

**FIRST AMENDMENT TO
TULARE COUNTY AGREEMENT NO. 28220**

THIS FIRST AMENDMENT ("Amendment") to Tulare County Agreement Number 28220 (the "Agreement") is entered into by and between the **COUNTY OF TULARE** ("COUNTY") and **Parenting Network, Inc.** ("CONTRACTOR") as of March 1, 2018, with reference to the following:

- A. The COUNTY and CONTRACTOR entered into the Agreement as of July 1, 2017, for the purpose of providing mentor support services to families referred to Child Welfare Services and to Resource Families;
- B. COUNTY and CONTRACTOR now wish to amend the Agreement in order to increase the maximum amount of the agreement and update Exhibits A and B to reflect the increase in funding.

ACCORDINGLY, COUNTY and CONTRACTOR agree as follows:

- 1. This Amendment becomes effective as of March 1, 2018.
- 2. Exhibits A and B are hereby replaced with the attached Exhibit A and B.
- 3. Except as provided above, all other terms and conditions of the Agreement shall remain in full force and effect.

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THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

PARENTING NETWORK. INC.

Date 5/21/18

By [Signature]
Print Name SANTOS PRADO
Title BOARD CHAIR

Date 5/21/18

By [Signature]
Print Name Teri H. VantHuss
Title CFO

[Pursuant to Corporations Code section 313, County policy requires that contracts with a Corporation be signed by both (1) the chairman of the Board of Directors, the president or any vice-president (or another officer having general, operational responsibilities), and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer (or another officer having recordkeeping or financial responsibilities), unless the contract is accompanied by a certified copy of a resolution of the corporation's Board of Directors authorizing the execution of the contract. Similarly, pursuant to California Corporations Code section 17703.01, County policy requires that contracts with a Limited Liability Company be signed by at least two managers, unless the contract is accompanied by a certified copy of the articles of organization stating that the LLC is managed by only one manager.]

COUNTY OF TULARE

Date _____

By _____
Chairman, Board of Supervisors

ATTEST: MICHAEL C SPATA
County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare

By _____
Deputy Clerk

Approved as to Form:
County Counsel

By [Signature] 5/22/18
Deputy

Matter # 2018549

Exhibit A

Parenting Network Family Resource Center
330 North Johnson Street
Visalia, CA 93291
(559) 625-0384
Contact Person: Mike Gibson
mike@parentingnetwork.org

Parent Partner Program

Budget Line: 001-142-4020-7043

Fiscal Year: 2017-2018

Fund Amount: \$185,515

Services to be performed:

Contractor agrees to operate the "**Parent Partner Program**" in partnership with Child Welfare Services (CWS). The program is designed to enlist parents (both mothers and fathers) as staff who have experienced child removal, services, and reunification with CWS. Parent Partners are trained to provide support to CWS clients as they navigate within the CWS system. The Parent Partners serve as mentors, guides and advocates. Parent Partners are flexible in responding to a range of need CWS clients might present. The principal goal of their work is to encourage can empower CWS clients to gain awareness of their rights and responsibilities, and to assist parents toward reunification with their children.

The Parent Partner program also provides support to foster parents also known as "Resource Families" who have children placed in their care while separated from their parents. The Resource Family Mentor (RFM) is a former resource parents and trained to offer similar support as Parent Partners. The RFM is available to provide support to resource families during the Resource Family approval process and while licensed. Mentorship for Resource Families are intended to increase parents' knowledge of licensing criteria, and provide guidance of training opportunities to support placement for the children in their care.

Child Welfare Services (CWS) will:

- Provide referrals to the Parent Partners and the Resource Family mentor
- Provide Contractor with a listing of appropriate Team Decision Making (TDM) meetings, Family Engagement Staffings, and workgroup meetings
- Collaborate with Parenting Network Family Resource Center (FRC) to provide mentoring and training to Parent Partners and Resource Family mentor
- Utilize reports/logs received by the Contractor to track open cases, services, and meetings
- Enter referrals for all eligible families into the County's Child Welfare Services, Case Management System (CWS/CMS)
- Coordinate meeting invitations with contractor
- Nominate individuals collaboratively with the CWS Family Advocate for the Parent Partner Program

Exhibit A

Contractor will:

- Provide referred CWS families with a Parent Partner match
- Provide Resource Families with a Resource Family Mentor match
- Provide Parent Partners and Resource Family mentor to attend appropriate Team Decision Making (TDM) meetings, Family Engagement Staffings, and workgroup meetings
- Collaborate with CWS to provide mentoring and training to Parent Partners
- Maintain a current directory of Parent Partners
- Maintain records
 - Type of meetings; number of meetings
 - Applications
 - Training hours completed
- Nominate individuals collaboratively with the CWS Family Advocate for the Parent Partner Program
- Provide support to the PACE group, and the yearly Leaders for Change workshops.

Projected Program Participants Served

TDM Meetings	Family Engagement Staff Meetings	Workgroups or Meetings	Parent Partner Match	Resource Family Mentor Match
30	30	10	60	40

Deliverables

Contractor shall submit the following reports documenting program progress and clients completing services at mid-year, no later than January 15, 2018:

1. Program Narrative report
2. Parent Partner Tracking Log
3. Resource Family Tracking Log

Exhibit B

Payment Amount and Fee Schedule

Contractor shall invoice County monthly. The maximum amount payable for this agreement is \$185,515. Payment for service shall be on a reimbursement basis for adequately documented costs associated with cost principles and standards of OMB circular A-87.

- Costs shall be adequately documented
- Direct cost shall be specifically identified to services performed
- Employees shall be compensated for time specifically identified to service performed
- Travel expenses shall be specifically identified to service performed

A standard indirect cost allowance may be used in lieu of determining actual indirect costs of service.

Budget Reductions

In the event the contractor anticipates that funds shall not be expended in full by the end of each fiscal year, contractor shall give Tulare County HHSA immediate written notice and negotiate a budget reduction.

Child Abuse and Neglect Reporting Act

The California Child Abuse and Neglect Reporting Law are currently found in Penal Code (P.C.) Sections 11164-11174.31. The primary intent of the reporting law is to protect an abused child from further child abuse. Child abuse must be reported when a mandated reporter, in his or her professional capacity or within the scope of his or her employment, has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. (P.C. 11166 (a)).

Contractor shall notify Child Welfare Services in all instances where there is suspected child abuse in the home of a Child Welfare Services client and contractor shall further carry out their duties as a mandated reporter under the California Child Abuse and Neglect Reporting Law.

Publications

Materials published by Contractor shall ensure all publications funded through this contract will include acknowledgement of the Health and Human Services Agency, Child Welfare Services.