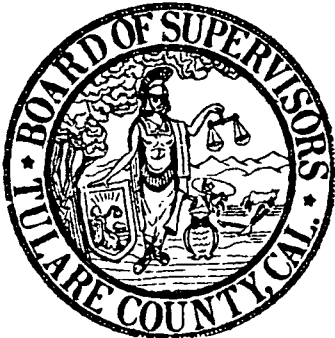


**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE)
AGRICULTURAL COMMISSIONER'S) Resolution No. 2018-0448
EXPENDITURE PLAN)

UPON MOTION OF SUPERVISOR ENNIS, SECONDED BY SUPERVISOR VANDER POEL, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD JUNE 12, 2018, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS CROCKER, VANDER POEL, SHUKLIAN, WORTHLEY,
AND ENNIS
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE



ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: Mary Ronello
Deputy Clerk

That the Board of Supervisors:

1. Approved the transfer of funds to Capital Projects of up to \$135,000 for repairs and upgrades on the Agricultural Commissioner's buildings.
2. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

Ag Commissioner/Sealer
Auditor

HAR
06/12/2018



**Agricultural
Commissioner/Sealer
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: June 12,2018 **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Tom Tucker PHONE: 684-3350

SUBJECT: Approve Agricultural Commissioner's expenditure plan

REQUEST(S):

That the Board of Supervisors:

1. Approve the transfer of funds to Capital Projects of up to \$135,000 for repairs and upgrades on the Agricultural Commissioner's buildings.
2. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

The Tulare County Agricultural Commissioner/Sealer is requesting the Board of Supervisors approve the attached AUD 308 for Fiscal Year 2017/18, allowing money budgeted for Special Department Expenses to be used for building improvements. Usage of these budgeted funds will allow the Agricultural Commissioner to meet her Maintenance of Effort with the California Department of Food and Agriculture as defined by Food and Ag Code 224.5.

The Agricultural Commissioner is requesting to transfer the amount of \$135,000 to Capital Projects Fund 030-086-3200-9202, to be used for the maintenance and repair of the Agricultural Commissioner's buildings as needed to efficiently maintain the buildings and office space. A technical review of the current A/C system by Capital Projects and a vendor that specializes in these activities will dictate the exact needs for an air balancing system. An aging A/C unit will be replaced as well.

The balance of the funds will be used to make modifications to the Pesticide Use Enforcement Division's work area. A wall will be moved approximately 8'

SUBJECT: Approve Agricultural Commissioner's expenditure plan
DATE: June 12, 2018

accommodating for the additional workload created by the passage of State regulations such as "Pesticides around Schools" enforcement activities. Capital Projects will be responsible for the implementation of this project, working with Ag Commissioner staff. Any excess funds will be used to complete more minor repairs to the Ag Commissioner's buildings.


FISCAL IMPACT/FINANCING:

There will be no additional Net County Cost. The attached AUD 308 increases the budget lines for the Agricultural Commissioner's Pesticide Use Enforcement Division.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Five-year Strategic Plan includes the Organizational Performance Initiative to provide state-of-the-art technology and infrastructure to support better service delivery. Maintaining the Agricultural buildings and supporting software will give the Agricultural Commissioner and her staff a safe place to work, and provide the public with the service they require.

ADMINISTRATIVE SIGN-OFF:



Tom Tucker
Assistant Agricultural Commissioner
Sealer of Weights and Measures

cc: Auditor-Controller
County Counsel
County Administrative Office (2)

Attachment(s) AUD 308

AUD-308 - Budget Adjustment Form

1:44 PM

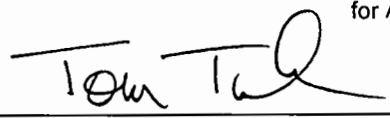
06/05/18		12/18	2018
Date	Document ID Number	Accounting Period	Budget Fiscal Year
Agricultural Commissioner		Tom Tucker	684-3350
Agency Name		Contact Person	Phone
			Extension

Action** A,C,D	Fund	Dept	Appr #		<u>LEVEL 1 Finish Here</u>	Current Amount	Revised Amount	Inc / Dec Amt	
C	001	015	015SSUP			1,814,624	1,679,624	(135,000)	
C	001	015	015INTRA			1,522,420	1,657,420	135,000	
C	030	086	0861CAP			72,479,344	72,614,344	135,000	
								-	
								-	
								-	
								-	
								-	
								-	
Appropriations Total						<i>Need Not Equal Zero</i>	75,816,388	75,951,388	135,000

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	<u>LEVEL 2 Start Here</u>	Current Amt	Revised Amount	Inc / Dec Amt
C	001	015	015INTRA	2111	9102				135,000	135,000
C	001	015	015SSUP	2115	7066			962,562	827,562	(135,000)
										-
C	030	086		3200		9202		750,001	885,001	(135,000)
C	030	086	0861CAP	3200	8176				135,000	135,000
										-
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										-
Line Total							<i>Must Equal Zero</i>	\$ 1,712,563	\$ 1,982,563	\$ -

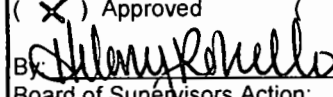
Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

To move Special Department Expense budget to a Capital Projects out line. Once approved the cash will be transferred to Capital Projects for Ag Commissioner building repairs/projects.



Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ (<input checked="" type="checkbox"/>) Approved () Disapproved By: 	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
Board of Supervisors Action: No. <u>2018-044</u> Date: <u>6/12/2018</u>	

** Action Codes: A=Add, C=Change, D=Deactivate
 * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs
 * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
 * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa