



**Sheriff's Office  
COUNTY OF TULARE  
AGENDA ITEM**

**BOARD OF SUPERVISORS**

KUYLER CROCKER  
District One

PETE VANDER POEL  
District Two

AMY SHUKLIAN  
District Three

J. STEVEN WORTHLEY  
District Four

MIKE ENNIS  
District Five

**AGENDA DATE:** December 11, 2018

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
County Counsel Sign-Off	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>

CONTACT PERSON: Ed Lardner, Grant Specialist    PHONE: (559) 802-9462

**SUBJECT:** Approve acceptance of additional funding from the Workforce Investment Board for Inmate Programs.

**REQUEST(S):**

That the Board of Supervisors:

1. Approve the extension and budget adjustment from the Workforce Investment Board of Tulare County retroactive from September 1, 2018 to December 31, 2018 to provide pre-release job training services to Tulare County Inmates in an amount not to exceed \$13,808. The request is retroactive due to the delay from the U.S. Department of Labor to notify the Workforce Investment Board of their grant extension.
2. Find that the Board had authority to extend the pre-release training program for the period of September 1, 2018 through December 31, 2018, and that it was in the County's best interest to extend the program.
3. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

**SUMMARY:**

The Workforce Investment Board (WIB) of Tulare County applied for the Linking Employment Activities Pre-Release (LEAP 2) through Specialized American Job Centers (AJCS) grant with the U.S. Department of Labor (DOL) to retain services that identify and support LEAP 2 participants (Sheriff's inmates), and was provided grant funding. The term of the grant was from December 1, 2016 through June 30, 2018 when the expected funds would be exhausted. The Sheriff's Office and WIB

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entered into a Memorandum of Understanding (MOU) for the grant funding from WIB to the Sheriff's Office Inmate Programs Unit to support the LEAP 2 program, Resolution No. 2017-0038, Agreement No. 27949.

A portion of the WIB grant funds were not used and WIB has requested the Sheriff's Office extend the LEAP 2 Program. WIB has provided the Sheriff's Office an additional \$13,808 to extend the LEAP 2 program an additional three months. The \$13,808 is for the performance period of September 1, 2018 through December 31, 2018.

Today, the Sheriff's Office request your Board approve the extension of the LEAP 2 program and MOU past its original term, to continue for the period of September 1, 2018 through December 31, 2018. The LEAP 2 program extension will be funded by WIB. If the grant obligations have not been met, the MOU allows for an extension past its original program termination date of June 30, 2018.

**FISCAL IMPACT/FINANCING:**

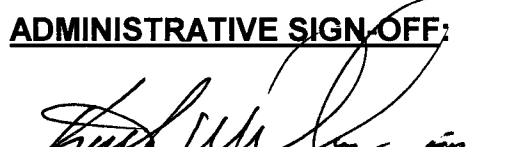
- The Sheriff's Office received \$85,779 for the originally agreed performance period of December 1, 2016 through June 30, 2018.
- The Sheriff's Office received an additional \$12,320 for the performance period of July 1, 2018 through September 30, 2018. This amount is reflected in Web Budget for FY 18/19.
- The additional funding to extend the LEAP 2 program will come from WIB in the amount of \$13,808 for a performance period of October 1, 2018 through December 31, 2018.

There is no net County cost.

**LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:**

The project meets the County's existing strategic business plan under the Safety and Security section by providing facilities and resources for training and rehabilitation of criminal offenders.

**ADMINISTRATIVE SIGN-OFF:**

  
\_\_\_\_\_  
Mike Boudreaux  
Sheriff-Coroner

cc: County Administrative Office

Attachment A – AUD 308  
Attachment B – Grant Agreement

**BEFORE THE BOARD OF SUPERVISORS  
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE )  
ACCEPTANCE OF ADDITIONAL FUNDING ) Resolution No. \_\_\_\_\_  
FROM THE WORKFORCE INVESTMENT ) Agreement No. \_\_\_\_\_  
BOARD )

UPON MOTION OF SUPERVISOR \_\_\_\_\_, SECONDED BY  
SUPERVISOR \_\_\_\_\_, THE FOLLOWING WAS ADOPTED BY THE  
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD \_\_\_\_\_  
\_\_\_\_\_, BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

ATTEST: JASON T. BRITT  
COUNTY ADMINISTRATIVE OFFICER/  
CLERK, BOARD OF SUPERVISORS

BY: \_\_\_\_\_  
Deputy Clerk

\* \* \* \* \*

1. Approved the extension and budget adjustment from the Workforce Investment Board of Tulare County retroactive from September 1, 2018 to December 31, 2018 to provide pre-release job training services to Tulare County Inmates in an amount not to exceed \$13,808. The request is retroactive due to the delay from the U.S. Department of Labor to notify the Workforce Investment Board of their grant extension.
2. Found that the Board had authority to extend the pre-release training program for the period of September 1, 2018 through December 31, 2018, and that it was in the County's best interest to extend the program.
3. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).



**AUD-308 - Budget Adjustment Form**

8:06 AM


10/24/18		05/19	2019
Date	Document ID Number	Accounting Period	Budget Fiscal Year
Tulare County Sheriff's Office		Terrie Saenz	802-9450
Agency Name		Contact Person	Phone
			Extension

Action** A,C,D	Fund	Dept	Appr #	LEVEL 1 Finish Here			Current Amount	Revised Amount	Inc / Dec Amt	
C	001	240	240SBEN				82,795,195	82,795,195	-	
C	001	240	240INTRA				9,948,832	9,948,832	-	
C	001	240	240SSUP				8,643,427	8,657,235	13,808	
									-	
									-	
									-	
									-	
									-	
									-	
<b>Appropriations Total</b>							<i>Need Not Equal Zero</i>	<b>101,387,454</b>	<b>101,401,262</b>	<b>13,808</b>

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here			
C	001	240		2786		9416	12,320	26,128	(13,808)	
C	001	240	240SBEN	2786	6001		8,035	17,299	9,264	
C	001	240	240SBEN	2786	6003		468	723	255	
C	001	240	240SBEN	2786	6004		210	476	266	
C	001	240	240SBEN	2786	6011		863	1,850	987	
C	001	240	240SBEN	2786	6012		631	1,379	748	
C	001	240	240SBEN	2786	6014		537	1,250	713	
C	001	240	240INTRA	2786	9300		1,576	3,152	1,576	
									-	
									-	
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									-	
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									-	
									-	
<b>Line Total</b>							<i>Must Equal Zero</i>	<b>\$ 24,640</b>	<b>\$ 52,256</b>	<b>\$ 0</b>

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

To record three additional months of Revenue and Expenditures for the Linking to Employment Activities Pre-release (LEAP) Grant. There is no net County cost.



Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ ( ) Approved ( ) Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

**\*\* Action Codes: A=Add, C=Change, D=Deactivate**

\* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, **except for ISFs**

\* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa

\* Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa



