



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: October 23, 2018

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Patrick Hamblin PHONE: 636-4059

SUBJECT: Requested Closure of Tulare County Health & Human Services Agency, Animal Services Division

REQUEST(S):

That the Board of Supervisors:

1. Approve the annual closure of Tulare County Health & Human Services Agency, Animal Services Division to the public on the Saturday following Thanksgiving; and

2. Direct staff to annually post notices on this closure at the shelter and on the Animal Services website.

SUMMARY:

Tulare County Animal Services division's normal operating hours on Saturdays are 10:00 a.m. to 4:00 p.m. It is requested that Animal Services offices be closed annually to the public on the Saturday following Thanksgiving. This day is significant because it is the Saturday following the Thursday and Friday Thanksgiving holiday break observed by the County. Animal Services responds to approximately 17 calls on a typical working day, compared to an average of 5 calls on the Saturday after Thanksgiving.

Due to the reduced workload anticipated on this Saturday, it would be more efficient and cost effective to allow staff time off. Tulare County Animal Services Division would continue its usual Field Operations practice by providing 24-hour on-call services, and remain available to respond to emergencies. It is therefore requested that the office be

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closed on the specified day.

FISCAL IMPACT/FINANCING:

There is no net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year plan includes the Organizational Performance initiative to continuously improve organizational effectiveness. Closing the shelter on a low demand day and reducing the number of pets in care, increases operational efficiency.

ADMINISTRATIVE SIGN-OFF:



Robert Stewart
Director of Fiscal Operations

Cc: County Administrative Office

Attachment(s) None

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF REQUESTED)
CLOSURE OF TULARE COUNTY HEALTH) Resolution No. _____
& HUMAN SERVICES AGENCY, ANIMAL) Agreement No. _____
SERVICES DIVISION)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: MICHAEL C. SPATA
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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1. Approved the annual closure of Tulare County Health & Human Services Agency, Animal Services Division to the public on the Saturday following Thanksgiving; and
2. Directed staff to annually post notices on this closure at the shelter and on the Animal Services website.