Health & Human Services Agency
COUNTY OF TULARE
AGENDA ITEM

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: October 3, 2017

Public Hearing Required	Yes ☐	N/A ☒
Scheduled Public Hearing w/Clerk	Yes ☐	N/A ☒
Published Notice Required	Yes ☐	N/A ☒
Advertised Published Notice	Yes ☐	N/A ☒
Meet & Confer Required	Yes ☐	N/A ☒
Electronic file(s) has been sent	Yes ☒	N/A ☐
Budget Transfer (Aud 308) attached	Yes ☐	N/A ☒
Personnel Resolution attached	Yes ☐	N/A ☒
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes ☐	N/A ☒

CONTACT PERSON: Patrick Hamblin PHONE: 636-4059

SUBJECT: Request for closure of Tulare County Animal Services on November 25, 2017

REQUEST(S):

That the Board of Supervisors:

1. Approve the closure of Tulare County Animal Services to the public on November 25, 2017; and

2. Direct staff to post notices on this closure at the shelter and on the Animal Services website.

SUMMARY:

Tulare County Animal Service's normal operating hours on Saturdays are 10:00 a.m. to 4:00 p.m. It is requested that Animals Services offices be closed to the public on November 25, 2017. This day is significant because it is the Saturday following the Thursday and Friday Thanksgiving holiday break observed by the County. Animal Services responds to approximately 17 calls on a typical working day, compared to an average of 5 calls on the aforementioned date.

Due to the reduced workload anticipated on this Saturday, it would be more efficient and cost effective to allow staff time off. Tulare County Animal Services would continue its usual 24-hour on-call practice, and remain available to respond to emergencies. It is therefore requested that the office be closed on the specified day.

SUBJECT: Request for closure of Tulare County Animal Services on November 25, 2017

DATE: October 3, 2017

FISCAL IMPACT/FINANCING:

There is no net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year plan includes the Organizational Performance initiative to continuously improve organizational effectiveness. Closing the shelter on a low demand day and reducing the number of pets in care, increases operational efficiency.

ADMINISTRATIVE SIGN-OFF:

Karen M. Elliott
Director of Public Health

Cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s) None

BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF REQUEST FOR CLOSURE OF TULARE COUNTY ANIMAL SERVICES ON NOVEMBER 25, 2017	))))	**Resolution No. _____** **Agreement No. _____**

UPON MOTION OF SUPERVISOR _____, SECONDED BY SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____ _____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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1. Approved the closure of Tulare County Animal Services to the public on November 25, 2017; and

2. Directed staff to post notices on this closure at the shelter and on the Animal Services website.