



**Sheriff's Office  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One  
PETE VANDER POEL  
District Two  
AMY SHUKLIAN  
District Three  
J. STEVEN WORTHLEY  
District Four  
MIKE ENNIS  
District Five

**AGENDA DATE:** December 4, 2018

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>

CONTACT PERSON: Ed Lardner, Grant Specialist    PHONE: 559-802-9462

**SUBJECT:** Authorize the submission of a grant application with the California Department of Justice.

**REQUEST(S):**  
That the Board of Supervisors:

1. Authorize the Tulare County Sheriff's Office to submit a grant application by December 14, 2018 to the California Department of Justice for the Untested Sexual Assault Evidence Kit Grant program. The grant period is for Fiscal Year 2018/19 in an amount up to \$2,000.
2. Find that the Board has authority to submit the grant application by December 14, 2018, and that it is in the County's best interest to submit the grant application by that date.
3. Authorize the Chairman to sign the grant application.

**SUMMARY:**  
California Assembly Bill 3118, which amended California Penal Code section 680.4, requires every law enforcement agency, medical facility, crime laboratory, and any other facility that receives, stores, or preserves sexual assault evidence kits to conduct an audit of all untested sexual assault evidence kits in their possession and submit a report to the California Department of Justice (DOJ). The mechanism for reporting this information is a DOJ supplied spreadsheet completed by the Sheriff's Office.

The Sheriff's Office estimates it has approximately 126 kits in its possession. The

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DOJ is accepting applications to request reimbursement to agencies for the counting and documentation of untested sexual assault evidence kits in their possession. The grant is intended to offset expenses associated with the workload from this mandate. The Sheriff's application includes the anticipated salary costs to conduct the count and data entry.

**FISCAL IMPACT/FINANCING:**

The Sheriff's Office is submitting a grant application for up to \$2,000 for one Sheriff's employee to conduct the count and data entry. If approved, it is anticipated the grant would pay for the full cost of the count and data entry. There will be no additional net County cost to the General Fund.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's five-year strategic plan includes the Organizational Performance Initiative to provide for the continuous improvement in organizational effectiveness. The authorization to apply for this grant helps fulfill this initiative by ensuring the Sheriff's Office follows State laws to insure evidence is accounted for and tested when warranted. If the Sheriff's grant application is approved by the State, this grant will contribute to this initiative.

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
Mike Boudreaux  
Sheriff-Coroner

cc: County Administrative Office

Attachment(s) Grant Application

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF AUTHORIZE THE )  
SUBMISSION OF A GRANT APPLICATION ) Resolution No. \_\_\_\_\_  
WITH THE CALIFORNIA DEPARTMENT ) Agreement No. \_\_\_\_\_  
OF JUSTICE )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Authorized the Tulare County Sheriff's Office to submit a grant application by December 14, 2018 to the California Department of Justice for the Untested Sexual Assault Evidence Kit Grant program. The grant period is for Fiscal Year 2018/19 in an amount up to \$2,000.
2. Found that the Board has authority to submit the grant application by December 14, 2018, and that it is in the County's best interest to submit the grant application by that date.
3. Authorized the Chairman to sign the grant application.