



**District Attorney  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** September 11, 2018

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
County Counsel Sign Off	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Dan Underwood    PHONE: 636-5494				

**SUBJECT:** Approve an amendment to Agreement No. 28366 with the California Governor's Office of Emergency Services.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an amendment to Agreement No. 28366 with the California Governor's Office of Emergency Services to extend the term of the agreement to December 31, 2018 and increase the total project cost from \$86,323 to \$110,542, which includes \$88,433 in grant funds and \$22,109 in County matching funds, effective September 30, 2018.
2. Authorize the Chairman to sign two copies of the Grant Subaward Amendment.

**SUMMARY:**

The District Attorney's Office has been operating the Human Trafficking Advocacy Program (HA Program), funded by the California Governor's Office of Emergency Services (Cal OES), since 2015. This is a discretionary program and funds were originally awarded through a competitive process.

The purpose of the HA Program is to provide funding to Victim/Witness Assistance Centers to provide comprehensive services to victims of labor trafficking and sex trafficking. Our program funds one full time Victim/Witness Worker (also called "advocate") to manage a caseload of victims whom have been trafficked, as well as provide outreach to the community.

Between April 2015 and June 2018, the program's advocate has provided

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assistance to 84 human trafficking victims.

The program runs on a federal fiscal year, from October 1<sup>st</sup> through September 30<sup>th</sup> of each year, and the current program's fiscal year is set to end on September 30, 2018. Through Amendment 1, Cal OES is extending the end date to December 31, 2018, and adding \$24,219 to the budget: \$19,375 in grant funds, and \$4,844 in matching funds.

In the near future, Cal OES intends to offer a Request for Application (RFA) to counties wishing to apply for continued funding for January 1, 2018 through December 31, 2019, and the department will submit an application when that RFA becomes available.

The extended funding will cover the salaries and benefits of one full-time Victim Witness Worker for the months of October, November and December, along with operational expenses including travel and informational brochures.

The original agreement was approved as to form by County Counsel on October 5, 2017 and was approved by the Board of Supervisors on October 17, 2017. The substantive deviations from the standard County boilerplate identified in the original agenda item were:

1. County must indemnify State;
2. State may terminate immediately for cause;
3. County must sign first;
4. Department of Justice may terminate immediately for cause;
5. County must allow timely and reasonable access to records pertinent to the award for at least 3 years after submission of final expenditure report, and as long as the records are retained thereafter;
6. County may only impose federal record retention requirements as described in 2 C.F.R. 200.333 on any sub recipients of award funds; and
7. Agreement is contingent on availability of funds.

The proposed amendment to the agreement does not include any additional deviations from the standard County boilerplate.

The only changes to the original agreement, as amended to date, are a change in the time period of the agreement, from October 1, 2017 through September 30, 2018, to October 1, 2017 through December 31, 2018, and the dollar amount of the agreement, from \$86,323 to \$110,542. The price for services has not changed.

**FISCAL IMPACT/FINANCING:**

The amendment is mainly to extend the contract period through December 31, 2018, and provide additional program funding for the three month period (October 1, 2018 to December 31, 2018) in the amount of \$24,219. This represents \$19,375 in grant funding and \$4,844 in matching funding. Of the total project cost of \$110,542, \$43,162 is included in the recommended FY 2018/19 District Attorney's

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Department budget for the period of July 1, 2018 through December 31, 2018. Therefore, there is no Net County Cost to the General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year Strategic Business Plan and Management System include Safety and Security initiatives to provide for the safety and security of the public. This grant funding from Cal OES helps to fulfill this initiative.

**ADMINISTRATIVE SIGN-OFF:**



Dan Underwood  
Chief Deputy District Attorney

Cc: County Administrative Office

Attachment(s) Grant Subaward Amendment

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN ) Resolution No. \_\_\_\_\_  
AMENDMENT TO AGREEMENT NO. 28366 ) Agreement No. \_\_\_\_\_  
WITH THE CALIFORNIA GOVERNOR'S )  
OFFICE OF EMERGENCY SERVICES )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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2. Authorized the Chairman to sign two copies of the Grant Subaward Amendment.