



**Information &
Communications
Technology
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: May 15, 2018 - **REVISED**

| | | | | |
|---|-----|-------------------------------------|-----|-------------------------------------|
| Public Hearing Required | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Scheduled Public Hearing w/Clerk | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Published Notice Required | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Advertised Published Notice | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Meet & Confer Required | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Electronic file(s) has been sent | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Budget Transfer (Aud 308) attached | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Personnel Resolution attached | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| CONTACT PERSON: Yolanda Saldana PHONE: 559-636-4763 | | | | |

SUBJECT: Approve an agreement with Insight Public Sector, Inc. for license and maintenance for Tulare County Auditor.

REQUEST(S):
That the Board of Supervisors:

1. Approve an agreement with Insight Public Sector, Inc., in an amount not to exceed \$18,000 to provide licenses and maintenance for Microsoft Office for Tulare County Auditor for the time period of July 1, 2018 through June 30, 2021.
2. Authorize the Chairman of the Board to sign four copies of the agreement.
3. Authorize the TCiCT Director to approve change requests not to exceed 10% of the proposed costs.

SUMMARY:
Tulare County Information and Communications Technology (TCiCT) is responsible for purchasing and monitoring the hardware and software contracts for the information technology assets of Tulare County, including but not limited to Microsoft Office Enterprise version used by the Auditor-Controller/Treasurer-Tax Collector. The maintenance and license had been provided through Softchoice since July of 2012. However, the agreement with Insight Public Sector, Inc., will ensure superior value, customer service and incident response time, all of which were issues of concern with the previous vendor. As Insight offers purchasing through the State of California Microsoft Government Select Plus Agreement, they are able to guarantee better pricing for California public sector entities.

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The total of \$18,000 is made up of three yearly charges of \$6,000. This fee includes license and maintenance services for 72 licenses, allowing the Auditor to access vital business applications such as Word, Excel and PowerPoint. Auditor is also provided with software assurance through this agreement, meaning that Microsoft upgrades will be installed automatically and without extra charge through the life of the agreement.

This price is based off of current licensing needs and could rise should more licenses be required in coming years. These needs may increase if the department's user base expands significantly. Failure to approve this agreement will result in inefficient business practices and below-standard office efficiency from County departments.

The Board should note the term of the agreement that requires the County to defend Microsoft against claims made by third party that:

- a. any County data or non-Microsoft software that Microsoft hosts on the County's behalf infringes the third party's patent, copyright or trademark or makes intentional unlawful use of its trade secret, or
- b. arise from the County's or its end user's violation of the terms of the agreement.

FISCAL IMPACT/FINANCING:

The fees of this agreement are not to exceed \$18,000. \$6,000 is included in the FY 2018/19 budget to be paid from account number 001-030-2510-7043. \$6,000 will be included in the FY 2019/20 and FY 2020/21 budgets as well (7 licenses for Property Tax from account number 001-030-2900-7043; 12 licenses for Treasury from account number 001-030-2800-7043; 25 licenses for Tax Collector from account number 001-030-3000-7043; and 28 licenses for Auditor from account number 001-030-2510-7043). There is no net County cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative to continuously improve organizational effectiveness and fiscal stability. The extended renewal of Microsoft services helps fulfill this initiative by providing state-of-the-art technology and infrastructure to support better service delivery.

ADMINISTRATIVE SIGN-OFF:

Peg L. Yeates
Information and Communications Technology Director

cc: Auditor-Controller
County Counsel

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County Administrative Office (2)

Attachment(s)

Attachment A – Agreement

Attachment B - Quote

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN)
AGREEMENT WITH INSIGHT PUBLIC) Resolution No. _____
SECTOR, INC. FOR LICENSE AND) Agreement No. _____
MAINTENANCE FOR TULARE COUNTY)
AUDITOR)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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