



**Health and Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: May 15, 2018

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Cory Silva PHONE: 559-624-8000		

SUBJECT: Approve an amendment with Fox Interpreting, Inc.

REQUEST(S):
That the Board of Supervisors:

1. Approve an amendment to Agreement No. 27765 with Fox Interpreting, Inc., for interpreting services, retroactive to July 1, 2017 through June 30, 2019 in an amount not to exceed \$228,700. This amendment is retroactive due to program needs that requires the total agreement amount to be increased. It was impracticable for the Board to take action prior to July 1, 2017 due to the time needed to process, prepare, and submit the agenda item;
2. Find that the Board had the authority to enter into the proposed amendment as of July 1, 2017 and that it was in the County's best interest to enter into the amendment on that date; and
3. Authorize the Chairman of the Board to sign three (3) copies each of the Amendment.

SUMMARY:

The Agreement No. 27765 with Fox Interpreting, Inc., a Division of Hands on Communication, was approved by the Board of Supervisors on July 19, 2016. The agreement is a three-year agreement, from July 1, 2016 through June 30, 2019, and provides interpreting services for up to six hundred fifty (650) sessions.

Fox Interpreting, Inc. has been providing quality Sign Language services to the clients of Tulare County Health and Human Services Agency for over ten (10) years.

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The sign language service is an essential component to effectively serve populations that are deaf and hard of hearing. While this service is mostly utilized by programs based on identified client needs, occasionally the sign language interpreter service is mandated by the courts. This service will also be utilized by Tulare County Staff.

Due to program needs and changes within the Nutrition Education and Obesity Prevention (NEOP) program and Women's, Infant and Children (WIC) program, the current agreement requires an amendment to allow funding to be redistributed throughout Fox Interpreting's budget (Exhibit B.1) to accommodate clients in need of interpreting services. Also, Fox Interpreting's agreement amount will increase \$19,000 to a total contracted amount not to exceed \$228,700.

This amendment is approved as to form by County Counsel. The following term deviates substantively from standard County boilerplate: The amendment is for multiple years.

FISCAL IMPACT/FINANCING:

The maximum amount of this agreement will not exceed \$228,700. The amount of \$69,900 was included in FY 2016/2017 budget, \$79,400 was included in FY 2017/2018 budget, and \$79,400 will be included in FY 2018/2019 budget. The increase of \$19,000 has been included in program budgets to accommodate the increase. Funding for this agreement comes from various Health and Human Services Branches: Administration, Mental Health, Public Health, TulareWORKs, and In-Home Supportive Services. There is no net county cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Quality of Life Initiative to promote health and well-being for the citizens of Tulare County. This agreement will continue to help fulfill this initiative by providing interpreting services to the deaf and hard of hearing residents of Tulare County through Fox Interpreting, Inc.

ADMINISTRATIVE SIGN-OFF:



Karen M Elliott
Public Health Director

cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s) Amendment

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN)
AMENDMENT WITH FOX INTERPRETING,) Resolution No. _____
INC.) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

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2. Found that the Board had the authority to enter into the proposed amendment as of July 1, 2017 and that it was in the County's best interest to enter into the amendment on that date; and
3. Authorized the Chairman of the Board to sign three (3) copies each of the Amendment.