



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** September 11, 2018

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Vienna Barnes    PHONE: 624-8075				

**SUBJECT:** Approve an agreement with Community Services and Employment Training, Inc.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with Community Services and Employment Training, Inc. in the amount not to exceed \$1,260,000 for the provision of comprehensive job services to TulareWORKs clients effective from October 1, 2018, through September 30, 2019; and
2. Authorize the Chairman of the Board to sign three (3) copies of the agreement.

**SUMMARY:**

Community Services and Employment Training, Inc., (CSET) staff will provide Welfare-to-Work services to CalWORKs clients determined eligible by Tulare County Health & Human Services Agency, TulareWORKs. CSET will coordinate outreach and recruitment with the assistance of TulareWORKs. CSET will provide orientation and information on the services available throughout the Welfare-to-Work system, including those provided by other agencies and organizations. Welfare-to-Work clients referred to CSET will be placed in appropriate activities based on individual client needs in order to fulfill State/Federal mandated work activities.

Core Welfare-to-Work (WTW) activities include unsubsidized employment, subsidized private sector employment that leads to unsubsidized employment,

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subsidized public sector employment that leads to unsubsidized employment, paid or unpaid work experience (Fair Labor Standards Act calculation will apply), on the job training, vocational education and training as approved by TulareWORKs, job search and job readiness.

The 2018/2019 agreement will enroll 373 participants in WTW activities contingent upon TulareWORKs referring a minimum of 520 participants. The provider will place participants in activities with a target of 75% meeting the average participation rate of 22 hours per week for a one parent Assistance Unit with a child under age 6, 32 hours per week for a one parent Assistance Unit with no child under 6, and 38 hours per week for a two parent Assistance Unit.

Under the current agreement, CSET has served 153 participants through May 2018, 50% of whom were placed in unsubsidized employment in support of the “work first” goals of the WTW program. This agreement did not include a Request For Proposal process because CSET is one of four primary providers for Welfare to Work engagement with CalWORKs participants.

This agreement is approved as to form by County Counsel. The following term deviates substantively from standard County boilerplate: This agreement extends into Fiscal Year 2018/2019 (effective October 1, 2018 through September 30, 2019).

**FISCAL IMPACT/FINANCING:**

The maximum amount for this agreement is \$1,260,000 and uses State and Federal Funds. The amount of \$945,000 is included in the proposed budget for Fiscal Year 2018/2019 and \$315,000 will be included in the budget for Fiscal Year 2019/2020. There is no net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County’s five-year strategic plan includes the Quality of Life Initiative that encourages innovative provision of quality supportive services for at-risk adults, youth and children in state and federally mandated programs. This agreement increases the ability to fulfill that obligation by providing a wide range of employment services that support clients in the transition to self-sufficiency.

**ADMINISTRATIVE SIGN-OFF:**



Juliet Webb  
Director of Human Services

cc: County Administrative Office

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE AN  
AGREEMENT WITH COMMUNITY  
SERVICES AND EMPLOYMENT  
TRAINING, INC.**

)  
) Resolution No. \_\_\_\_\_  
) Agreement No. \_\_\_\_\_  
)

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: MICHAEL C. SPATA  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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