



**Sheriff's Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: March 13, 2018

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Carina Lemus, Paralegal PHONE: (559) 967-9659

SUBJECT: Approve Sole-Source Purchase of Internal Affairs Software from CI Technologies, Inc.

REQUEST(S):

That the Board of Supervisors:

1. Approve a Capital Asset purchase of the IA Pro/Blue Team Software from CI Technologies, Inc. in an amount not to exceed \$75,000.
2. Authorize the Purchasing Agent to waive the formal bidding process and make the sole-source purchase of the license and maintenance for the IA Pro/Blue Team Software from CI Technologies, Inc.
3. Approve an agreement with CI Technologies, Inc. for the purchase of the IA Pro/Blue Team Software license and maintenance for the time period of March 13, 2018 through March 13, 2019.
4. Authorize the Chairman of the Board to sign four copies of the agreement.
5. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

The purchase of the IA Pro/Blue Team software will upgrade and streamline our Patrol and Internal Affairs units. It will considerably contribute to our department's safety, security, and organizational initiatives. The software will allow the Sheriff's Patrol Unit supervisors, as well as other supervisory personnel from other units, to enter and manage citizen's allegations of misconduct or other pertinent incidents

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DATE: March 13, 2018

from the field, including paperless use-of-force reporting and review. It will provide faster and easier access to information to identify and track items that may be of immediate concern to the Sheriff to be acted upon. It will also enable the Sheriff's Office to track critical incidents and statistics more efficiently and accurately for reporting purposes.

Purchasing the software will correspondingly upgrade and streamline the Sheriff's Office's entire Internal Affairs process. The Internal Affairs Unit must maintain the document files that relate to Internal Affairs investigations, some of which include: confidential personnel files, lawsuits, use of force, officer involved shootings, and departmental vehicle accidents. The Internal Affairs Unit's responsibilities are dictated by California state statute and requires the Sheriff's Office to also investigate all citizen's allegations of misconduct by any member of the Sheriff's Office. The Internal Affairs Unit does not presently have a specific software unique to Internal Affairs processes. At the moment, Microsoft Access database is being utilized where it is difficult and very time consuming to track IA cases and specifics. Tracking statistics and comparing separate internal affairs investigations over a long time-period involving the same employee or incidents currently requires a hand count of all historical cases. This can be time consuming, which may lead to inconsistencies, mistakes and not obtaining the appropriate statistical information required.

The Sheriff's Office is requesting a sole-source purchase for the IA Pro/Blue Team software. This type of software package for law enforcement is unique and there are a limited number of vendors that offer it. The software has the ability to capture internal affairs complaints and incidents, while also providing data to Sheriff's command staff to identify performance issues in real-time. The Sheriff's Office researched several types of software packages and found that IA Pro/Blue Team was the most beneficial as it allows for flexibility, growth, customization, and intra-and inter-department communications. This software is currently used by the Sheriff's Offices of Kern, Sacramento, Ventura, San Luis Obispo, Riverside, Contra Costa, and Alameda Counties, as well as many city police departments throughout California and the nation. CI Technologies, Inc. has been recommended as one of the most flexible vendors better suited to match our environment and able to modify our current work for the software transition. The maintenance cost is free for the first year and subsequent years will require a maintenance fee that will be invoiced annually.

FISCAL IMPACT/FINANCING:

The cost of the IA Pro/Blue Team software licenses and one-year maintenance will not exceed \$75,000 with a purchase price of \$68,400. There is a financial variance of \$6,600 in case any unexpected costs occur, however, it is likely that will not happen. Funds for the licenses will come from the Sheriff's FY 17/18 operating budget.

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LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The purchase of this capital asset contributes to the County's strategic plan that includes the Safety and Security Initiative and the Organizational Performance Initiative. The information obtained using this software will allow the Sheriff's Office to identify concerns with how the Sheriff's Office interacts with the public and determine potential remedies to include additional training or modification of policy or practices and identify employees that may have performance issues.

ADMINISTRATIVE SIGN-OFF:

Mike Boudreaux
Sheriff-Coroner

Cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment A – CI Technologies, Inc. Software License and Maintenance Agreement
Attachment B – AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE) **Resolution No.** _____
SOLE-SOURCE PURCHASE OF) **Agreement No.** _____
INTERNAL AFFAIRS SOFTWARE FROM)
CI TECHNOLOGIES, INC.

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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