



**Registrar of Voters
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: May 8, 2018 - **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Michelle Baldwin PHONE: 624-7300

SUBJECT: Purchase of Electronic Poll Books

REQUEST(S):

That the Board of Supervisors:

1. Waive the bidding procedures and approve a sole source agreement with Knowink, LLC for the purchase of 120 Electronic Poll Books; 59 Wireless Hotspot Solutions; e-Pulse Connectivity Software; Issue Tracking Software; and Asset Tracking Software; and Annual Software Licenses and Maintenance in an amount of \$243,442 over a five-year period. This purchase is subject to approval of the Poll Pad2 CA ePollbook System by the California Secretary of State. The amount requested for this fiscal year is \$178,341.45, which includes 8.5 percent sales tax totaling \$13,971.45.
2. Authorize the Chairman of the Board of Supervisors to sign the agreement.
3. Approve the transfer of \$178,341.45 from the Elections Trust Fund (533-533-1000-9102) to Registrar of Voters (001-088-2550-8306).
4. Approve the necessary budget adjustments per the attached AUD 308 (4/5th voted required).

SUMMARY:

Currently, the Registrar of Voters uses the EA Tablet Electronic Poll Book which was bought out by Knowink Innovative Election Solutions with an annual subscription cost of \$19,800. The EA Tablet is outdated and there are no software application updates provided in addition to limited technical support.

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With the new Voter's Choice Act, the Knowink Electronic Poll Books will integrate with the new Voting Systems currently being certified by the Secretary of State for use in Voting Centers in 2020. The selection for electronic poll pads is limited due to the certification requirements by the California Secretary of State, and the only other vendor going through the certification process does not integrate with some of the voting systems available.

The Electronic Poll Pad is a secure, self-contained Apple iPad application with no appendages required for operation. We anticipate using the Electronic Poll Books during our June Primary 2018 Election to provide seamless voter check-in and verification, dramatically reducing wait times for voters.

Knowink's election management application ePulse is an easy to use, secure, web-based election management tool designed to allow election officials to:

- Monitor polling places: know exactly when election workers have checked-in, by being online and communicating seamlessly with polling places.
- Import real-time voter registration information: The Poll Pads can import up-to-date information, minutes before the polling places open, allowing election workers to check-in last-minute registrants, exclude someone already voted, and identify precinct locations.
- Know voter turnout: See up-to-the-minute voter turnout, voter wait time, and create reports on demand.
- Live polling place troubleshooting and communications: By adding the Issue Tracking Component this will allow staff to alert poll workers throughout the day with video chatting to address potential issues before they become problems. If an election worker is reporting a problem, they can use the iPad camera to show election officials visual aids to help identify and resolve any potential issues on Election Day. This will reduce the response time required to return poll places to fully-functional status.

Knowink's Issue Tracking management application will allow staff to provide the following:

- Help desk administration and call logging. This will allow staff to track the types of issues poll places have on Election Day. Elections staff can then analyze issue trends and focus on solutions to mitigate the same issues in the future.
- Manage Field Inspector locations and ticket assignments. The Elections Command Center can use this information to categorize tickets based upon urgency and dispatch the nearest available Field Inspectors for faster solutions.
- Manage inventory and supplies that are deployed to each polling place. In addition, staff can now analyze anomalies in deployed supplies and replenish supplies effectively, if needed.
- Monitor and update ballot quantities so that we have sufficient supplies of ballots throughout the day. Staff will also be able to set critical supply thresholds and receive automatic notifications when the threshold is

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approaching allowing staff to deploy additional ballots to the poll places in a timely manner ensuring that a poll place never runs out of ballots.

Knowink's Asset Tracking management application will allow staff to provide the following:

- Check out election equipment such as Optical Tabulating Units, Assisted Voting Touchscreen Units compliant with the Americans with Disabilities Act (ADA), e-Roster Poll Pads, Ballot Bags, Roster Ticket Bags, deployed ballot stock, returned unused ballot stock, and other items related to the election.
- Manage the election equipment's deployment history. This will help Election Officials track the equipment's chain of custody and bolster the overall integrity of the election. Staff will also be better equipped at analyzing if equipment was susceptible to possible physical tampering.
- Manage and track equipment maintenance. As part of the chain of custody log, staff can check the equipment out for maintenance and cross-reference the maintenance logs to determine routine maintenance versus problematic maintenance.

The Secretary of State's Office of Voting Systems Technology Assessment is responsible for voting system examination, testing, and certification of election equipment for use in California elections. Additionally, California Elections Code section 19202 specifies that no voting system may be purchased or used in a California election until the Secretary of State approves that system. Knowink Electronic Poll Pad is in the process of being certified by the Secretary of State and is compatible to all of the new voting systems being offered.

FISCAL IMPACT/FINANCING:

The annual cost for the Software License and Maintenance of \$15,000 annually, compared to the \$19,800 we are currently paying, will result in a savings of \$4,800. The Elections Trust Fund will cover the cost of the Electronic Poll Books in the amount of \$278,341.45. The transfer of funds (per AUD 308) will increase the 001-088-2550-5835 revenue line. There is no cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Five-year Strategic Plan includes the Organization Performance Initiative to provide state-of-the-art technology and infrastructure to support better service delivery. Approving the request to purchase the Electronic Poll Pads helps fulfill this initiative by ensuring that we are improving the election experience for voters and poll workers.

ADMINISTRATIVE SIGN-OFF:

Michelle Baldwin
Registrar of Voters

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cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment: AUD 308
Knowink Agreement

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF PURCHASING)
ELECTRONIC POLL BOOKS) **Resolution No.** _____
) **Agreement No.** _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

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2. Authorize the Chairman of the Board of Supervisors to sign the agreement.
3. Approved the transfer of \$178,341.45 from the Elections Trust Fund (533-533-1000-9102) to Registrar of Voters (001-088-2550-8306).
4. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths voted required).

AUD-308 - Budget Adjustment Form

6:49 PM

05/01/18						06/17		2018	
Date		Document ID Number		Accounting Period		Budget Fiscal Year			
				Registrar of Voters		Michelle Baldwin		624-7306	
				Agency Name		Contact Person		Phone	
								Extension	

Action** A,C,D	Fund	Dept	Appr #				LEVEL 1 Finish Here	Current Amount	Revised Amount	Inc / Dec Amt
A	001	088	088CAP						178,342	178,342
										-
										-
										-
										-
										-
										-
										-
Appropriations Total							<i>Need Not Equal Zero</i>	-	178,342	178,342

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
A	001	088	088CAP	2550	8306				178,342	178,342
A	001	088		2550		9202		(178,342)		(178,342)
A	533	533	533	1000	9102					-
										-
										-
										-
										-
										-
										-
										-
										-
										-
Line Total							<i>Must Equal Zero</i>	\$ (178,342)	\$ 178,342	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

Transferring funds from Elections Trust in the amount of \$178,342 to cover expenses for capital asset purchase

Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____
County Executive Office Action: No. _____ Date: _____
() Approved () Disapproved

Entered By: _____
Date: _____
Distribution: 1: BOS/CAO/Auditor

By: _____
Board of Supervisors Action: No. _____ Date: _____

**** Action Codes: A=Add, C=Change, D=Deactivate**
 * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs
 * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
 * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa