

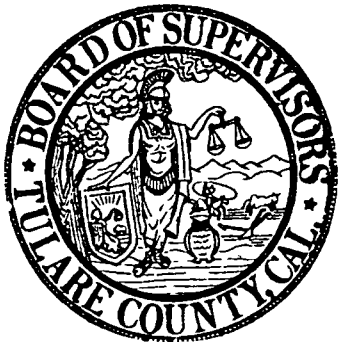
**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF AUTHORIZATION)
TO PAY PAST DUE INVOICES FOR) Resolution No. 2018-0501
CHEM PRO LABORATORY, INC.) Agreement No. 28691
)

UPON MOTION OF SUPERVISOR ENNIS, SECONDED BY SUPERVISOR CROCKER, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD JUNE 26, 2018, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS CROCKER, VANDER POEL, SHUKLIAN, WORTHLEY,
AND ENNIS
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS



BY: Mary Rokello
Deputy Clerk

1. Approved payment in the amount of \$625 to Chem Pro Laboratory, Inc. for invoices from Fiscal Year 2016/2017.
2. Approved an agreement with Chem Pro Laboratory, Inc. for chemical water treatment services in an amount not to exceed \$2,565, retroactive to July 1, 2017 through August 31, 2017. This agreement is retroactive due to the need for services during contract negotiations.
3. Found that the Board had the authority to enter into the proposed agreement as of July 1, 2017, and that it was in the County's best interest to enter into the agreement on that date.
4. Authorized the Chairman to sign the agreement.



**GENERAL SERVICES AGENCY
FACILITIES
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
J. STEVEN WORTHLEY
District Four
MIKE ENNIS
District Five

AGENDA DATE: June 26, 2018

| | | | | |
|---|-----|-------------------------------------|-----|-------------------------------------|
| Public Hearing Required | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Scheduled Public Hearing w/Clerk | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Published Notice Required | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Advertised Published Notice | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| County Counsel Sign-Off | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Meet & Confer Required | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Electronic file(s) has been sent | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Budget Transfer (Aud 308) attached | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Personnel Resolution attached | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |

CONTACT PERSON: Maria Benavides PHONE: (559) 624-7223

SUBJECT: Authorization to Pay Past Due Invoices for Chem Pro Laboratory, Inc.

REQUEST(S):
That the Board of Supervisors:

1. Approve payment in the amount of \$625 to Chem Pro Laboratory, Inc. for invoices from Fiscal Year 2016/2017.
2. Approve an agreement with Chem Pro Laboratory, Inc. for chemical water treatment services in an amount not to exceed \$2,565, retroactive to July 1, 2017 through August 31, 2017. This agreement is retroactive due to the need for services during contract negotiations.
3. Find that the Board had the authority to enter into the proposed agreement as of July 1, 2017, and that it was in the County's best interest to enter into the agreement on that date.
4. Authorize the Chairman to sign the agreement.

SUMMARY:
Chem Pro Laboratory, Inc. (Chem Pro) was contracted by the General Services Agency (GSA) in FY 2016/2017 and FY 2017/2018 to provide monthly chemical water treatment services to various County sites. Staff has recently discovered five outstanding invoices totaling \$625 for services provided to the Tulare WORKS site in FY 2017 and is requesting that the Board approve payment to Chem Pro for services rendered.

Chem Pro's FY 2016/2017 Professional Service Agreement (PSA) expired on June 30, 2017 and the FY 2017/2018 PSA was executed on August 24, 2017. To

SUBJECT: Authorization to Pay Past Due Invoices for Chem Pro Laboratory, Inc.
DATE: June 26, 2018

maintain a consistent level of services, Chem Pro continued to provide chemical water treatment service to all sites during the month of July 2017 and submitted 12 invoices totaling \$2,565 for services provided. As such, it is requested that the Board enter into a retroactive agreement with Chem Pro from July 1, 2017 so that outstanding invoices may be paid.

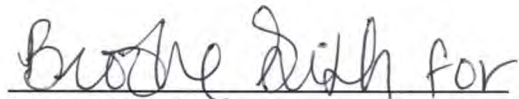
FISCAL IMPACT/FINANCING:

Requested payments totaling \$3,190 will be made out of the Facilities FY 2017/2018 budget line 067-067-3010-7021.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

This item is aligned with the County's Strategic Business Plan Organizational Performance Initiative. The approval of this item will support the efficient and effective delivery of service.

ADMINISTRATIVE SIGN-OFF:



Michael Dickerson
Facilities Manager

cc: County Administrative Office

Attachment(s)

A - Agreement with Chem Pro Laboratory, Inc.

B - List of Outstanding Chem Pro Laboratory, Inc. Invoices