

BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF APPROVE)
A MEMORANDUM OF UNDERSTANDING) Resolution No. 2018-0672
BETWEEN THE TULARE COUNTY) Agreement No. 28778
SHERIFF'S DEPARTMENT AND THE)
TULARE COUNTY LIBRARY DEPARTMENT)

UPON MOTION OF SUPERVISOR VANDER POEL, SECONDED BY SUPERVISOR ENNIS, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD AUGUST 14, 2018, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS CROCKER, VANDER POEL, SHUKLIAN, WORTHLEY, AND ENNIS
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE



ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: Mary Ravello
Deputy Clerk

1. Approved a Memorandum of Understanding between the Tulare County Sheriff's Department and the Tulare County Library Department for the amount not to exceed \$50,000.00 from AB109 funding to provide County Library Literacy Staffing and Services for the Sheriff's correctional facilities retroactive from July 1, 2018 to June 30, 2018, delay due to staffing and program changes.
2. Found that the Board had authority to enter into the proposed agreement as of July 1, 2018, and that it was in the County's best interest to enter into the agreement on that date.
3. Authorized the Tulare County Library Department to provide the services described in the Memorandum of Understanding to the Tulare County Sheriff's Department.

4. Authorized the County Administrative Officer to sign the Memorandum of Understanding.
5. If AB 109 funding is not sufficient to fully fund the additional position in future fiscal years, such position shall be deleted so as not to incur any Net County Cost, unless there are extenuating circumstances justifying retention of the affected position, in which case such position shall be approved by the Board of Supervisors.



Tulare County Library
COUNTY OF TULARE
AGENDA ITEM

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: August 14, 2018

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Darla Wegener PHONE: 559 713-2721

SUBJECT: Approve a Memorandum of Understanding between the Tulare County Sheriff's Department and the Tulare County Library Department.

- REQUEST(S):**
That the Board of Supervisors:
1. Approve a Memorandum of Understanding between the Tulare County Sheriff's Department and the Tulare County Library Department for the amount not to exceed \$50,000.00 from AB109 funding to provide County Library Literacy Staffing and Services for the Sheriff's correctional facilities retroactive from July 1, 2018 to June 30, 2019, delay due to staffing and program changes.
 2. Find that the Board had authority to enter into the proposed agreement as of July 1, 2018 and that it was in the County's best interest to enter into the agreement on that date.
 3. Authorize the Tulare County Library Department to provide the services described in the Memorandum of Understanding to the Tulare County Sheriff's Department.
 4. Authorize the County Administrative Officer to sign the Memorandum of Understanding.
 5. If AB 109 funding is not sufficient to fully fund the additional position in future fiscal years, such position shall be deleted so as not to incur any Net County

SUBJECT: Approve a Memorandum of Understanding Between the Tulare County Sheriff's Department and the Tulare County Library Department.

DATE: August 14, 2018

Cost, unless there are extenuating circumstances justifying retention of the affected position, in which case such position shall be approved by the Board of Supervisors.

SUMMARY:

The Tulare County Sheriff's Department (Sheriff) receives AB109 funds from the State of California to assist with the education of inmates. The Sheriff wishes to continue to engage the Tulare County Library Department (Library) to assist in utilizing such funds by providing literary services to inmates. Funding provided will allow staff to provide two programs, Books Beyond Bars: Breaking the Barriers to Success and MotherRead/FatherRead Programs in the correctional facilities for a period of 12 months, with an option to renew every year depending on the availability of funds.

The successful programs provide tools to assist inmates to transition back into the community. Books Beyond Bars is a classroom program to assist inmates to improve their reading, writing, and math skills using short novels and basic math textbooks. MotherRead/FatherRead is a program to improve reading skills and promotes family literacy. Inmates are instructed in reading a children's book aloud. Once practiced the mother or father is recorded reading the book. The recordings are saved on a flash drive to be sent to their children for viewing.

The Library hired a full time Library Program and Literacy Services position to oversee this program. The Personnel Resolution was approved in October 2017 and is included in the FY 2018/19 Budget. This is a project service, limited term position filled as long as the MOU is in place and AB109 funding is available.

The Memorandum of Understanding (MOU) between the Sheriff and the Library is retroactive back to July 1, 2018, due to new staffing and program changes. Included as part of the program is the training of volunteers, curriculum preparation, fingerprinting and background checks, purchasing material, staff planning, and set up of technology and laptop computer. The Library continued the program on July 1, 2018 and hopes to renew the program again in FY 2018/19, depending on funding.

This MOU has been approved as to form by County Counsel. The following term deviates substantively from the standard County boilerplate: Either party may terminate without cause with 60 days written notice.

FISCAL IMPACT/FINANCING:

This MOU provides \$50,000 from the Sheriff's AB109 funds to the Library to provide Library Literacy Staffing (salary and benefits) and services (books and supplies) for two literacy programs in correctional facilities starting in FY 2018/19 and continuing depending on funding in future years. The expenses and revenues for this program are covered by AB109 funding. There are sufficient funds budgeted for these services within the Fiscal Year 2018/2019 budget. No net County Cost.

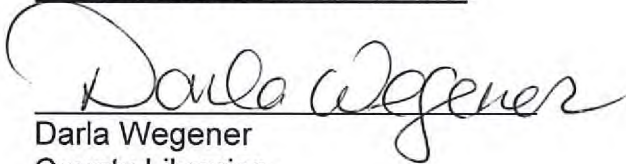
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LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

Tulare County Strategic Business Plan addresses Economic Well Being Initiative #2 and Quality of Life in Strategic Initiative #3. This collaborate effort with the Sheriff and Library fulfills these initiatives by providing library services to develop and sustain a well-qualified labor pool, literacy programs to raise literacy countywide, youth-related activities in small communities, and cultural education and recreational opportunities. Some of the services to be provided include in person instruction in reading, writing, and math, career assistance, lifelong learning resources, and adult and family literacy. By providing free and equal access to library services in the correctional facilities, we help to eliminate minority inequities and encourage success after incarceration.

ADMINISTRATIVE SIGN-OFF:



Darla Wegener
County Librarian

cc: County Administrative Office
Human Resources & Development

Attachment(s) Memorandum of Understanding
Personnel Resolution October 2017