



**RESOURCE  
MANAGEMENT AGENCY  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** December 11, 2018

Public Hearing Required	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Published Notice Required	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Advertised Published Notice	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
County Counsel Sign-Off	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Celeste Perez    PHONE: (559) 624-7010				

**SUBJECT:** 2018 Community Development Block Grant Application Design Phase

**REQUEST(S):**

That the Board of Supervisors:

Hold a Public Hearing on December 11, 2018 at 9:30 a.m., or as soon thereafter as it can be heard, to review and receive citizen input and comments regarding the proposed Community Development Block Grant application activities.

**SUMMARY:**

The State Department of Housing and Community Development (HCD) oversees the Community Development Block Grant (CDBG) program. HCD requires that a Public Hearing be held during the Design Phase, when the County is contemplating CDBG funded projects. This Design Phase Public Hearing provides an opportunity to discuss possible application activities for funding under the recently released 2018 Notice of Funding Availability (NOFA) for CDBG funds as well as an explanation of the CDBG Program.

On November 1, 2018, HCD announced the availability of approximately \$29.6 million in CDBG funding allocated for the 2018 funding cycle. Tulare County may submit one application for a maximum of \$3 million to include up to four activities from the following: one Planning and Technical Assistance Activity (PTA), two non-PTA Activities, and one Supplemental Activity. The two non-PTA activities can be any combination from the following: Housing, Public Improvements (i.e. Infrastructure), Public Facilities, Public Services and Enterprise Fund. The

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Supplemental Activity must be fully funded by available Program Income.

The reason for today's Public Hearing is to allow for an opportunity for the public to provide input for analysis and guidance prior to the preparation of a CDBG application by the County. Some examples of eligible activities and the associated funding limits are as follows:

- i. Business Assistance (loans to businesses for startups, equipment, etc.) and/or Microenterprise Assistance (training, loans to micro entrepreneurs, etc.). - *\$500,000 max*
- ii. Homeownership Assistance or Housing Rehabilitation. This can be a combination of both or either activity. - *\$1,000,000 max*
- iii. Multi-Family Housing Rehabilitation with or without acquisition. - *\$3,000,000 max*
- iv. Funding for operating costs, labor, supplies, materials, etc. towards public service activities. Examples include operation of a new homeless shelter, day care, senior center. - *\$500,000 max*
- v. Acquisition, construction, installation of public improvements such as sewers, storm drains, sidewalks, water wells, etc. - *\$3,000,000 max*
- vi. Acquisition, new construction or rehabilitation of buildings or equipment for public purposes, such as a homeless shelter, parks, community centers, senior centers, fire stations and equipment. - *\$3,000,000 max*
- vii. Planning & Technical Assistance: Studies that support community or economic development such as community plans and income surveys. - *\$100,000 max*

### **The CDBG Program**

The CDBG program is authorized by the Housing and Community Development Act of 1974 (HCDA) as amended. The requirements of the state CDBG Program are in Health and Safety Code, Sections 50825-50834, and Title 25 of the California Code of Regulations (25 CCR), Sections 7050-7126.

The primary federal objective of the CDBG Program is the development of viable urban communities by providing decent housing and a sustainable living environment and through expanding economic development opportunities, principally, for persons of low and moderate income (defined as families, households, or individuals whose incomes do not exceed 80 percent of the area median income).

CDBG funds are provided as grants to the applicant for the purpose of funding homeownership assistance and housing rehabilitation programs, public facility and public improvement projects (including public improvements in support of new housing construction), public service programs, planning studies, economic development business assistance and microenterprise activities.

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Funding is awarded through a competitive process. Applications are rated and ranked according to criteria established in State CDBG Regulations. Points are awarded for funding under four main categories including Need, Readiness, Jurisdictional Capacity/Past Performance, and State Objectives. Each activity in the application will be rated and ranked against other applications for the same activity. Therefore, it is possible to be awarded or denied funding for each activity type. In other words, it is possible to be awarded funds for one activity, but not another, depending on the scoring and competitiveness of each unique activity.

### **Meeting a National Objective**

To be eligible for funding, every CDBG-funded activity must meet one or more of three National Objectives:

1. Benefit to low- and moderate-income persons;
2. Prevention or elimination of slums or blight;
3. Urgent Need (requires a State or Federal disaster declaration).

### **Program Income**

Program Income (PI) is generated when loans funded by the CDBG Program are being repaid. The County has a trust account for such repayment and currently has approximately \$50,000 in available Program Income on hand. It is anticipated that the County receives approximately \$50,000 in additional CDBG PI during a three year grant term. All PI on hand must be expended prior to requesting grant funds for reimbursement from the state CDBG Program. This can be done either through the first costs related to an awarded project, or, the County has the option to include one Supplemental Activity in its application in order to expend PI.

### **Citizen Participation**

The notice for this Public Hearing was published in English and Spanish in the Visalia Times-Delta on November 29, 2018, at least 10 days in advance of the Public Hearing as required by the CDBG Program. A copy of the notice is contained in Attachment "A".

When the Public Hearing is opened, citizens are encouraged to ask questions about this CDBG funding opportunity and/or provide input on which activities should be included in the County's application. Citizens are also invited to submit written comments regarding the CDBG Program and the County's anticipated application to Tulare County RMA, 5961 South Mooney Boulevard, Visalia, CA 93277.

A separate Public Hearing will be held on January 29, 2019 to discuss selected activities and approve the CDBG application prior to submittal to HCD.

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The County of Tulare anticipates submitting an application for up to the maximum amount of \$3 million with a combination of activities depending on the estimated cost of the highest priority community need.

**FISCAL IMPACT/FINANCING:**

There is No Net County Cost to the General Fund.

This public hearing, staff time and the cost of publishing of the public hearing notices are eligible administration expenses charged to Budget Line No. 001-230-4215 and funded through the FY 2018/19 adopted budget. Additionally, preparation of the subsequent application and charges associated with a second public hearing will also be charged to the same budget. This budget is funded through revenue from the CDBG Program Income.

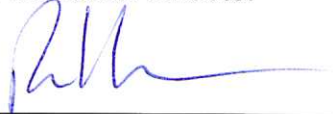
**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The County's Five-Year Strategic Plan includes an Organizational Performance Initiative to improve effectiveness. This public hearing is intended to allow for public comments and questions on the effectiveness of the County's grant programs, specifically the CDBG Program.

**ADMINISTRATIVE SIGN-OFF:**



Michael Washam  
Associate Director



Reed Schenke P.E.  
Director

Cc: Auditor-Controller  
County Counsel  
County Administrative Office (2)

Attachment(s) Attachment A – Public Notice

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF 2018 COMMUNITY )  
DEVELOPMENT BLOCK GRANT ) Resolution No. \_\_\_\_\_  
APPLICATION DESIGN PHASE )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE BOARD  
OF SUPERVISORS, AT AN OFFICIAL MEETING HELD DECEMBER 11, 2018, BY  
THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

Held a Public Hearing on December 11, 2018 at 9:30 a.m., or as soon thereafter as it  
can be heard, to review and receive citizen input and comments regarding the proposed  
Community Development Block Grant application activities.

# **Attachment “A”**

Public Notice

### **Notice of Public Hearing for Discussion of Possible State CDBG Application**

NOTICE IS HEREBY GIVEN that the County of Tulare will conduct a public hearing on December 11, 2018 at 9:30 a.m., or as soon thereafter as it can be heard, at the Chambers of the Board of Supervisors, Administration Building, County Civic Center, 2800 West Burrel Avenue, Visalia, California, in order to discuss possible applications for funding under the 2018 State Community Development Block Grant (CDBG) Program and to solicit public input on possible competitive and supplemental activities to be included in the application.

The Community Development and Economic Development Allocations of the State CDBG program will be published a combined "Notice of Funding Availability" (NOFA) each program year. Eligible cities and counties may submit applications for CDBG funds under the NOFA for a maximum per application request of \$ 3,000,000. It is estimated that the funding of the State 2018 CDBG program allocation is approximately \$29,000,000. The Economic Development "Over-the-Counter" (OTC) Allocation requires a separate application with a maximum limit of \$3,000,000 per year. The NOFA also includes the Native American and Colonia's Allocations. The Native American Allocation is only for areas with high concentrations of low-income Native American residents, who are not part of a federally recognized Native American Indian tribe or Rancheria. The Colonia's funding is only for designated communities within 150 miles of the Mexican-American border.

ELIGIBLE ACTIVITIES UNDER THE ABOVE ALLOCATIONS IN THE NOFA CONSIST OF: HOMEOWNERSHIP ASSISTANCE AND HOUSING REHABILITATION PROGRAMS; PUBLIC FACILITY AND PUBLIC IMPROVEMENTS PROJECTS (INCLUDING PUBLIC IMPROVEMENTS IN SUPPORT OF NEW HOUSING CONSTRUCTION); PUBLIC SERVICE PROGRAMS, PLANNING STUDIES, ECONOMIC DEVELOPMENT BUSINESS ASSISTANCE AND MICROENTERPRISE ACTIVITIES. ELIGIBLE ACTIVITIES PAID FOR WITH STATE CDBG FUNDS MUST MEET ONE OR MORE OF THE THREE NATIONAL OBJECTIVES LISTED IN CDBG FEDERAL STATUTES AS FOLLOWS: BENEFIT TO LOW –MODERATE INCOME HOUSEHOLDS OR PERSONS; ELIMINATION OF SLUMS AND BLIGHT; OR MEETING URGENT COMMUNITY DEVELOPMENT NEED.

The County of Tulare anticipates submitting an application under the NOFA published during this program year. The County of Tulare has \$50,000 in CDBG Program Income on hand, and anticipates receiving approximately \$50,000 in additional CDBG Program Income that must be expended prior to expending awarded grant funds.

The purpose of this public hearing is to give the public an opportunity to make their comments known regarding what types of eligible activities the County of Tulare should apply for under the State CDBG program. A separate public hearing will be held to discuss and approve the application prior to submittal to the State.

If you require special accommodations to participate in the public hearing, please contact Melinda Benton, Chief Clerk at 559.636.5000.

If you are unable to attend the public hearing, you may direct written comments to the Tulare County Resource Management Agency, at 5961 South Mooney Boulevard, Visalia, CA 93277, or you may telephone Sandra Sabin, Grants Specialist III at 559.624.7071. In addition, information is available for review at the above address between the hours of 8:00 a.m. and 5:00 p.m. on Mondays through Thursdays or between 8:00 a.m. and 12:00 p.m. on Fridays.

The County of Tulare promotes fair housing and makes all its programs available to low and moderate income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status or handicap.

### **Aviso de Audiencia Pública Para la Discusión de la Posible Solicitud Estatal de CDBG**

A continuación se da el aviso de que el Condado de Tulare llevará a cabo una audiencia pública el 11 de diciembre de 2018 a las 9:30 am, o tan pronto como se pueda escuchar, en las Cámaras de la Junta de



Supervisores, Edificio Administrativo, County Civic Center , 2800 West Burrel Avenue, Visalia, California, para discutir posibles solicitudes de financiamiento bajo el Programa Estatal del 2018 Subvenciones Globales para el Desarrollo Comunitario (CDBG, por sus siglas en inglés) y solicitar comentarios del público sobre posibles actividades competitivas y complementarias que se incluirán en la solicitud. El Programa de Desarrollo Comunitario y Desarrollo Económico del Estado CDBG se publicará un "Aviso de Disponibilidad de Fondos" (NOFA, por sus siglas en inglés) combinado cada año del programa. Las ciudades y condados elegibles pueden presentar solicitudes de fondos de CDBG en virtud del NOFA por un máximo de \$ 3,000,000 por solicitud de solicitud. Se estima que la financiación de la asignación del programa 2018 CDBG del Estado es de aproximadamente \$ 29,000,000. La asignación para el desarrollo económico "sin receta" (OTC, por sus siglas en inglés) requiere una solicitud por separado con un límite máximo de \$ 3,000,000 por año. El NOFA también incluye las asignaciones de nativos americanos y de colonias. La asignación de nativos americanos es solo para áreas con altas concentraciones de residentes nativos americanos de bajos ingresos, que no forman parte de una tribu indígena o ranchería indígena reconocida federalmente. El financiamiento de la Colonia es solo para las comunidades designadas dentro de las 150 millas de la frontera mexicano-estadounidense.

ACTIVIDADES ELEGIBLES BAJO LAS ASIGNACIONES ANTERIORES EN LA NOFA CONSISTEN DE: PROGRAMAS DE ASISTENCIA PARA LA VIVIENDA Y REHABILITACIÓN DE VIVIENDAS; INSTALACIONES PÚBLICAS Y PROYECTOS DE MEJORAS PÚBLICAS (INCLUIDAS LAS MEJORAS PÚBLICAS EN APOYO DE LA CONSTRUCCIÓN DE VIVIENDAS NUEVAS); PROGRAMAS DE SERVICIO PÚBLICO, ESTUDIOS DE PLANIFICACIÓN, ASISTENCIA A NEGOCIOS DE DESARROLLO ECONÓMICO Y ACTIVIDADES DE MICROEMPRESA. LAS ACTIVIDADES ELEGIBLES PAGADAS CON LOS FONDOS ESTATALES DE CDBG DEBEN CUMPLIR CON UNO O MÁS DE LOS TRES OBJETIVOS NACIONALES QUE SE ENCUENTRAN EN LOS ESTATUTOS FEDERALES DE CDBG, COMO SIGUE: BENEFICIO A PERSONAS DE INGRESOS BAJOS-MODERADOS POR TIPO DE HOGAR; ELIMINACIÓN DE SLUMS Y BLIGHT; O CUMPLIMIENTO DE LA NECESIDAD URGENTE DE DESARROLLO COMUNITARIO.

El Condado de Tulare anticipa presentar una solicitud conforme al NOFA publicado durante este año del programa. El Condado de Tulare tiene \$ 50,000 en Ingresos del Programa CDBG disponibles, y anticipa recibir aproximadamente \$ 50,000 en ingresos adicionales del Programa CDBG que deben gastarse antes de gastar los fondos de la subvención otorgada.

El propósito de esta audiencia pública es brindar al público la oportunidad de hacer conocer sus comentarios sobre los tipos de actividades elegibles que el Condado de Tulare debe solicitar en el marco del programa estatal CDBG. Se llevará a cabo una audiencia pública por separado para discutir y aprobar la solicitud antes de enviarla al estado.

Si necesita adaptaciones especiales para participar en la audiencia pública, comuníquese con Melinda Benton, Secretaria Principal, al 559.636.5000.

Si no puede asistir a la audiencia pública, puede dirigir sus comentarios por escrito a la Agencia de Administración de Recursos del Condado de Tulare, al 5961 South Mooney Boulevard, Visalia, CA 93277, o puede llamar a Sandra Sabin, al 559.624.7071. Además, la información está disponible para su revisión en la dirección anterior entre las 8:00 a.m. y las 5:00 p.m. de lunes a jueves o de 8:00 a.m. a 12:00 p.m. los viernes.