



**Human Resources and
Development
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

J. STEVEN WORTHLEY
District Four

MIKE ENNIS
District Five

AGENDA DATE: December 11, 2018

| | | | | |
|---|-----|-------------------------------------|-----|-------------------------------------|
| Public Hearing Required | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Scheduled Public Hearing w/Clerk | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Published Notice Required | Yes | <input type="checkbox"/> | N/A | <input checked="" type="checkbox"/> |
| Advertised Published Notice | Yes | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| County Counsel Sign-Off | Yes | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Meet & Confer Required | Yes | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Electronic file(s) has been sent | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Budget Transfer (Aud 308) attached | Yes | <input type="checkbox"/> | N/A | <input type="checkbox"/> |
| Personnel Resolution attached | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |
| Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) | Yes | <input checked="" type="checkbox"/> | N/A | <input type="checkbox"/> |

CONTACT PERSON: Rhonda Sjostrom PHONE: (559) 636-4900

SUBJECT: Approval of Administrative Services Agreement with Chimienti & Associates Insurance Services

REQUEST(S):
That the Board of Supervisors:
Approve and authorize the Chairman to sign the Administrative Services Agreement with Chimienti & Associates Insurance Services to perform administrative services related to the Tulare County Flexible Benefit Plan for the period of January 1, 2019 through December 31, 2019.

SUMMARY:
The County has contracted with Chimienti & Associates Insurance Services for several years to perform the specialized administrative services associated with the Tulare County Flexible Benefit Plan. Specialized services provided through this agreement include: consulting services consisting of coordination of salary reduction options with the County's payroll system and administering the Tulare County Flexible Benefits Plan document, handling all enrollment and customer service issues related to voluntary benefits, and performing administrative services related to federal and state reporting requirements including Flexible Benefit Plan discrimination testing. Chimienti & Associates also provides the third party administrator that handles all regulatory requirements and reimbursement services, associated with the Flexible Spending Accounts.

In February 2017 a Request for Proposal was issued to provide insurance services for Voluntary Products. Chimienti was selected as the vendor and provided services under the Agreement for the last two calendar years.

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Chimienti and Associates does not charge the County of Tulare for the Administrative Services Agreement. As the agent of record for the voluntary insurance benefits, Chimienti & Associates evaluates the voluntary benefits insurance markets on a regular basis to seek improved voluntary benefits and cost savings, and brings recommendations for change to the County for consideration.

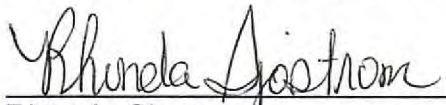
FISCAL IMPACT/FINANCING:

There is no direct cost to the County of Tulare associated with this Administrative Services Agreement for voluntary benefits. The rate per employee per month has been budgeted through the SJVIA

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

Strategic initiative 4 – Organizational Performance calls for the County to promote an organization that continuously demonstrates the value of its employees in fulfilling the County mission.

ADMINISTRATIVE SIGN-OFF:



Rhonda Sjostrom
Human Resources Director

cc: Auditor -Controller
County Counsel
County Administrative Office (2)
Chimienti & Associates
Alliant Benefit Services

Attachment(s) Administrative Services Agreement with Chimienti & Associates Insurance Services

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF THE APPROVAL)
OF THE ADMINISTRATIVE SERVICES) Resolution No. _____
AGREEMENT WITH CHIMIENTI &) Agreement No. _____
ASSOCIATES INSURANCE SERVICES)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD December 11, 2018,
BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

That the Board of Supervisors:
Approved and authorized the Chairman to sign the Administrative Services
Agreement with Chimienti & Associates Insurance Services to perform
administrative services related to the Tulare County Flexible Benefit Plan for the
period of January 1, 2019 through December 31, 2019.