



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** September 26, 2017

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Vienna Barnes    PHONE: 624-8075		

**SUBJECT:** Approve an agreement with Workforce Investment Board of Tulare County

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with the Workforce Investment Board of Tulare County for the Welfare-to-Work Expanded Subsidized Employment program in an amount not to exceed \$2,000,000 for the provision of expanded work opportunities to CalWORKs recipients effective from October 1, 2017 through September 30, 2018;
2. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required); and
3. Authorize the Chairman of the Board to sign three (3) copies of the agreement.

**SUMMARY:**

The Expanded Subsidized Employment program will provide services to adults in Tulare County that receive CalWORKs assistance payments and are required to engage in employment services related activities to continue receiving benefits. Assembly Bill 74 (2013) provides for several "Early Engagement" Welfare-to-Work strategies, including family stabilization services and Expanded Subsidized Employment. Partnerships with local community organizations, including Workforce Investment Boards, have been encouraged and identified as best practice by the California Department of Social Services.

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This agreement provides Expanded Subsidized Employment activities for clients, including up to six months of subsidized employment potentially leading to unsubsidized employment. Tulare County Health & Human Services Agency will refer eligible participants to Workforce Investment Board who are likely to benefit from this program and become self-sufficient. The Tulare County Health and Human Services Agency will monitor the ongoing success of this program through detailed reporting of participation and successful outcomes.

The 2017/2018 agreement will serve a minimum of 318 new participants in Welfare-to-Work activities contingent upon TulareWORKs referring a minimum of 518 participants. Provider will place participants in activities such that 75% are meeting the average participation rate of 22 hours per week for a one parent Assistance Unit (AU) with a child under age 6, 32 hours per week for a single parent AU with no child under 6, and 38 hours per week for a two parent AU.

Under the current agreement, through a collaborative partnership with Workforce Investment Board and other providers, Workforce Investment Board has enrolled 271 participants enrolled into the program through May 2017.

This agreement did not include a Request For Proposal process because Workforce Investment Board (WIB) is one of four primary providers for Welfare to Work engagement with CalWORKs participants. In addition, WIB is contractually eligible to subcontract with other providers within the community.

This agreement is approved as to form by County Counsel. The following item deviates substantively from standard County boilerplate: This agreement extends into Fiscal Year 2018/2019 (effective October 1, 2017 through September 30, 2018).

**FISCAL IMPACT/FINANCING:**

The maximum amount for this agreement is \$2,000,000 and uses State and Federal Funds. The amount of \$1,500,000 is included in the proposed budget for Fiscal Year 2017/2018 and \$500,000 will be included in the budget for Fiscal Year 2018/2019. There is no net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing a wide range of employment services that support clients in the transition to self-sufficiency.

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**ADMINISTRATIVE SIGN-OFF:**



\_\_\_\_\_  
Juliet Webb  
Director of Human Services

Cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s) Agreement  
AUD 308

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN )  
AGREEMENT WITH WORKFORCE ) Resolution No. \_\_\_\_\_  
INVESTMENT BOARD OF TULARE ) Agreement No. \_\_\_\_\_  
COUNTY

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved an agreement with the Workforce Investment Board of Tulare County for the Welfare-to-Work Expanded Subsidized Employment program in an amount not to exceed \$2,000,000 for the provision of expanded work opportunities to CalWORKs recipients effective from October 1, 2017 through September 30, 2018;
2. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths vote required); and
3. Authorized the Chairman of the Board to sign three (3) copies of the agreement.

County of Tulare Budget Adjustment Form

3:27 PM

08/01/17		03/2018	2018
Date	Doc ID	APRD fm fm fy fy	Budget F/Y yy

	Workforce Investment Board	Debbie Bach 713.5218
Agency Name		Contact Person Phone Ext

Action* * A,C,D	Fund	Dept	APPR #	Unit	Object	Rev	Agency Name	Contact Person	Phone	Ext
							<b>LEVEL 1 Finish Here</b>	Current Amount	Revised Amount	Inc / Dec Amt
							<b>Appropriation Totals</b>			-
							This level may not balance due to revenue lines posted in level 2 below.			-
										-
										-
										-
										-
										-
<b>Appropriations Total</b>									-	
Action* * A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<b>LEVEL 2 Start Here</b>	Current Amt	Revised Amount	Inc / Dec Amt
C	015	120	120SBEN	3740	6001		<b>Line Totals</b>	28,949	86,090	57141
C	015	120	120SBEN	3740	6004		<b>Line Totals</b>	3,586	10,666	7080
C	015	120	120SBEN	3740	6011			3,828	11,384	7556
C	015	120	120SBEN	3740	6012			2,330	6,928	4598
C	015	120	120OTH	3740	7521			147,543	490,421	342878
C	015	120	120OTH	3740	7522			137,368	545,389	408021
C	015	120	120OTH	3740	7523			96,666	426,516	329850
C	015	120	120OTH	3740	7524			127,193	470,069	342876
C	015	120		3740		9200		598,696	2,098,696	(1500000)

Each fund must balance	Total Inc/Dec must be zero	\$ 1,146,159	\$ - 4,146,159	\$ -
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Reason for Adjustment (To Avoid Correspondence, State Reason in Detail) Perform a SMART BUDGET ROLL-UP before VALIDATING.

Pending BOS approval, HNSA and the WIB will enter into a new ESE contract. This program provides expanded subsidized employment opportunities to Tulare County participants and employers. The contract terms are 10/01/17 - 09-30/18.

Ad Jack  
Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: \_\_\_\_\_  
 County Executive Office Action: No. \_\_\_\_\_ Date: \_\_\_\_\_  
 ( ) Approved ( ) Disapproved

Entered By: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Distribution: 1: BOS/CAO/Auditor

By: \_\_\_\_\_  
 Board of Supervisors Action: No. \_\_\_\_\_ Date: \_\_\_\_\_

**\*\* Action Codes: A=Add, C=Change, D=Deactivate**  
 \* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, and vice versa  
 \* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa

*Handwritten:*  
 9-7-2017  
 [Signature]