



# Probation Department COUNTY OF TULARE AGENDA ITEM

## BOARD OF SUPERVISORS

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** April 24, 2018

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>

CONTACT PERSON: Steven Horton    PHONE: (559) 713-2761

**SUBJECT:** Approve an amendment to Agreement No. 28273 with Government Payment Service, Inc.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an amendment to Agreement No. 28273 with Government Payment Service, Inc. (d/b/a "GovPayNet") to extend the term of Agreement through June 30, 2019 for the purpose of accepting credit and/or debit card payments.
2. Authorize the Chairman to sign four (4) copies of the Agreement.

**SUMMARY:**

The Tulare County Probation Department collects various fees for services rendered, as authorized by law. These fees contribute to General Fund revenues, and are collected through various methods including cash payments, tax intercepts by the Franchise Tax Board and credit/debit cards paid online or via phone to Government Payment Service, Inc. (GPS), on behalf of the County. The Sheriff's Department, Health and Human Services Agency, Resource Management Agency and the Assessor/Clerk-Recorder also utilize GPS to collect fees and taxes paid with credit/debit cards.

The Probation Department has had an established relationship with GPS since April 24, 2012 as GPS has the equipment that provides the paying party the option to pay with a credit/debit card on a walk-in basis, online and/or via phone payment.

Agreement No. 28273 was approved as to form by County Counsel on June 28, 2017 and the Board of Supervisors on August 22, 2017. It does not include any terms that substantively deviate from the standard County boilerplate. The parties now wish to

**SUBJECT:** Approve an Agreement with Government Payment Service, Inc.

**DATE:** April 24, 2018

amend the Agreement to extend the term one additional year to June 30, 2019.

**FISCAL IMPACT/FINANCING:**

There are no net County costs. The County will not pay for any costs of the implementation of this collection service. GPS will provide the necessary equipment and training, and will charge the paying party a convenience fee to defray operating costs.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic business plan includes the Organizational Performance to continuously improve organizational effectiveness and fiscal stability. The approval of this Agreement helps fulfill this initiative by providing more options to the clients in settling their accounts, thus enabling the Department to enhance its collection performance and increase its revenues.

**ADMINISTRATIVE SIGN-OFF:**

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Michelle Bonwell  
Chief Probation Officer

Cc: Auditor-Controller / County Counsel / County Administrative Office (2)  
Attachment(s): Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN )  
AMENDMENT TO AGREEMENT NO. 28273 ) Resolution No. \_\_\_\_\_  
WITH GOVERNMENT PAYMENT SERVICE, ) Agreement No. \_\_\_\_\_  
INC.

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved an amendment to Agreement No. 28273 with Government Payment Service, Inc. (d/b/a "GovPayNet") to extend the term of Agreement through June 30, 2019 for the purpose of accepting credit and/or debit card payments.
2. Authorized the Chairman to sign four (4) copies of the Agreement.