



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: December 4, 2018

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Staci Chastain PHONE: 559.624.8480

SUBJECT: Approve an agreement for Technical Assistance and a Software License agreement with the University of California, Santa Barbara

REQUEST(S):
That the Board of Supervisors:

1. Approve the two agreements for Technical Assistance and Software Licenses with the University of California, Santa Barbara for a total amount of \$3,550, retroactive from July 1, 2018 to June 30, 2019. This agreement is retroactive due to inadvertent delays in obtaining agreement documents. It was impracticable for the Board to take action prior to July 1, 2018 due to the time needed to process, prepare, and submit the agenda item;
2. Find that the Board had the authority to enter into the proposed agreements as of July 1, 2018 and that it was in the County's best interest to enter into the agreements on that date; and
3. Authorize the Chairman of the Board to sign seven (7) copies of each agreement.

SUMMARY:
The Automatic Vital Statistics System (AVSS) allows county vital statistics offices around the State of California electronic access to the statewide birth certificate data. The University of California, Santa Barbara, is responsible for updating, maintaining, and providing technical support for the AVSS. Tulare County must have access to the AVSS in order to process birth certificates.

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The AVSS is being superseded by the Electronic Birth Registration System, which is expected to be available to all California counties by January 2019. The newer system is being developed and implemented by the University of California, Davis and the California Department of Public Health.

Because of the transition, the University of California, Santa Barbara was not planning on renewing agreements for the AVSS for fiscal year 2018-2019. However, upon realizing that there would be a six-month gap in coverage between the two systems, the University of California, Santa Barbara, decided to issue renewal agreements for the upcoming year to cover the transition period. The delay in receiving agreement documents from the University of California Santa Barbara caused Tulare County Public Health to encounter inadvertent delays in processing the AVSS agreement and therefore, necessitating a request from the Board for retroactive approval to July 1, 2018.

Under these two agreements, the University of California, Santa Barbara will provide Technical Assistance and a license to use the AVSS software. In exchange for these services, the County agrees to pay the University of California, Santa Barbara \$2,500 for the Technical Services and \$1,050 for the Software License.

FISCAL IMPACT/FINANCING:

The total cost of both AVSS contracts is in the amount not to exceed \$3,550 and was budgeted in Fiscal Year 2018-2019 budget. The AVSS software license and technical support are paid for through birth certificate and other vital statistics fees, as well as realignment dollars. There is no additional net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Safety and Security and Quality of Life initiatives. Access to the AVSS ensures secure access to birth certificates which enhance quality of life for Tulare County residents, potentially impacting 459,000 members of the community who need birth certificates for proof of citizenship, for applying for benefits, for applying for passports to leave and re-enter the country, and for other necessary functions.

ADMINISTRATIVE SIGN-OFF:



Robert Stewart
Director of Fiscal Operations

cc: County Administrative Office

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Attachment(s) Technical Services Agreement
Software License Agreement

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN) Resolution No. _____
AGREEMENT FOR TECHNICAL) Agreement No. _____
ASSISTANCE AND A SOFTWARE)
LICENSE AGREEMENT WITH THE)
UNIVERSITY OF CALIFORNIA, SANTA)
BARBARA)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

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3. Authorized the Chairman of the Board to sign seven (7) copies of each agreement.