



**Information &  
Communications  
Technology  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** June 5, 2018

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Yolanda Saldana    PHONE: 559-636-4763

**SUBJECT:** Approve an Agreement with Northwoods

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with Northwoods Consulting Partners, Inc., for Compass support in an amount not to exceed \$101,515, retroactive from June 1, 2018 to May 31, 2019. It was impractical for the Board to take action before June 1, 2018, due to the time it took to receive the signed agreement from the vendor.
  
2. Find that the Board had authority to enter into the proposed agreement as of June 1, 2018, and that it was in the County's best interest to enter into the agreement on that date.
  
3. Authorize the Chairman of the Board to sign four copies of the agreement.

**SUMMARY:**

Tulare County Information and Communications Technology (TCiCT) is responsible for purchasing and monitoring software for information technology assets of Tulare County, including the Compass application used by TulareWORKs. Northwoods Consulting Partners, Inc. (Northwoods), has provided maintenance and support for Compass 2010. TulareWORKs uses Compass to automate basic work processes and data collection tasks that would consume significant work hours were they to be performed manually. This support will extend to over 550 users throughout the TulareWORKs system.

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The support provided by Northwoods entitles TulareWORKs Compass users to receive remote maintenance services and, should it be necessary to the continued functionality of the software, an upgrade or patch. These items will allow Compass to operate optimally as any potential errors will be swiftly examined and corrected by Northwoods experts. Failure to approve this agreement could result in unreliable performance of the Compass system.

This agreement has been approved as to form by County Counsel. The Following terms deviate substantively from the standard County boilerplate:

- Automatic renewal—the agreement will automatically renews itself after its term expires.
- Late Fees—the agreement contains a penalty for overdue payments.

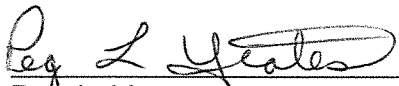
**FISCAL IMPACT/FINANCING:**

The cost of this agreement is an amount not to exceed \$101,515 and is included in the FY 2017/18 budget. 60% will be charged to account number 001-142-4030-7066 and 40% will be charged to 001-142-4032-7066. There is no Net County cost.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Organizational Performance initiative to promote more effective service delivery. This purchase from Northwoods helps fulfill this initiative by providing Compass support to effectively manage TulareWORKs kiosks.

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
Peg L. Yeates

Information & Communications Technology Director

cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s) Northwoods Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN )  
AGREEMENT WITH NORTHWOODS ) Resolution No. \_\_\_\_\_  
 ) Agreement No. \_\_\_\_\_  
 )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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