



**Health & Human Services  
Agency  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** October 30, 2018

|   |     |                                     |     |                                     |
|---|-----|-------------------------------------|-----|-------------------------------------|
| Public Hearing Required   | Yes | <input type="checkbox"/>            | N/A | <input checked="" type="checkbox"/> |
| Scheduled Public Hearing w/Clerk  | Yes | <input type="checkbox"/>            | N/A | <input checked="" type="checkbox"/> |
| Published Notice Required   | Yes | <input type="checkbox"/>            | N/A | <input checked="" type="checkbox"/> |
| Advertised Published Notice   | Yes | <input type="checkbox"/>            | N/A | <input checked="" type="checkbox"/> |
| County Counsel Sign-Off   | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/>            |
| Meet & Confer Required  | Yes | <input type="checkbox"/>            | N/A | <input checked="" type="checkbox"/> |
| Electronic file(s) has been sent  | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/>            |
| Budget Transfer (Aud 308) attached  | Yes | <input type="checkbox"/>            | N/A | <input checked="" type="checkbox"/> |
| Personnel Resolution attached   | Yes | <input type="checkbox"/>            | N/A | <input checked="" type="checkbox"/> |
| Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/>            |

CONTACT PERSON: Vienna Barnes    PHONE: 624-8075

**SUBJECT:** Approve an agreement with the University of California, Davis Extension

**REQUEST(S):**

That the Board of Supervisors:

1. Approve an agreement with the University of California, Davis Extension retroactive from July 1, 2018, through June 30, 2019, in the amount not to exceed \$110,925, for the provision of employee training services. This agreement is retroactive due to the timing of receipt of the agreement and inadvertent delays in receiving signatures, although no services have been rendered;
2. Find that the Board had the authority to enter into the proposed agreement as of July 1, 2018, and that it was in the County's best interest to enter into the agreement on that date; and
3. Authorize the Chairman of the Board to sign two (2) copies of the agreement.

**SUMMARY:**

The University of California, Davis (UC Davis), a public education institution accredited by the Western Association of Schools and Colleges, has developed a human and social services training program. The trainings provided by this program offer comprehensive curriculums on numerous relevant topics for Human Services branch staff.

Employees in the Child Welfare Services and TulareWORKs divisions will have

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**DATE:** October 30, 2018

opportunities to increase their knowledge around several topics related to the provision of benefits and services for social services programs as well as professional development. Training topics offered include Supportive Supervision, Management Development, Leadership Development, Family Engagement and Train the Trainer for specific program needs. Additionally, UC Davis allows Human Services the flexibility to schedule classes as needed with each training offering space for up to 30 students.

Together, the TulareWORKs and Child Welfare Services divisions of the Human Services Branch serve approximately 104,239 families, many of whom are mutual clients between the two divisions.

This agreement did not include a Request For Proposal process because UC Davis is a provider of trainings that are specific to the social services programs we administer in Tulare County and across the state. Additionally, we have an established history of partnership with them that allows us to customize our trainings for specific needs.

This agreement has been approved as to form by County Counsel. The following terms deviate substantively from standard County boilerplate: 1) Either party may terminate with advance thirty (30) days' written notice; 2) This agreement contains a mutual indemnification clause; 3) County is contractually obligated to forward University a fully executed agreement prior to University providing proof of insurance.

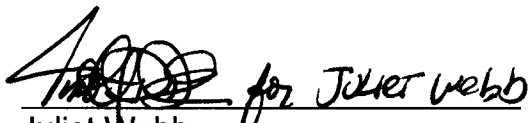
**FISCAL IMPACT/FINANCING:**

The total amount of this agreement, not to exceed \$110,925, is included in the budget for fiscal year 18/19. This agreement is paid through State and Federal funds. There is no additional net cost to the County General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Organizational Performance initiative that provides a qualified, productive and competitively compensated County workforce. This agreement increases the ability to fulfill this obligation by providing relevant staff trainings designed to increase employee knowledge and effectiveness.

**ADMINISTRATIVE SIGN-OFF:**

  
Juliet Webb  
Director of Human Services

cc: County Administrative Office

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Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVE AN  
AGREEMENT WITH UNIVERSITY OF  
CALIFORNIA DAVIS EXTENSION**

)  
) **Resolution No.** \_\_\_\_\_  
) **Agreement No.** \_\_\_\_\_  
)

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

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