



**District Attorney
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: May 22, 2018 - **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Dan Underwood PHONE: 636-5494				

SUBJECT: Receive Grant Funding and Approve a Capital Asset purchase.

REQUEST(S):

That the Board of Supervisors:

1. Receive grant funding from the California Office of Emergency Services in an amount of \$178,705 for the Child Advocacy Center Program retroactive to April 1, 2018 through March 31, 2019. This request is retroactive due to delays at the State level in processing the grant awards.
2. Find that the Board had authority to enter into the proposed agreement as of April 1, 2018, and that it was in the County's best interest to enter into the agreement on that date.
3. Approve the capital asset purchase of one closed circuit video system in an amount not to exceed \$15,950.
4. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

On April 24, 2018, your Board approved Resolution No. 2018-0252 accepting grant funding for the California Governor's Office of Emergency Services' (Cal OES) new Child Advocacy Center Program (Agreement No. 28543).

This program will operate on an unusual fiscal year, from April 1, 2018 through March 31, 2019, with a total funding amount of \$178,705. The attached AUD 308 reflects the \$25,000 that we anticipate will be spent in the remainder of the current 2017/2018 County Fiscal Year 2017/20187. The remaining \$153,705 will be budgeted in Fiscal Year 2018/2019.

SUBJECT: Receive Grant Funding and Approve a Capital Asset purchase.

DATE: May 22, 2018 - **REVISED**

The program's purpose is to fund affiliate, developing, and accredited Child Advocacy Centers in California who work with child abuse victims to reduce trauma to children and their families by using a multidisciplinary team approach. The District Attorney's Office has been utilizing such an approach since 1997 through its Tulare County Child Abuse Response Team (CART). During a CART interview, victims of and witnesses to crime ages 14 and younger are interviewed by the District Attorney's specially trained child interview specialist to gain information about the crime so that appropriate charges against their perpetrator can be filed.

Funding through this grant will be used to cover numerous operational expenses, including a new closed circuit video system, soundproofing the wall of the interview room, and new furniture for the family waiting area and the CART interview room.

The quote for the closed circuit video system is in the amount of \$14,363. The department is requesting the amount not exceed \$15,950, which allows for a contingency of \$1,587 for unforeseen modifications in the quote amount, shipping, or sales tax.

The required cash match of 20% of the program's costs will be met by utilizing a portion of the child interview specialist's time, which is already covered through the general fund. There will be no additional net county cost.

This agreement has been approved as to form by County Counsel. The following terms differ substantively from the standard County boilerplate:

1. County must indemnify State;
2. State may terminate immediately for cause;
3. County must sign first;
4. Department of Justice may terminate immediately for cause;
5. County must allow timely and reasonable access to records pertinent to the award for at least 3 years after submission of final expenditure report, and as long as the records are retained thereafter;
6. County may only impose federal record retention requirements as described in 2 C.F.R. 200.333 on any sub recipients of award funds; and

FISCAL IMPACT/FINANCING:

The attached AUD 308 reflects revenue and expenditures of \$25,000, which will cover the period of April 1, 2018 through June 30, 2018. Revenue and expenditures for the remainder of the program will be included in the District Attorney's FY 18/19 budget. There is no net County cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year Strategic Business Plan and Management System include Safety and Security initiatives to provide for the safety and security of the public. This grant funding from Cal OES helps to fulfill this initiative.

SUBJECT: Receive Grant Funding and Approve a Capital Asset purchase.
DATE: May 22, 2018 - **REVISED**

ADMINISTRATIVE SIGN-OFF:

Dan Underwood
Chief Deputy District Attorney

Cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s) AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF RECEIVE GRANT) Resolution No. _____
FUNDING AND APPROVE A) Agreement No. _____
CAPITAL ASSET PURCHASE)
)
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
 COUNTY ADMINISTRATIVE OFFICER/
 CLERK, BOARD OF SUPERVISORS

BY: _____
 Deputy Clerk

* * * * *

1. Received grant funding from the California Office of Emergency Services in an amount of \$178,705 for the Child Advocacy Center Program retroactive to April 1, 2018 through March 31, 2019. This request is retroactive due to delays at the State level in processing the grant awards.
2. Found that the Board had authority to enter into the proposed agreement as of April 1, 2018, and that it was in the County's best interest to enter into the agreement on that date.
3. Approved the capital asset purchase of one closed circuit video system in an amount not to exceed \$15,950.
4. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

County of Tulare — Auditor Controller Budget Adjustment Form

3:54 PM

05/08/18		11/18	2018
Date	Document ID Number	Accounting Period	Budget Fiscal Year
District Attorney		Rainbow Moore	205-1003
Agency Name		Contact Person	Phone
			Extension

Action** A,C,D	Fund	Dept	Appr #		<u>LEVEL 1 Finish Here</u>	Current Amount	Revised Amount	Inc / Dec Amt	
C	001	100	100CAP			286,000	301,950	15,950	
C	001	100	100SSUP			2,455,250	2,467,200	11,950	
								-	
								-	
								-	
								-	
								-	
								-	
Appropriations Total						<i>Need Not Equal Zero</i>	2,741,250	2,769,150	27,900

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<u>LEVEL 2 Start Here</u>	Current Amt	Revised Amount	Inc / Dec Amt
A	001	100	100CAP	3200	8307				15,950	15,950
C	001	100	100SSUP	3200	7066			343,715	352,765	9,050
A	001	100				5022			25,000	(25,000)
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
										-
Line Total							<i>Must Equal Zero</i>	\$ 343,715	\$ 393,715	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

To receive CART grant for County Fiscal Year 2018: Purchase video equipment (fixed asset item), sound proofing system and other supplies needed for the interview room and case work.

Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

**** Action Codes: A=Add, C=Change, D=Deactivate**

* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, **except for ISFs**

* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa

* Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa