



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: September 26, 2017

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Karen Elliott		PHONE: 624-8000

SUBJECT: Approve an agreement with Miriam Lachica

REQUEST(S):

That the Board of Supervisors:

1. Approve an agreement with Miriam Lachica to provide Public Health Laboratory Director services in an amount not to exceed \$50,000 over the three (3) year period, retroactive from July 1, 2017 through June 30, 2020. This agreement is retroactive due to inadvertent delays in obtaining authorized signatures. It was impracticable for the Board to take action prior to July 1, 2017, due to the time needed to process, prepare, and submit the agenda item;
2. Find that the Board had the authority to enter into the proposed agreement as of July 1, 2017, and that it was in the County's best interest to enter into the agreement on that date; and
3. Authorize the Chairman of the Board to sign three (3) copies of the agreement.

SUMMARY:

The Tulare County Health and Human Services Agency, Public Health Branch, requests to establish a multi-year agreement with Miriam Lachica for the provision of laboratory director services. The 42 CFR 493.1441 requires all public health laboratories performing complex testing to have a director for overall management responsibilities. Public Health Laboratory services are both extensive in breadth and complex in nature. The Tulare County Public Health Laboratory performs approximately 35,000 tests annually, including tests for rabies, tuberculosis, and

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sexually transmitted diseases. Public Health Laboratory helps the health department respond to public health threats by providing support and expertise to the private medical community for new or reemerging diseases like Zika virus and Ebola Virus. In addition, it is part of the Lab Response Network, a national network that provides funding so that local testing is available to quickly rule-out bioterrorism agents for white powders and other terrorist threats.

To comply with 42 CFR 493.1441, Public Health Laboratory has used a contractor to provide laboratory director services. The contractor works closely with the Tulare County Public Health Laboratory Manager to ensure continuity of high-quality laboratory services. Miriam Lachica, who has 12 years of experience as a High Complexity Lab Director, has been contracted as the Lab Director for Tulare County Public Health Laboratory since January 1, 2016 through a Professional Services Agreement, and has contributed effectively to lab efficiency and performance through her role.

The Public Health Laboratory is integral to ensuring the health of the community through coordinated testing and reporting on communicable diseases and a number of environmental health threats. Effective director leadership and management is necessary to continue this function, and comply with applicable law.

This agreement has been approved as to form by County Counsel. The following term deviates substantively from standard County boilerplate: 1) It is a multiple year agreement.

FISCAL IMPACT/FINANCING:

This agreement reflects a total contract amount of \$50,000; \$15,000 (including travel expenses) to be paid in Fiscal Year 2017/18, \$16,000 (including travel expenses) to be paid in Fiscal Year 2018/19, and the remaining \$19,000 (including travel expenses) in Fiscal Year 2019/20. There is no net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

This request furthers the Organizational Performance Initiative of the County's Strategic Plan to develop, expand and improve services that ensure a safe and thriving community. Public Health Laboratories are a critical component to identifying and preventing infectious diseases, an effort identified as a priority by the public health department. Public Health Laboratory director services are necessary to meet federal law requirements and provide for continued leadership and oversight of the complex lab services. By approving the agreement with Miriam Lachica, Public Health Lab will have access to services necessary to promote and preserve public health, welfare, and safety.

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ADMINISTRATIVE SIGN-OFF:



Karen Elliott

Director of Public Health

Cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE)
AN AGREEMENT WITH MARIAM LACHICA) Resolution No. _____
) Agreement No. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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