



**Information &  
Communications  
Technology  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** May 15, 2018 - **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Yolanda Saldana    PHONE: 559-636-4763				

**SUBJECT:** Approve an agreement with Insight Public Sector, Inc. for license and maintenance for Tulare County Information & Communications Technology.

**REQUEST(S):**  
That the Board of Supervisors:

1. Approve an agreement with Insight Public Sector, Inc., in an amount not to exceed \$69,750 to provide licenses and maintenance for Microsoft Office for Tulare County Information & Communications Technology Department for the time period of July 1, 2018 through June 30, 2021.
2. Authorize the Chairman of the Board to sign four copies of the agreement.
3. Authorize the TCiCT Director to approve change requests not to exceed 10% of the proposed costs.

**SUMMARY:**  
Tulare County Information and Communications Technology (TCiCT) is responsible for purchasing and monitoring the hardware and software contracts for the information technology assets of Tulare County, including but not limited to Microsoft Office Enterprise version. The maintenance and license had been provided through Softchoice since July of 2012. However, the agreement with Insight Public Sector, Inc., will ensure superior value, customer service and incident response time, all of which were issues of concern with the previous vendor. As Insight offers purchasing through the State of California Microsoft Government Select Plus Agreement, they are able to guarantee better pricing for

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California public sector entities.

The total of \$69,750 is made up of three yearly charges of \$23,250. This fee includes license and maintenance services for 83 licenses, allowing TCiCT to access vital business applications such as Word, Excel and PowerPoint. The licenses for TCiCT permit use of the Professional Desktop and CoreCAL platforms, which provide server access and virtual desktop capabilities. TCiCT is also provided with software assurance through this agreement, meaning that Microsoft upgrades will be installed automatically and without extra charge through the life of the agreement.

This price is based off of current licensing needs and could rise should more licenses be required in coming years. These needs may increase if the department's user base expands significantly. Failure to approve this agreement will result in inefficient business practices and below-standard office efficiency from County departments.

The Board should note the term of the agreement that requires the County to defend Microsoft against claims made by third party that:

- a. any County data or non-Microsoft software that Microsoft hosts on the County's behalf infringes the third party's patent, copyright or trademark or makes intentional unlawful use of its trade secret, or
- b. arise from the County's or its end user's violation of the terms of the agreement.

**FISCAL IMPACT/FINANCING:**

The fees of this agreement are not to exceed \$69,750. \$23,250 is included in the FY 2018/19 budget to be paid from account number 071-090-2900-7043. \$23,250 will be included in the FY 2019/20 and FY 2020/21 budgets as well. There is no net County cost.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Organizational Performance Initiative to continuously improve organizational effectiveness and fiscal stability. The extended renewal of Microsoft services helps fulfill this initiative by providing state-of-the-art technology and infrastructure to support better service delivery.

**ADMINISTRATIVE SIGN-OFF:**

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Peg L. Yeates  
Information and Communications Technology Director

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cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s)

Attachment A – Agreement  
Attachment B - Quote

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE AN )  
AGREEMENT WITH INSIGHT PUBLIC ) Resolution No. \_\_\_\_\_  
SECTOR, INC. FOR LICENCE AND ) Agreement No. \_\_\_\_\_  
MAINTENANCE FOR TULARE COUNTY )  
INFORMATION & COMMUNICATIONS )  
TECHNOLOGY )**

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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