



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: September 26, 2017

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Vienna Barnes PHONE: 624-8075				

SUBJECT: Approve an agreement with Community Services and Employment Training, Inc.

REQUEST(S):
That the Board of Supervisors:

1. Approve an agreement with Community Services and Employment Training, Inc. in the amount of \$1,260,000 for the provision of comprehensive job services to TulareWORKs clients effective from October 1, 2017 to September 30, 2018; and
2. Authorize the Chairman of the Board to sign three (3) copies of the agreement.

SUMMARY:
Community Services and Employment Training, Inc., (CSET) staff will provide Welfare-to-Work services to CalWORKs clients determined eligible by Tulare County Health & Human Services Agency, TulareWORKs. CSET will coordinate outreach and recruitment with the assistance of TulareWORKs. CSET will provide orientation and information on the services available throughout the Welfare-to-Work system, including those provided by other agencies and organizations. Welfare-to-Work clients referred to CSET will be placed in appropriate activities based on individual client needs in order to fulfill State/Federal mandated work activities.

Core Welfare-to-Work (WTW) activities include unsubsidized employment, subsidized private sector employment that leads to unsubsidized employment,

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subsidized public sector employment that leads to unsubsidized employment, paid or unpaid work experience (Fair Labor Standards Act calculation will apply), on the job training, vocational education and training as approved by TulareWORKs, job search and job readiness.

The 2017/2018 agreement will enroll 373 participants in WTW activities contingent upon TulareWORKs referring a minimum of 520 participants. The provider will place participants in activities with a target of 75% meeting the average participation rate of 22 hours per week for a one parent Assistance Unit with a child under age 6, 32 hours per week for a single parent Assistance Unit with no child under 6, and 38 hours per week for a two parent Assistance Unit.

Under the current agreement, CSET has served 128 participants through May 2017 resulting in placing 70% of those participants in unsubsidized employment which supports the "work first" goals of the WTW program.

This agreement did not include a Request For Proposal process because CSET is one of four primary providers for Welfare to Work engagement with CalWORKs participants.

This agreement is approved as to form by County Counsel. The following item deviates substantively from standard County boilerplate: This agreement extends into Fiscal Year 2018/2019 (effective October 1, 2017 through September 30, 2018).


FISCAL IMPACT/FINANCING:

The maximum amount for this agreement is \$1,260,000 and uses State and Federal Funds. The amount of \$945,000 is included in the proposed budget for Fiscal Year 2017/2018 and \$315,000 will be included in the budget for Fiscal Year 2018/2019. There is no net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing a wide range of employment services that support clients in the transition to self-sufficiency.

ADMINISTRATIVE SIGN-OFF:



Juliet Webb
Director of Human Services

Cc: Auditor-Controller

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County Counsel
County Administrative Office (2)

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN)
AGREEMENT WITH COMMUNITY) Resolution No. _____
SERVICES AND EMPLOYMENT TRAINING,) Agreement No. _____
INC.

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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2. Authorized the Chairman of the Board to sign three (3) copies of the agreement.