



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: May 15, 2018

| | | | | |
|---|-----|-------------------------------------|-----|-------------------------------------|
| Public Hearing Required | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Scheduled Public Hearing w/Clerk | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Published Notice Required | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Advertised Published Notice | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Meet & Confer Required | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Electronic file(s) has been sent | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Budget Transfer (Aud 308) attached | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Personnel Resolution attached | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| CONTACT PERSON: Andrew Lockman | | PHONE: 624-8000 | | |

SUBJECT: Approve standardized State Homeland Security Grant Subrecipient Agreements for Fiscal Years 2015, 2016, and 2017, and authorize HHS Director to execute such Agreements.

REQUEST(S):
That the Board of Supervisors:

1. Approve standardized subaward agreements, approved as to form by County Counsel, to downstream State Homeland Security Grant Program (SHSGP) assurances and related County contractual requirements for Fiscal Years 2015, 2016, and 2017 to each of County's SHSGP subrecipients, as determined by the Local Approval Authority in accordance with SHSGP guidelines. These SHSGP subaward agreements are retroactive to October 1, 2015, October 1, 2016, and October 1, 2017, respectively, to cover eligible subrecipient grant expenses from the beginning of the CalOES eligible performance period for each fiscal year. The County's performance period for each grant ends on May 31, 2018, May 31, 2019, and May 31, 2020, respectively;
2. Find that the Board had authority to enter into the Fiscal Year 2015 subaward agreements as of October 1, 2015, and that it was in the County's best interest to enter into the standardized subaward agreement on that date;
3. Find that the Board had authority to enter into the Fiscal Year 2016 subaward agreements as of October 1, 2016, and that it was in the County's best interest to enter into the standardized subaward agreement on that date;
4. Find that the Board had authority to enter into the Fiscal Year 2017 subaward

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agreements as of October 1, 2017, and that it was in the County's best interest to enter into the standardized subaward agreement on that date; and

5. Authorize the HHSA Director, or designee, to execute the standardized Subaward Agreements approved as to form by County Counsel with each subrecipient of State Homeland Security Grant Program funding for Fiscal Years 2015, 2016, and 2017.

SUMMARY:

Each year, Tulare County Office of Emergency Services, serving as the Tulare Operational Area, applies for and receives a grant award from the State Homeland Security Grant Program. This program is designed to be sub-awarded within the Operational Area to improve overall preparedness for and response to man-made and natural disasters through activities such as specialized equipment purchasing, training, and exercises. The grant subrecipients are determined by the Local Approval Authority, as specified in the state grant requirements and applications.

As part of each year's grant, the County signs assurances with the State. The County then develops boilerplate Subaward Agreements to downstream the state assurances (which include various federal contracting requirements and other programmatic requirements) to any sub-recipients, and in particular to non-County entities. The boilerplate agreement for Fiscal Years 2015, 2016, and 2017 have been approved by County Counsel as to form, and are attached for the Board's consideration. The County's performance period for Fiscal Years 2015, 2016, and 2017 ends on May 31, 2018, May 31, 2019, and May 31, 2020, respectively...

Because there are a number of entities who receive grants each year, and the subrecipients do not always return their signed agreements at the same time, the Tulare County Office of Emergency Services has typically waited for a number of subrecipient agreements to be signed, and then brought several of them to the Board at the same time for final approval. However, to get agreements in place so that subrecipients can begin their important projects and get reimbursed from the County as soon as possible, and also ensure that the County meets state and federal grant administration requirements, the HHSA Director is requesting that the Board delegate authority to the HHSA Director to sign these boilerplate agreements (already approved as to form by County Counsel) as soon as they are received from the subrecipient.

Thus, staff requests that the Board authorize the HHSA Director, or designee, to execute these agreements on behalf of the County for the Fiscal Years 2015, 2016, and 2017.

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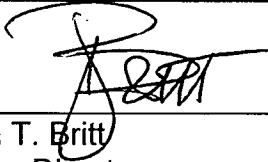
FISCAL IMPACT/FINANCING:

There is no cost associated with the execution of the Subaward Agreements, as the purpose of these agreements is to downstream specific grant terms associated with previously approved subawards. The State Homeland Security Grant funding referenced in the agreements is 100% Federal with no Net County Cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Safety and Security element, with a goal to plan and provide coordinated emergency preparedness, response, recovery and mitigation capabilities for both natural and man-made disasters. The State Homeland Security Grant program provides equipment and training in support of the emergency preparedness and response mission areas.

ADMINISTRATIVE SIGN-OFF:



Jason T. Britt
Agency Director

cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s)

FY 2015 SHSGP Assurances Agreement with non-County entities
FY 2016 SHSGP Assurances Agreement with non-County entities
FY 2017 SHSGP Assurances Agreement with non-County entities

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE)
STANDARDIZED STATE HOMELAND) Resolution No. _____
SECURITY GRANT SUBRECIPIENT) Agreement No. _____
AGREEMENTS FOR FISCAL YEARS 2015,)
2016, AND 2017, AND AUTHORIZE HHSA)
DIRECTOR TO EXECUTE SUCH)
AGREEMENTS)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved standardized subaward agreements, approved as to form by County Counsel, to downstream State Homeland Security Grant Program (SHSGP) assurances and related County contractual requirements for Fiscal Years 2015, 2016, and 2017 to each of County's SHSGP subrecipients, as determined by the Local Approval Authority in accordance with SHSGP guidelines. These SHSGP subaward agreements are retroactive to October 1, 2015, October 1, 2016, and October 1, 2017, respectively, to cover eligible subrecipient grant expenses from the beginning of the CalOES eligible performance period for each fiscal year. The County's performance period for each grant ends on May 31, 2018, May 31, 2019, and May 31, 2020, respectively;
2. Found that the Board had authority to enter into the Fiscal Year 2015 subaward agreements as of October 1, 2015, and that it was in the County's best interest to enter into the standardized subaward agreement on that date;

3. Found that the Board had authority to enter into the Fiscal Year 2016 subaward agreements as of October 1, 2016, and that it was in the County's best interest to enter into the standardized subaward agreement on that date;
4. Found that the Board had authority to enter into the Fiscal Year 2017 subaward agreements as of October 1, 2017, and that it was in the County's best interest to enter into the standardized subaward agreement on that date; and
5. Authorized the HHS Director, or designee, to execute the standardized Subaward Agreements approved as to form by County Counsel with each subrecipient of State Homeland Security Grant Program funding for Fiscal Years 2015, 2016, and 2017.