in Miscellaneous Administration (001-012) will be transferred to the Grand Jury operating budget (001-810).

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

Tulare County's Strategic Plan includes the initiative of Organizational Performance. The requested budget adjustment will provide fiscal stability to the Miscellaneous Criminal Justice budget.

ADMINISTRATIVE SIGN-OFF:

Sophia Almanza
Deputy CAO - Budget and Finance

Michael C. Spata
County Administrative Office

cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment 1: Budget Adjustment - AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE A BUDGET)
ADJUSTMENT TRANSFER FOR GRAND) Resolution No. _____
JURY) Agreement No. _____**

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD SEPTEMBER 26, 2017
BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved a budget adjustment transfer in the amount of \$15,000 from Miscellaneous Administration to Miscellaneous Criminal Justice to cover costs for printing charges for the Grand Jury (4/5ths vote required).

AUD-308 - Budget Adjustment Form

12:09 PM

09/13/17		3/18	2018
Date	Document ID Number	Accounting Period	Budget Fiscal Year
County Administration		Alex Cruz	635-5023
Agency Name		Contact Person	Phone
		Extension	

Action** A,C,D	Fund	Dept	Appr #				LEVEL 1 Finish Here	Current Amount	Revised Amount	Inc / Dec Amt
C	001	012	012SSUP					11,832,130	11,817,180	(15,000)
C	001	810	810GS					873,237	863,237	15,000
Appropriations Total							<i>Need Not Equal Zero</i>	12,505,417	12,505,417	-

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
C	001	012	012SSUP	1010	7066			10,732,186	10,707,186	(15,000)
C	001	810	810GS	2800	9321			43	15,043	15,000
Line Total							<i>Must Equal Zero</i>	\$ 10,722,229	\$ 10,722,229	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

To allow for additional funding to meet all necessary publishing needs.


Affected Dept Head Signature


Other Affected Dept Head Signature

Checked By: _____
 County Executive Office Action: No. _____ Date: _____
 Approved Disapproved

By: _____
 Board of Supervisors Action: No. _____ Date: _____

Entered By: _____
 Date: _____
 Distribution: 1: BOS/CAO/Auditor

** Action Codes: A=Add, C=Change, D=Deactivate
 * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, ~~and vice versa~~
 * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
 * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa