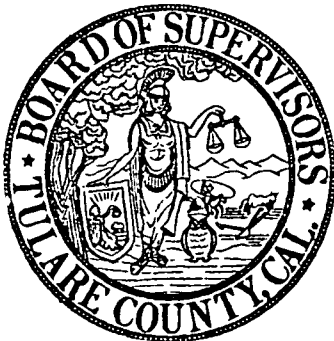


**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE COSTS )  
ASSOCIATED WITH AN AGREEMENT ) Resolution No. 2018-0602  
WITH SOVOS COMPLIANCE, LLC )  
)

UPON MOTION OF SUPERVISOR SHUKLIAN, SECONDED BY SUPERVISOR ENNIS, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD JULY 17, 2018, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS CROCKER, VANDER POEL, SHUKLIAN, WORTHLEY,  
AND ENNIS  
NOES: NONE  
ABSTAIN: NONE  
ABSENT: NONE



ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: Mary Ronello  
Deputy Clerk

\*\*\*\*\*

Approved costs associated with an approved agreement with Sovos Compliance, LLC, in an amount not to exceed \$308.



**Information &  
Communications  
Technology  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** July 17, 2018 - REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Yolanda Saldana    PHONE: 636-4763

**SUBJECT:** Approve costs associated with an agreement with Sovos Compliance, LLC.

**REQUEST(S):**  
That the Board of Supervisors:  
1. Approve costs associated with an approved agreement with Sovos Compliance, LLC, in an amount not to exceed \$308.

**SUMMARY:**  
Tulare County Information and Communications Technology (TCiCT) is responsible for maintaining the safety and performance of Tulare County's information technology assets, including the Taxport AP tax preparation system provided by Sovos Compliance, LLC. This system is an upgrade from the existing 1099Convey tax preparation software, which Sovos is in the process of phasing out. Cloud-based and synchronized in real time to IRS Taxpayer Identification Number (T.I.N.) verification, Taxport AP improves the user experience and cuts down on errors and the need for corrections.

On January 9, 2018, this Board approved a five-year agreement with Sovos to transition from 1099Convey to Taxport AP. The cost of the agreement was listed in the agenda item as an amount not to exceed \$9,700. The additional cost of \$308 for the 2017 Tax Year is a result of 127 more tax forms used than the 2500 allotted in the agreement. The cost per form over the 2500 is a \$2.42 charge. Tulare County Auditors indicates that this was a one-time increase due to SEIU processing this year and will not need to increase the allotted number of form on the agreement for the next four (4) years.

**SUBJECT:** Approve costs associated with an agreement with Sovos Compliance, LLC.

**DATE:** July 17, 2018 - REVISED


**FISCAL IMPACT/FINANCING:**

The cost is an amount not to exceed \$308 is included in FY 2018/2019 budget to be paid from account number 071-090-2900-7043. There is no Net County Cost.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five year strategic plan includes the Organizational Performance initiative to promote countywide loss prevention and workplace safety along with continuously improving organizational effectiveness. The agreement with Sovos helps fulfill these initiatives by providing the County with state-of-the-art technology for third-party tax preparation and the infrastructure to support better service delivery.

**ADMINISTRATIVE SIGN-OFF:**



Peg L. Yeates

Information & Communications Technology Director

cc: County Administrative Office

Attachment(s) Sovos Invoice



# INVOICE

200 Ballardvale Street 4<sup>th</sup> Floor  
Wilmington, MA 01877  
accounting\_finance@sovos.com  
[www.sovos.com](http://www.sovos.com)

**BILL TO:**  
COUNTY OF TULARE  
MATT SANDERS  
221 S. MOONEY BLVD, ROOM 9E  
VISALIA, CA 93291  
UNITED STATES

**SHIP TO:**  
COUNTY OF TULARE  
MATT SANDERS  
221 S. MOONEY BLVD, ROOM 9E  
VISALIA, CA 93291  
UNITED STATES

INVOICE DATE	INVOICE NUMBER	PAYMENT TERMS	DATE DUE	PO NUMBER
06/21/2018	OV-10840	NET 30	07/21/2018	

DESCRIPTION	QUANTITY	PRICE	AMOUNT
Tax Year 2017 - Taxport AP Overage	127	\$2.42	\$307.34
		<b>SUBTOTAL</b>	\$307.34
		<b>SALES TAX</b>	\$0.00
		<b>TOTAL</b>	\$307.34
		<b>PAYMENTS &amp; CREDITS</b>	\$0.00
		<b>BALANCE DUE</b>	\$307.34

Please reference invoice number on the electronic confirmation and check.

**ACH/WIRE INSTRUCTION:**

Silicon Valley Bank  
3003 Tasman Drive  
Santa Clara, CA 95054  
Phone: (408) 654-7400  
Account #3301418746  
Router/Transit #121140399  
Swift Code: SVBKUS6S

**REMIT CHECKS TO:**

Sovos Compliance, LLC  
PO Box 347977  
Pittsburgh, PA 15251-4977

**Due Date:** 07/21/2018

**Pay this amount:** \$307.34

**Invoice #:** OV-10840

**Customer #:** 1001325