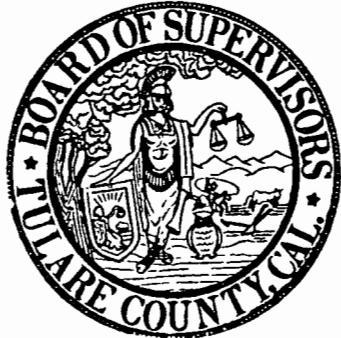


BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF APPROVE A)
PURCHASE FROM THE VISALIA) Resolution No. 2018-0545
CONVENTION CENTER)

UPON MOTION OF SUPERVISOR ENNIS, SECONDED BY SUPERVISOR CROCKER, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD JUNE 26, 2018, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS CROCKER, VANDER POEL, SHUKLIAN, WORTHLEY,
AND ENNIS
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE



ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: Mary Ronello
Deputy Clerk

1. Approved a purchase from the Visalia Convention Center in an amount not to exceed \$232 for use of meeting space and amenities for the OneSign Project meeting from February 21, 2018.
2. Found that the Board had authority to approve this purchase as of February 21, 2018, and that it was in the County's best interest to approve the purchase on that date. It was impractical for the Board to take action prior to February 21, 2018, due to the unforeseen needs space and amenities.



**Information &
Communications
Technology
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: June 26, 2018

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Yolanda Saldana PHONE: 636-4763				

SUBJECT: Approve a purchase from the Visalia Convention Center

REQUEST(S):

That the Board of Supervisors:

1. Approve a purchase from the Visalia Convention Center in an amount not to exceed \$232 for use of meeting space and amenities for the OneSign Project meeting from February 21, 2018.

2. Find that the Board had authority to approve this purchase as of February 21, 2018, and that it was in the County's best interest to approve the purchase on that date. It was impractical for the Board to take action prior to February 21, 2018, due to the unforeseen needs space and amenities

SUMMARY:

Tulare County Information and Communications Technology (TCiCT) is responsible for maintaining the safety and performance of Tulare County's information technology assets. To support this initiative, TCiCT contracted with the Visalia Convention Center to hold the OneSign Project kick off meeting. This project entails the install of proximity devices for TCiCT and Health & Human Services Agency. This meeting took place on February 21, 2018. The cost of the meeting space, equipment, amenities, and taxes totaled \$232.

Services were requested from the venue for additional room space and equipment needs in addition to the Central Valley Technology Expo & Conference. TCiCT received notice of this additional charge after the event had concluded.

SUBJECT: Approve a purchase from the Visalia Convention Center
DATE: June 26, 2018


FISCAL IMPACT/FINANCING:

The cost of this purchase is an amount not to exceed \$232 and is included in the FY 2017/18 budget to be paid from account number 071-090-2900-7066. There is no Net County Cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Safety and Security Initiative to promote County-wide loss prevention and workplace safety and protect business and individuals from white collar crime. The plan also includes the Organizational Performance Initiative to continuously improve organizational effectiveness and fiscal stability. The leadership workshop held at the Visalia Convention Center helps fulfill both of these initiatives through training programs by increasing employee knowledge of safety and security.

ADMINISTRATIVE SIGN-OFF:



Peg L. Yeates
Information & Communications Technology Director

cc: County Administrative Office

Attachment(s) Invoice



VISALIA CONVENTION CENTER

303 E ACEQUIA AVE
VISALIA, CA 93291

Voice: 559-713-4603

Fax: 559-713-4804

INVOICE

Invoice #: 55237

Bill To:
TULARE CO ICT TECH FAIR
221 S MOONEY BLVD 9E
VISALIA, CA 93291

Customer ID	Customer PO	Invoice Date
6114		Feb 21, 2018
Sales Rep ID	Payment Terms	Due Date
	Net 30 Days	Mar 23, 2018

Quantity	Item	Description	Unit Price	Amount
1.00	13	FACILITY RNTL	170.00	170.00
1.00	26	EQUIPMENT RNTL	62.00	62.00

Subtotal	232.00
Sales Tax	
Total Invoice Amount	232.00
Payment/Credit Applied	
TOTAL	232.00



Visalia Convention Center

303 E. Acequia Avenue
Visalia, CA 93291

Invoice

Number 55237

Date 02/26/2018

Bill To: **TULARE CO ICT**
221 S. Mooney Blvd 9E
Visalia, CA 93291

Remit To: **Visalia Convention Center**
303 E. Acequia Avenue
Visalia, CA 93291

Attn: Yolanda Saldana

Notify: Event Service Manager

PO Number	Contract Number	Terms	Payment Due	Balance Due
	6114	Net 30 (System)	03/28/2018	\$232.00

Event Information				
Event Name	Event Number	Attendance	Ticket Total	Sales Representative
Tulare Co ICT Tech Fair	55237	20		Kathy Fraga

Room Charges					
Date	Day	Room Name	Start	End	Amount
02/21/2018	WED	Sierra A	8:00 AM	4:30 PM	\$170.00
Rooms Total:					\$170.00
Totals					
Regular Charges:					\$170.00
Room Section Total:					\$170.00

Equipment Charges					
Date	Description	Room Name	Qty	Rate	Amount
02/21/2018	Proj Screen 6X6	Sierra A	1	\$37.00	\$37.00
02/21/2018	Audio Visual Table w/ Power	Sierra A	1	\$25.00	\$25.00
Equipment Total:					\$62.00
Totals					
Regular Charges:					\$62.00
Equipment Section Total:					\$62.00

Invoice Totals	
Room Charges:	\$170.00
Equipment Charges:	\$62.00
Meal Charges:	\$0.00
Labor Charges:	\$0.00
Other Event Charges:	\$0.00
Grand Total:	\$232.00
Payments Received:	\$0.00
Total Tickets:	\$0.00
Balance Due	\$232.00

Client Signature: _____

CSS: _____