



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: May 15, 2018

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Vienna Barnes PHONE: 624-8075				

SUBJECT: Approve an agreement with Community Services and Employment Training, Inc., and accept the Housing and Disability Income Advocacy Program allocation

REQUEST(S):
That the Board of Supervisors:

1. Authorize the Tulare County Health and Human Services Agency's Human Services Branch Director to accept the Housing and Disability Income Advocacy Program Allocation in the amount of \$291,046 from the State of California;
2. Approve the agreement with Community Services and Employment Training, Inc. for administration of the Housing and Disability Income Advocacy Program effective from July 1, 2018 through June 30, 2020 in the amount not to exceed \$453,154; and
3. Authorize the Chairman of the Board to sign three (3) copies of the agreement.

SUMMARY:
In 2015, the most recent data available, Tulare County was identified as having the highest rate of poverty among all 58 California counties. Tulare County's impoverished economy consistently impedes on the ability of residents to secure affordable, stable housing within the community. The issue is exacerbated for residents who are diagnosed with disabilities and often have additional barriers to housing as well as a significantly more limited income.

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California Assembly Bill 1603 established the California Department of Social Services (CDSS) Housing and Disability Income Advocacy Program (HDAP), which assists disabled individuals who are experiencing homelessness, in applying for disability benefit programs while also providing housing assistance. The HDAP will leverage program expertise and services by contracting the program to Community Services and Employment Training, Inc (CSET). Since 2010, CSET has been funded to provide case management and housing assistance under the Homeless Prevention and Rapid Re-housing Program funded by the American Recovery and Reinvestment Act of 2009. Additionally, their current administration of the Housing Support Program since November of 2015 has demonstrated their ability to deliver a housing support program. Through the provision of other supportive housing and assistance programs, CSET has established partnerships and program infrastructure as well as access to affordable housing which is vital to the success of the HDAP.

This agreement will serve a minimum of 27 participants with disabilities who are experiencing homelessness and eligible to receive HDAP services. In addition to assistance with housing costs, participants in this program will receive 90 days of retention services to ensure stability in housing once placed. Those services will include life skills workshops, financial literacy workshops, assistance with utilities and securing energy subsidies, and referrals to other supportive and safety net services.

This agreement did not include a Request For Proposal (RFP) process because the time allotted between notification of allocation receipt and the expectation for program implementation and expending of program funds was not sufficient to conduct an RFP process. Additionally, we are currently contracted with CSET for a similar housing support program for which they have demonstrated effective program administration. Given that, the ability for CSET to meet program guidelines and immediately implement the HDAP using existing policies and resources contributed to the decision to select them.

This agreement has been approved as to form by County Counsel. The following term deviates substantively from the standard County boilerplate: The term of this agreement is multi-year.

FISCAL IMPACT/FINANCING:

This agreement, not to exceed \$453,154, will be funded through a combination of existing allocations; \$291,046 will be funded with State HDAP revenues and \$162,108 will be funded with CalWORKs Single allocation. A 100% in-kind match component is required to access the HDAP revenues. The in-kind match amount of \$291,046 will be provided by staff salaries for administration of the county funded General Assistance program. Contracted expenditures, revenues, and match component will be included in the submitted 2018/19 fiscal year budget, no AUD 308 budget form is required.


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LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing housing support for those who may have a diminished capacity to be self-sufficient as a result of a disability.

ADMINISTRATIVE SIGN-OFF:



Juliet Webb
Director of Human Services

cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN) Resolution No. _____
AGREEMENT WITH COMMUNITY) Agreement No. _____
SERVICES AND EMPLOYMENT TRAINING,)
INC., AND ACCEPT THE HOUSING AND)
DISABILITY INCOME ADVOCACY)
PROGRAM ALLOCATION)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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