

GENERAL SERVICES AGENCY PARKS & RECREATION COUNTY OF TULARE AGENDA ITEM

BOARD OF SUPERVISORS

KUYLER CROCKER District One

PETE VANDER POEL District Two

AMY SHUKLIAN District Three

J. STEVEN WORTHLEY District Four

> MIKE ENNIS District Five

AGENDA DATE: August 28, 2018 - REVISED

Public Hearing Required Scheduled Public Hearing w/Clerk Published Notice Required Advertised Published Notice County Counsel Sign-Off Meet & Confer Required Electronic file(s) has been sent Budget Transfer (Aud 308) attached	Yes N/A ⋈ Yes N/A ⋈
Personnel Resolution attached Agreements are attached and signature tab(s)/flag(s)	Yes □ N/A ⊠ line for Chairman is marked with Yes □ N/A ⊠
CONTACT PERSON: Maria Benavides	PHONE: (559) 624-7223

SUBJECT:

Request Authorization to Pay Past Due Parks Invoice For Fiscal Year 2017/18

REQUEST(S):

That the Board of Supervisors:

- 1. Approve a payment to West Coast Arborists, Inc. in the amount of \$6,942.00 for services performed in fiscal year 2017/18.
- 2. Find that the Board had the authority to engage the services and pay the invoice for services performed in fiscal year 2017/18, and that it was in the County's best interest to engage the services at that time.

SUMMARY:

In fiscal year 2017/18, the County entered into Professional Service Agreement No. PA2611 with West Coast Arborists, Inc. for general tree trimming as requested by the County. A total of \$20,000 was encumbered to pay for services under this agreement. West Coast Arborist Invoice No. 137927 for \$6,942 required an encumbrance increase to pay. However, the work was scheduled near the close of the fiscal year, and additional funds were not encumbered prior to the work being performed or before the end of the fiscal year.

The GSA Purchasing Division does not have the authority to approve payment for services incurred in the prior fiscal year under the current agreement. Therefore, it is requested that the Board authorize payment in the amount of \$6,942 to West Coast Arborists, Inc. for services rendered.

SUBJECT: Request Authorization to Pay Past Due Parks Invoice For Fiscal Year 2017/18

DATE: August 28, 2018

- 1

FISCAL IMPACT/FINANCING:

Parks fiscal year 2018/19 budget line 1110-7043-300 has sufficient funds to cover the cost of the invoice.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

This item is aligned with the County's Strategic Business Plan Economic Well-Being Initiative. The approval of the item will ensure that the County is promoting economic development while effectively managing growth.

ADMINISTRATIVE SIGN-OFF:

ELL

Neil Pilegard Parks & Recreation Manager

cc: County Administrative Office

Attachment(s) Invoice No.137927 West Coast Arborists, Inc.

BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF REQUEST AUTHORIZATION TO PAY PAST DUE PARKS INVOICE FOR FISCAL YEAR 2017/18

Resolution No.

UPON MOTION OF S	UPERVISOR,	SECONDED	BY
SUPERVISOR	, THE FOLLOWING W	AS ADOPTED BY	THE
BOARD OF SUPERVISORS	, AT AN OFFICIAL MEETING HELD		

____, BY THE FOLLOWING VOTE:

AYES: NOES: ABSTAIN: ABSENT:

ATTEST: MICHAEL C. SPATA COUNTY ADMINISTRATIVE OFFICER/ CLERK, BOARD OF SUPERVISORS

BY:

Deputy Clerk

* * * * * * * * * * * * * * *

- 1. Approved a payment to West Coast Arborists, Inc. in the amount of \$6,942.00 for services performed in Fiscal Year 2017/18.
- 2. Found that the Board had the authority to engage the services and pay the invoice for services performed in fiscal year 2017/18, and that it was in the County's best interest to engage the services at that time.







JUL 01 2018

West Coast Arborists, Inc.

2200 E. Via Burton Anaheim, California 92806

714.991.1900 • 800.521.3714 • fax 714.956.3745 • WCAINC.com • EIN# 95-3250682

Invoice Date	PO #	Terms	Cust. #	Job #	Invoice #
6/15/2018	PA2611	DUE UPON RECEIPT	109	39992	137927
Customer		Job Description	n/Location		
COUNTY OF TUL ATTN: NEIL PILE 5953 SOUTH MC VISALIA, CA 932	GARD DONEY BLVD	17-18 Faciliti See attached I Work Comple	ist of locatio	ns & quantit	ties /2018

TREE MAINTENANCE DESCRIPTION	QTY	U/M	PRICE COUNT	TOTAL
Crew Rental - per man	89	Man Hour	\$78.00	\$6,942.00
Call Rosa Cantu 800.521.3714 for payment.			TOTAL DUE:	\$6,942.00

APPROVED FOR PAYMENT

GENERAL SERVICES

1110-704 300

We send our sincere thanks & appreciation for your business.

STEVE HUNT, Area Manager

shunt@wcainc.com - 559.351.6060 cell

BECCA HALCON, Customer Service Representative

rhalcon@wcainc.com - 805.671.5092

DISCLAIMER: West Coast Arborists, Inc. insures the quality of work performed, however, we do not insure the City's entire tree population from failure. Arborists are tree specialists who use their education to reduce the risk of living near trees. Trees are living organisms that fail in ways we do not fully understand. Conditions are often hidden within trees and below ground. Arborists cannot guarantee that a tree will be healthy or safe under all circumstances. To live near trees is to accept some degree of risk. The only way to eliminate all risk associated with trees is to eliminate all trees.



WORK SUMMARY

JOB #39992

17-18 Facilities Tree Maintenance

SUMMARY BY COST	QTY	U/M	PRICE	COUNT	TOTAL
Grid Pruning - LMD	0	Each	\$68.00	1.	\$0.00
Grid Pruning - GF	0	Each	\$83.00		\$0.00
Aesthetic Pruning 0-6 DSH	Ó	Each	\$42.00		\$0.00
Aesthetic Pruning 7-12 DSH	0	Each	\$100.00		\$0.00
Aesthetic Pruning 13-18 DSH	0	Each	\$184.00		\$0.00
Aesthetic Pruning 19-24 DSH	0	Each	\$289.00		\$0.00
Aesthetic Pruning 25-30 DSH	0	Each	\$367.00		\$0.00
Aesthetic Pruning 31+ DSH	0	Each	\$520.00		\$0.00
Clearance Pruning	. 0	Each	\$52.00	6.5	\$0.00
Coco Palm Pruning	0	Each	\$52.00		\$0.00
Washingtonia Palm Pruning	Ö	Each	\$52.00		\$0.00
Date Palm Pruning	0	Each	\$299.00		\$0.00
Palm Tree Skinning	0	Foot	\$19.00		\$0.00
Tree & Stump Removal 0-36 DSH	0	Inch	\$30.00		\$0.00
Tree & Stump Removal > 36 DSH	0	Inch	\$51.00		\$0.00
Tree Only Removal	Ö	Inch	\$26.00		\$0.00
Stump Only Removal	0	Inch	\$14.70		\$0.00
Plant 15 Gallon Tree	0	Each	\$173.00		\$0.00
Plant 24" Box Tree	0	Each	\$309.00		\$0.00
Plant 36" Box Tree	Ó	Each	\$1,155.00		\$0.00
Root Barrier Installation	0	Linear Foot	\$26.00		\$0.00
Root Pruning	0	Linear Foot	\$26.00		\$0.00
Crew Rental - per man	119.50	Man Hour	\$78.00		\$9,321.00
Emergency Crew Rental - per man	0	Man Hour	\$100.00		\$0.00
Specialty Equipment Rental	0	Hour	\$100.00		\$0.00
Watering	0	Day	\$630.00		\$0.00
Arborist Services	0	Man Hour	\$131.00		\$0.00
GPS Tree Inventory	. 0	Each	\$3.00		\$0.00
GPS Tree Inventory Updates	0	Each	\$5.00		\$0.00
		YEAR	TO DATE SU	JMMARY:	\$9,321.00

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WORK SUMMARY

JOB #39992 17-18 Facilities Tree Maintenance

SUMMARY BY	Y WORK TYPE			TOTAL
Prune	Safety Prune Backup - Crew			3
At the second		100	TOTAL PRUNES:	3
Removal	Stump Only Removal Backup - Crew	1.1		3
Removal	Tree & Stump Removal Backup - Crew	** *		14
		Mr.	TOTAL REMOVALS:	17

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Dist Street Address Side Tee On Address Botanical Dist Arrival 0 1834 K BurREL AV/W 1 Sequola sempervirens CoAST REDWOOD 20.0 28 0 1834 K BurREL AV/W 2 Sequola sempervirens COAST REDWOOD 20.0 28 0 2501 X BURREL AV/W 2 Sequola sempervirens COAST REDWOOD 20.0 38 0 2501 X BURREL AV/W 2 Sequola sempervirens COAST REDWOOD 20.0 30 0 2501 X BURREL AV/W 2 Sequola sempervirens COAST REDWOOD 20.0 30 0 2503 BURREL AV/W 2 Sequola sempervirens COAST REDWOOD 11.0 25 0 2637 BURREL AV/W 2 Sequola sempervirens COAST REDWOOD 11.0 25 0 2637 BURREL AV/W 2 Sequola sempervirens COAST REDWOOD 11.0 25 0 2630 BURREL AV/W 2 Sequola sempervirens COAST REDWOOD 11.0	NIN	I OL IOLA	COUNTY OF TOLAKE - THEE PARTY ENVIRE FROMME		Man - Crew Stuning Removal Backup - Crew	vai backup - Crew			6/1/20	6/1/2018 - 6/15/2018
BURREL AV /W 1 Sequola sempervirens COAST REDWOOD 20.0 BURREL AV /W 2 Sequola sempervirens COAST REDWOOD 20.0 BURREL AV /W 1 Sequola sempervirens COAST REDWOOD 20.0 BURREL AV /W 2 Sequola sempervirens COAST REDWOOD 20.0 BURREL AV /W 1 5 Sequola sempervirens COAST REDWOOD 20.0 BURREL AV /W 2 Sequola sempervirens COAST REDWOOD 20.0 20.0 BURREL AV /W 1 Pinus halepensis ALEPPO PINE 50.0 11.0 20.0 BURREL AV /W 3 Sequola sempervirens COAST REDWOOD 11.0 20.0 20.0 BURREL AV /W 1 Sequola sempervirens COAST REDWOOD 11.0 20.0 20.0 BURREL AV /W 2 Sequola sempervirens COAST REDWOOD 11.0 20.0 20.0 BURREL AV /W 3 Sequola sempervirens COAST REDWOOD 11.0 20.0 20.0 BURREL AV /W 3 Sequola sempervirens COAST REDWOOD 11.0 20.0	Dist	Street A				Botanical	Common	DSH	ħ	Date
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BURREL AV /W 2 Sequola sempervirens COAST REDWODD 20.0 BURREL AV /W 1 Pinus halepensis ALEPPO PINE 50.0 BURREL AV /W 2 Sequola sempervirens COAST REDWOOD 11.0 BURREL AV /W 3 Sequola sempervirens COAST REDWOOD 11.0 BURREL AV /W 3 Sequola sempervirens COAST REDWOOD 11.0 BURREL AV /W 3 Sequola sempervirens COAST REDWOOD 11.0 BURREL AV /W 3 Sequola sempervirens COAST REDWOOD 11.0 BURREL AV /W 3 Sequola sempervirens COAST REDWOOD 11.0 BURREL AV /W 3 Sequola sempervirens COAST REDWOOD 11.0 BURREL AV /W 3 Sequola sempervirens COAST REDWOOD 11.0 BURREL AV /W 3 Pervirens COAST REDWOOD 11.0 BURREL AV /W 4 Pervirens COAST REDWOOD 20.0 BURREL AV /W 4 Pervirens COAST REDWOOD 20.0 BURREL AV /W 5 Fraxinus angustifolia oxycarpa RAYWOOD ASH 20.0	0	2501	X BURREL AV /W	T		Sequoia sempervirens	COAST REDWOOD	20.0	38	6/6/2018
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BURREL AV /W 2 Sequola sempervirens COAST REDWOOD 11.0 BURREL AV /W 3 Pyrus kawakamii EVERGREEN PEAR 10.0 BURREL AV /W 4 Fraxinus angustifolia oxycarpa RAYWOOD ASH 20.0 BURREL AV /W 5 Fraxinus angustifolia oxycarpa RAYWOOD ASH 20.0	•	2800	BURREL AV /W	1		Sequoia sempervirens	COAST REDWOOD	11.0	26	6/7/2018
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BURREL AV /W 4 Fraxinus angustifolia oxycarpa RAYWOOD ASH 20.0 BURREL AV /W 5 5 Fraxinus angustifolia oxycarpa RAYWOOD ASH 20.0	0	2800	BURREL AV /W	æ		Pyrus kawakamii	EVERGREEN PEAR	10.0	25	6/7/2018
BURREL AV /W 5 5 5 20.0 5	0	2800	BURREL AV /W	4		Fraxinus angustifolia oxyca	arpa RAYWOOD ASH	20.0	28	6/7/2018
RECORD COUNT: 12	0	2800	BURREL AV /W	5		Fraxinus angustifolia oxyca	Prpa RAYWOOD ASH	20.0	28	6/7/2018
	RECOR	ID COUNT: 1	12							

4 of 6 DISCLAIMER: West Coast Arborists, Inc. insures the quality of work performed, however, we do not insure the City's entire tree population from failure. Arborists are tree specialists who use their education to reduce the risk of living near trees. Trees are living organisms that fail in ways we do not fully understand. Conditions are often hidden within trees and below ground. Arborists cannot guarantee that a tree will be healthy or safe under all circumstances. To live near trees is to accept some degree of risk. The only way to eliminate all risk associated with trees is to eliminate all trees. In live near trees is to accept some degree of risk. The only way to eliminate all risk associated with trees is to eliminate all trees. In live near trees is to accept some degree of risk. The only way to eliminate all risk associated with trees is to eliminate all trees. Inv#: 137927

	COUNTY OF TULARE - TREE MAINTENANCE PROGRAM	PROGRAM		Stump Only Removal Backup - Crew	val Backup - Crew			6/1/203	6/1/2018 - 6/15/2018
Dist Street	Street Address	Side	Tree	On Address	Botanical	Common	HSO	НТ	Date
	D BURREL AV /W		9		Stump	STUMP	20.0	1	6/8/2018
0 2800	D BURREL AV /W		7		Stump	STUMP	6.0	1	6/8/2018
0 2800	D BURREL AV /W		8		Stump	STUMP	15.0	1	6/8/2018
	2								

5 of 6 DISCLAIMER: West Coast Arborists, Inc. insures the quality of work performed, however, we do not insure the City's entire tree population from failure. Arborists are tree specialists who use their education to reduce the risk of living near trees. Trees are living organisms that fail in ways we do not fully understand. Conditions are often hidden within trees and below ground. Arborists cannot guarantee that a tree will be healthy or safe under all circumstances. To live near trees is to accept some degree of risk. The only way to eliminate all risk associated with trees is to eliminate all trees. Invest Invest 137927 S of 6 © 2018 West Coast Arborists, Inc.

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2800 BURREL AV /w IB33X BURREL AV /w R004 STUMPS FOR SAFETY 4.00 2.75 11.00 78.00 88.00 IB33X BURREL AV /w RFMOVE REWMOOD NUMBS REMOVE REWMOOD STUMPS TO 3.3 3.35 15.00 3.00 1.17000 Total: 15.00 24.30 24.30 24.30 78.00 78.00 RFMOVE REWMOOD STUMPS Total: 15.00 24.30 24.30 73.00 74.00 Total: 15.00 24.30 24.30 24.30 73.00 73.00	2800 BURREL AV /W REMOVE;GRIND STUMPS FOR S 1834X BURREL AV /W SAFETY;GRIND STUMPS SAFETY;GRIND STUMPS		54	11.00 15.00 89.00	78.00 78.00 78.00	858.00 1,170.00 6,942.00	
BIOINT TEELS FOR 4.00 3.55 5.00 9.1.0.00 Total: 15.00 24.50 8.00 70.00 70.00	1834X BURREL AV /W REMOVE REDWOOD TREES FOR SAFETY; GRIND STUMPS	15.0	34	00.21 89.00	78.00	1,170.00 6,942.00	
		al: 15.00	24.50	00.68	78.00	6,942.00	
				-1			

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