



**Health and Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** May 22, 2018

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
CONTACT PERSON: Denise Lopez PHONE: 685-5760		

**SUBJECT:** Approve an amendment with CEPA Operations, Inc.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an amendment to Agreement No. 26210 with CEPA Operations, Inc. to reflect additional services provided to the Tulare County Public Health Laboratory retroactive from February 21, 2018 through June 30, 2019. This amendment is retroactive because additional services have been performed to repair the lab's Biosafety cabinets. It was impracticable for the Board to take action prior to February 21, 2018 due to the time needed to process, prepare, and submit the agenda item;
2. Find that the Board had the authority to enter into the proposed amendment as of February 21, 2018 and that it was in the County's best interest to enter into the amendment on that date; and
3. Authorize the Chairman of the Board to sign three (3) copies of the amendment.

**SUMMARY:**

The Tulare County Public Health Laboratory has the capability to perform Biosafety Level III laboratory testing on isolates and specimens of increased public health significance, as dictated by the Centers for Disease and Control Laboratory Response Network and current biosafety guidelines. A requirement of performing this type of work is that all open manipulation of such isolates and specimens be performed within a Class II Biosafety Cabinet, such as the Baker SterilGard Class II. The Biosafety Cabinet is located in the Public Health Laboratory's Biosafety Level III

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lab. This Biosafety Cabinet is one of only two Class II Biosafety Cabinets in the Public Health Laboratory and its safe operation is necessary for the Public Health Laboratory to maintain surge capacity in a variety of critical testing areas such as Tuberculosis, Valley Fever, Bacillus anthracis and other agents of Bioterrorism, just to name a few. The Biosafety Cabinet was recently determined to be unsafe to operate by the Health and Human Service Agency facilities unit due to electrical issues. Until the Biosafety Cabinet is operational, very critical laboratory work is now confined to a limited amount of available equipment. The Biosafety Cabinet is in need of a complete re-wire which can be completed for much less than the cost of a new Biosafety Cabinet and CEPA Operations, Inc. can provide this service. The Tulare County Public Health Lab provides laboratory services to residents, and various entities within Tulare County, and adjacent counties.

CEPA Operations, Inc. currently annually tests, calibrates, and certifies gauges, filter boxes, clean room in addition to annually testing and certifying hoods for the Public Health Laboratory. A request for proposal did not occur due to this being a specialized piece of equipment. CEPA Operations, Inc. has the experience necessary for repairing this specialized equipment, which is necessary for the repair work needed for the Public Health Laboratory to operate the necessary Biosafety Level III laboratory testing at full capacity.

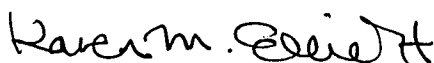
**FISCAL IMPACT/FINANCING:**

The first amendment to the contract with CEPA Operations, Inc. increased the amount to \$11,901. The additional services reflected in the second amendment do not increase the overall approved amount. An amount of \$1,619 was budgeted in FY 2016/2017, \$2,875 was budgeted in FY 2017/2018, and \$7,407 will be budgeted in FY 2018/2019 budget. This amendment would allow the Tulare County Public Health Lab to have the equipment fully operational and provide funds for any other repairs for the duration of the contract to effectively support organizational performance. There is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

This request furthers the Organizational Performance Initiative of the County's Strategic Plan to enhance service quality through proven cost-effective strategies. It is more cost effective for the laboratory to have their current Biosafety Cabinet rewired, than it would be for them to purchase a new Biosafety Cabinet A fully-operational public health laboratory is beneficial for all Tulare County residents as the work performed at the laboratory is essential to promoting public health.

**ADMINISTRATIVE SIGN-OFF:**



Karen M. Elliott  
Director of Public Health

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cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s) Amendment

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN ) Resolution No. \_\_\_\_\_  
AMENDMENT WITH CEPA OPERATIONS, ) Agreement No. \_\_\_\_\_  
INC. )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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