



**Probation Department  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** November 6, 2018- **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Steven Horton    PHONE: (559) 713-2761

**SUBJECT:** Presentation on the consolidation of the Probation Youth Facility

**REQUEST(S):**

That the Board of Supervisors:

1. Receive a presentation on the consolidation of the Probation Youth Facility Program into the Juvenile Detention Facility.
2. Authorize re-purposing of the Youth Facility Building as Probation Service Center- North.
3. Approve the necessary budget adjustment in the amount of \$300,000 (4/5ths vote required).

**SUMMARY:**

The Probation Department is requesting the Board to receive and accept the presentation on the consolidation of the Probation Youth Facility into the Juvenile Detention Facility and authorize re-purposing the Youth Facility Building as Probation Service Center- North due to a continued eight (8) year decline in juvenile law enforcement referrals and youth housed at the Juvenile Detention Facility and Probation Youth Facility.

These actions will result in current and future cost savings for the County. Current cost savings will come from the deletion of five (5) full time equivalent (FTE) positions from the mid-year budget at an annual County savings of \$422,695.00 and a decrease in Probation Youth Facility overhead costs for approximate annual savings of \$175,308. Estimated future annual cost savings of \$3,973,104 will result from no longer needing fifty-one (51) additional FTEs to comply with Federal Requirements.

**SUBJECT:** Presentation on the consolidation of the Probation Youth Facility

**DATE:** November 6, 2018- **REVISED**

Tulare County youth, families, and community members also stand to benefit from the consolidation of the Probation Youth Facility into the Juvenile Detention Facility and re-purposing the Youth Facility Building as Probation Service Center- North through improved service delivery, outcomes and education and vocational planning.

Benefits to the County will come from improved collaboration amongst partner agencies and increased leveraging of resources; decreased recidivism resulting in decreased youth housing and program costs; improved data collection and analysis resulting in funding stability; and improved staff retention and morale resulting in decreased hiring costs.

**FISCAL IMPACT/FINANCING:**

Consolidation of the Probation Youth Facility into the Juvenile Detention Facility and re-purposing the Youth Facility Building as Probation Service Center- North will have no net County cost. The estimated cost to re-purpose the Youth Facility into the Probation Service Center is expected to be approximately \$300,000 per AUD 308 which will be covered by revenues from the Youthful Offender Block Grant growth funding currently deposited in Trust Fund 509.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic business plan includes the Organizational Performance Initiative to continuously improve organizational effectiveness and fiscal stability. Consolidation of the Probation Youth Facility into the Juvenile Detention Facility and re-purposing the Youth Facility Building as Probation Service Center- North will provide current and future cost savings; benefits to youth, families, and community through improved Probation Services delivery; and other County benefits such as partner agency collaboration, leveraging of resources, decreased recidivism and funding sustainability.

**ADMINISTRATIVE SIGN-OFF:**



Michelle Bonwell  
Chief Probation Officer

cc: County Administrative Office

Attachments: AUD 308

# IN THE MATTER OF PRESENTATION ON THE CONSOLIDATION OF THE YOUTH FACILITY

1. Received a presentation on the consolidation of the Probation Youth Facility Program into the Juvenile Detention Facility.
2. Authorized re-purposing of the Youth Facility Building as Probation Service Center- North.
3. Approved the necessary budget adjustment in the amount of \$300,000 (4/5ths vote required).

## County of Tulare Budget Adjustment Form

10:36 AM

11/01/18

4/19

2019

Date

Doc ID

APRD fm fm fy fy

Budget F/Y yy

Probation

Choua Yang 713-2758

Agency Name

Contact Person

Phone

Ext

Action\*  
\* A,C,D

Fund

Dept

APPR #

Current Amount

Revised Amount

Inc / Dec Amt

C

001

205

205INTRA

LEVEL 1 Finish Here

6,729,554

7,029,554

300,000

Appropriation Totals

This level may not  
balance due to  
revenue lines posted  
in level 2 below.

-

-

-

-

-

-

-

Appropriations Total

6,729,554

7,029,554

300,000

Action\*  
\* A,C,D

Fund

Dept

Appr #

Unit

Object

Rev

LEVEL 2 Start Here

Current Amt

Revised Amount

Inc / Dec Amt

A

001

205

205INTRA

1300

9100

Line Totals

300,000

300,000

C

001

205

1300

9292

Line Totals

3,456,242

3,756,242

(300,000)

Each fund must balance

Total Inc/Dec must be zero

\$ 3,456,242

\$ 4,056,242


\$

-

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

Perform a SMART BUDGET ROLL-UP before VALIDATING.

To cover the repurpose cost of the Youth Facility building to the Probation Service Center.



Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: \_\_\_\_\_

County Executive Office Action: No. \_\_\_\_\_

Date: \_\_\_\_\_

( ) Approved

( ) Disapproved

Entered By: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: 1: BOS/CAO/Auditor

By: \_\_\_\_\_

Board of Supervisors Action: No. \_\_\_\_\_

Date: \_\_\_\_\_

\*\* Action Codes: A=Add, C=Change, D=Deactivate

\* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, and vice versa

\* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa