



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: January 8, 2019 REVISED

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Andrew Lockman		PHONE: 624-8000		

SUBJECT: Authorization to submit an application for the Fiscal Year 2019 State Homeland Security Grant Program

REQUEST(S):

That the Board of Supervisors:

1. Authorize the submittal of an advance grant application in the amount of \$547,046 to the Governor's Office of Emergency Services for the Fiscal Year 2019 State Homeland Security Grant Program, to support emergency preparedness, prevention and response activities conducted by the County of Tulare and other subrecipients in the Tulare Operational Area;
2. Approve the attached Governing Body Resolution to appoint Authorized Agents to act on behalf of the County in securing and administering Fiscal Year 2019 SHSGP grant funds; and
3. Authorize the Health & Human Services Agency Director or designee, with direction from the local Approval Authority, to make necessary adjustments to the State Homeland Security Grant Program application as required to conform to Federal and State grant guidance once released, and scale the grant to meet the final allocation in an amount not less than \$400,000 and not to exceed \$600,000.

SUMMARY:

The State Homeland Security Grant Program (SHSGP) is part a federal pass-through grant program that serves to enhance the ability of state, local, and tribal governments to prepare for, prevent, respond to, and recover from natural, technological, and man-made disasters. This grant program is a primary funding

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DATE: January 8, 2019

mechanism for building and sustaining disaster preparedness and response capabilities nationwide, through a combination of equipment, planning, training, and exercises. The State of California allocates SHSGP funding to each Operational Area, for allocation to specific projects by a local Approval Authority comprised of the following five required members:

1. County Sheriff
2. County Fire Chief
3. County Health Officer or Emergency Medical Services Director
4. Municipal Police Chief selected by the Operational Area Police Chiefs
5. Municipal Fire Chief selected by the Operational Area Fire Chiefs

Due to changes in the Federal grant process beginning in Federal Fiscal Year 2017, the State requires that Operational Areas formulate grant projects and submit an "Advance Application" based on the prior year's grant guidance and award amount, and submit this application several months in advance of the release of the Federal and State grant guidance and allocation amounts for this grant. As additional information becomes available throughout 2019, an interactive process will occur between the County's Office of Emergency Services and the State to identify any necessary changes to specific projects and determine the final award amount, prior to receipt of a grant award in late 2019. The Office of Emergency Services will apply the revisions to the specific projects and/or allocations as directed by the local Approval Authority to meet the final grant requirements and balance to the final award amount. Any other changes to the underlying terms of the grant program will be brought to the Board. The Board of Supervisors will also be asked to approve the Fiscal Year 2019 Grant Assurances (once provided by the Governor's Office of Emergency Services) and accept the final grant award toward the end of the calendar year 2019 or the beginning of 2020.

As with past grant cycles, local sub-recipient applications for the anticipated Fiscal Year 2019 SHSGP funding were solicited during a four-week application period. After reviewing applications and holding a project proposal review meeting, the local Approval Authority approved preliminary funding allocations for the anticipated advance application. The preliminary project allocations included in this advance application are summarized below:

Law Enforcement:

- \$100,000 – Tulare County Sheriff's Office, Aircraft Radio
- \$150,484 – Porterville Police Department, Armored Personnel Carrier

Fire:

- \$9,093 – Porterville Fire Department, Mobile Data Terminals
- \$107,000 – Tulare County Fire Department, 103 sets of Body Armor
- \$41,052 - Visalia Fire Department, Hazardous Materials Training

Other:

SUBJECT: Authorization to submit an application for the Fiscal Year 2019 State Homeland Security Grant Program

DATE: January 8, 2019

- \$97,000 - Tulare County Office of Emergency Services, Mass Notification Services
- \$16,368 - Tulare County Public Health, Medical Surge Equipment Storage Lease
- \$26,049 - Tulare County Office of Emergency Services, 5% Management & Administrative Allowance

The most current information available will be incorporated into both expenses and revenues in the Fiscal Year 2019/2020 Proposed Budget.

FISCAL IMPACT/FINANCING:

The \$547,046 of expected expenses and revenue for this grant, as may be adjusted to meet the final funding allocation, will be included in the Fiscal Year 2019/2020 Proposed Budget. This grant entails a 100% Federal cost share with no required match. There is no additional net cost to the County General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Safety and Security element, with a goal to plan and provide coordinated emergency preparedness, response, recovery and mitigation capabilities for both natural and man-made disasters. The approval of the Fiscal Year 2019 State Homeland Security Grant Program helps fulfill this initiative by ensuring that emergency preparedness and response are enhanced throughout Tulare County.

ADMINISTRATIVE SIGN-OFF:



Robert Stewart
Director of Fiscal Operations

cc: County Administrative Office

Attachment(s) Advance Application
Governing Body Resolution

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF AUTHORIZATION TO)
SUBMIT AN APPLICATION FOR THE) Resolution No. _____
FISCAL YEAR 2019 STATE HOMELAND) Agreement No. _____
SECURITY GRANT PROGRAM)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

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Attachment F: FY 2019 HSGP Application Checklist | 2019

Subrecipient: County of Tulare

FIPS#: 107-00000

Program Representative:

Joeseeph Purvis

OPERATIONAL/URBAN AREAS:

Financial Management Forms Workbook
 Face Sheet
 Authorized Body of 5 Sheet
 Project Ledger
 Planning Ledger
 Organization Ledger
 Equipment Inventory Ledger
 Training Ledger
 Exercise Ledger
 Personnel Ledger
 Consultant Ledger
 Management and Administration Ledger
 Indirect Cost Ledger
 Authorized Agent Sheet

Attachments:

Subrecipient Grants Management Assessment Form
 25% Law Enforcement – Minimum
 5% M&A Cap
 50% Personnel Cap
 Training w/AAR/Exercise Detail
 Describe your EOP
 Equipment Typing
 Indirect Cost Rate Negotiation Agreement
 Intelligence Analysts Certificates
 Allowability Request (Operational Overtime)

Approval Authority:

Governing Body Resolution (Certified)
 Grant Assurances (Signed Originals)
 Contact Information for each member
 Authorized Agent(s) Information Form
 Written Agreement from each member
 Public Records Act Notification (Signed)
 Original Counter-Signed Award Letter
 UASI Footprint (If Applicable)

STATE AGENCIES / TRIBES:

Financial Management Forms Workbook
 Face Sheet
 Authorized Body of 5 Sheet
 Project Ledger
 Planning Ledger
 Organization Ledger
 Equipment Inventory Ledger
 Training Ledger
 Exercise Ledger
 Personnel Ledger
 Consultant Ledger
 Management and Administration Ledger
 Indirect Cost Ledger
 Authorized Agent Sheet

Attachments:

Subrecipient Grants Management Assessment Form
 25% Law Enforcement – Minimum
 5% M&A Cap
 50% Personnel Cap
 Training w/AAR/Exercise Detail
 Describe your EOP
 Equipment Typing
 Indirect Cost Rate Negotiation Agreement

Approval Authority:

Signature Authority – Authorized Agent
 Authorized Agent(s) Information Form
 Grant Assurances (Signed Originals)
 Public Records Act Notification (Signed)
 Original Counter-Signed Award Letter



Office of Emergency Services

5957 South Mooney Boulevard, Visalia, California 93277
(559) 624-7495 Telephone (559) 624-7499 Facsimile

January 8, 2019

To: California Governor's Office of Emergency Services
Grants Management Section

Subject: FY 2019 Homeland Security Grant Program Application
Tulare Operational Area Narratives Attachment

The FY 2019 Homeland Security Grant Program (HSGP) *California Supplement to the Federal Funding Opportunity Announcement and Application Kit* requires the following conditions to have been met:

25% Law Enforcement

The Tulare Operational Area (OA) acknowledges the importance of committing HSGP funds to law enforcement-oriented activities. The Tulare OA has committed approximately 35.8%, or approximately \$130,250 of FY 2019 funding to law enforcement activities. This exceeds the minimum requirement of 25%. Projects Numbers 001 and 002 proposes to fund of the following law enforcement projects: partially fund the purchase of an aviation mobile radio system for Tulare County Sheriff-Coroner's Office's aero squadron, and partially fund the purchase of an armored and wheeled personnel carrier for Porterville Police Department's SWAT.

5% M&A

The Tulare OA will use the allowable 5% Management and Administration funds, approximately \$26,049, to effectively administer the FY 2019 HSGP for all sub-recipients. These activities, performed by the Tulare County Office of Emergency Services (OES), includes: training potential sub-recipients on developing complete project proposals, hosting Approval Authority meetings, compiling award binders; developing and issuing Memorandums of Understanding with each sub-recipient to ensure proper use of funds; processing invoices and reimbursements for sub-recipients; processing cash requests and modifications of the grant to the State; facilitating Environmental and Historical Preservation Reviews and approvals, maintaining the Financial Management Forms Workbook; preparing documentation for auditing requirements; and conducting inventory audits with sub-recipients.

50% Personnel Cap

The Tulare OA **will not exceed** the 50% personnel cap, or approximately \$273,523, toward personnel costs in this grant program. Approximately \$26,049 will be used for M&A costs. This is far below the 50% cap requirement for personnel activities.

Indirect Cost Rate

The Tulare OA does not choose to seek the reimbursement for indirect costs under this grant program.

Training with AAR/Exercise Detail

Federal and State guidance requires that all training activities either address a performance gap identified through an After Action Report/Improvement Plan or will contribute to building a capability that will be evaluated in an upcoming exercise. The OA does not have any proposed training projects for this grant program.

The OA conducted a full-scale exercise on October 18, 2012 involving multiple jurisdictions. The following gaps and recommendations were documented:

Gap: Establish communications with emergency operations center/multi-agency coordinating center (EOC/MACC), dispatch center, and responding units. Verify availability of interoperable communications between all responding units.

Analysis: Communications is always a challenge in any event. EMS agencies and the Unified Command Post (serving as the SimCell) did not have one or more of the frequencies specified in the Platinum 10 Communications Plan programmed into their communication equipment resulting in communication challenges between the SimCell, players at the Park Branch, and the IC/UC at the Fire Station Branch.

Recommendation: It is imperative that all first response agencies have up-to-date programming in their vehicle and portable radios. At a minimum, the Operational Area-wide channels specified in the Platinum 10 Concept of Operations should be available to all first responders. Frequency use agreements, especially with EMS providers, are necessary to fully implement this recommendation.

Gap: Establish Communications and coordinate operations with emergency response specialty teams (Decon, Urban Search and Rescue). IC coordinates with Specialty Team Leader to ensure adequate resources, scene safety and communications etc.

Analysis: Early on in the exercise the IC was vaguely aware of what was transpiring in the adjacent exercise area which included and MCI as well as search and rescue efforts for injured pilots. The IC had to depend on the Park Branch Director for information regarding the mass casualty and decontamination activities. Direct communication between IC and the Decon and SAR teams was never established. EMS lacked radio capability to communicate with other responders.

Recommendation: Local EMS agencies proceed with programming radios with additional channels to enhance radio communication for future events.

Emergency Operations Plan

The OA completed and adopted a revision of its Emergency Operations Plan (EOP) in December, 2013. The revision complies with FEMA's Comprehensive Preparedness Guide 101 version 2.0, and includes a completed compliance evaluation matrix. This document forms the foundation for all future planning efforts, which if implemented, will follow the same standards and compliance requirements. The Emergency Council Planning Subcommittee will participate in the development of the EOP revision and all future planning projects, which includes data collection, consensus building, document review, and a plan familiarization tabletop exercise.

Intelligence Analysts Certificates

Not Applicable: the OA is not in proximity to any major urban areas or fusion centers, and is therefore not a member of any fusion centers, nor does the OA provide any funding towards any analytic personnel. The OA interfaces with the Sacramento RTAC, but does not provide any personnel or funding.

Equipment Narrative

Equipment procured under this program will conform to the grant guidances set forth by the U.S. Department of Homeland Security FY 2019 Homeland Security Grant Program, Funding Opportunity Announcement and the California Supplement to the Federal Program Funding Opportunity Announcement, and be in support of the development or maintenance of an identified team or capability described and typed under the NIMS where such typing guidance exists as published by FEMA:

- **Project 001** strengthens Catastrophic CBRNE and All Hazards Incident Planning, Detection and Response Capabilities, and serves the OA's Airborne Reconnaissance Unit (Type III), and will serve as this application's adjustable project;
- **Project 002** Strengthen All Hazards Incident Management Capabilities Across California and supports Law Enforcement Operations (Type III);
- **Project 003** Strengthen All Hazards Incident Management Capabilities Across California and supports Engine, Fire (Pumper, Type I);
- **Project 004** Strengthen All Hazards Incident Management Capabilities Across California and supports regional Emergency Services Rescue Technicians (Type I);
- **Project 005** Strengthen All Hazards Incident Management Capabilities Across California and supports Training efforts to support a regional Hazardous Materials Response Team (Type I);
- **Project 006** will enhance catastrophic incident response, medical preparedness and disaster response capabilities for all hazards, by providing a lease for storing Strategic National Stockpile resources, which can potentially be used by Incident Management Teams (Type IV and above) during large-scale emergencies;
- **Project 007** will enhance response capabilities by providing for annual costs supporting the Telephonic Emergency Notification System (TENS) for Public Information and Warning, which is utilized by Emergency Operations Center (EOC) Management Support Teams (Type IV).

Approval Authority

The Approval Authority members that framed the FY 2019 SHSGP funding allocations are as follows:

Dr. Karen Haught	County Health Officer	5957 S Mooney Blvd Visalia, 93277	(559) 624-8481	khaught@tularehhsa.org
Charles Norman	Fire Chief	835 S Akers St Visalia, 93277	(559) 802-9801	cnorman@co.tulare.ca.us
Doug McBee	Fire Chief, City of Visalia	420 N Burke St, Visalia, 93292	(559) 713-4220	doug.mcbee@visalia.city
Mike Boudreaux	Sheriff	833 S Akers St, Visalia, 93277	(559) 802-9435	mboudreaux@co.tulare.ca.us
Mike Marquez	Police Chief, City of Woodlake	350 N Valencia Blvd, Woodlake, 93286	(559) 564-3346	mmarquez@ci.woodlake.ca.us

Authorized Agents

Andrew Lockman	Emergency Services Manager	5957 S Mooney Blvd, Visalia, 93277	(559) 624-7498	alockman@tularehhsa.org
Jason Britt	Emergency Services Director	2800 W Burrel Ave, Visalia 93291	(559) 636-5005	jtbritt@co.tulare.ca.us
Robert Stewart	Director of Fiscal Operations	5957 S Mooney Blvd, Visalia, 93277	(559) 624-8000	rstewart@tularehhsa.org

Sincerely,

Andrew Lockman
Emergency Services Manager

Attachment C: FFATA Financial Disclosure | 2019

Public Law (PL) 109-282 Federal Funding Accountability and Transparency Act of 2006, amended by Section 6202(a) of the Government Funding Transparency Act of 2008 (PL 110-252), which is outlined in FEMA GPD Information Bulletin No. 350.

If the Subrecipient in the preceding year received 80% or more of its annual gross revenues in Federal Awards; and \$25,000,000 or more in annual gross revenues from Federal awards, and the public does not have access to information about the compensation of the senior executives of the entity, then the Subrecipient is subject to the FFATA Financial Disclosure requirements, and will need to fill out this form.

Executive Name	Title	Annual Salary	Annual Dollar Value of Benefits	Total Compensation

Not Subject to FFATA Financial Disclosure

Andrew Lockman, Emergency Services Manager
Printed Name and Title

Signature of Authorized Agent

January 8, 2019
Date

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient: County of Tulare	DUNS # 71861884	FIPS #: 107-00000
Grant Disaster/Program Title: FY 2019 State Homeland Security Grant Program		
Performance Period: 10/01/2019 to 05/31/2022	Subaward Amount Requested: \$ 547,046	
Type of Non-Federal Entity (Check Box)	<input type="checkbox"/> State Gov. <input checked="" type="checkbox"/> Local Gov. <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

Per Title 2 CFR § 200.331, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	3-10 grants
4. What is the approximate total dollar amount of all grants your organization receives?	
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	No
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Sometimes
12. How many years do you maintain receipts, deposits, cancelled checks, invoices, etc.?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes

Certification: *This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.*

Signature: (Authorized Agent)	Date: 01/08/2019
Print Name: Andrew Lockman	Print Title: Emergency Services Manager

Program Specialist Only: SUBAWARD #

(Cal OES Use Only)						
Cal OES #	107-00000	FIPS #	107-00000	VS #	Subaward #	2019-XXXX

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
GRANT SUBAWARD FACE SHEET**

The California Governor's Office of Emergency Services (Cal OES), makes a Grant Subaward of funds set forth to the following:

1. Subrecipient: County of Tulare 1a. DUNS #: 071861884
2. Implementing Agency: Tulare County Health and Human Services Agency 2a. DUNS #: 192631146
3. Implementing Agency Address: 5957 S Mooney Blvd Visalia 93277-9394
Street City Zip+4
4. Location of Project: Visalia Tulare 93277-9394
City County Zip+4
5. Disaster/Program Title: Homeland Security Grant Program 6. Performance Period: 10/01/19 to 05/31/22
7. Indirect Cost Rate: N/A; 10% de Minimis; Federally Approved ICR; _____

Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Project Cost
2019	8. HSGP-SHSP		\$547,046				\$0	\$547,046
Select	9. Select						\$0	\$0
Select	10. Select						\$0	\$0
Select	11. Select						\$0	\$0
	12. TOTALS	\$0	\$547,046	\$547,046	\$0	\$0	\$0	12G. Total Project Cost: \$547,046

13. **Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. **CA Public Records Act** - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. Official Authorized to Sign for Subrecipient: Andrew Lockman 16. Federal Employer ID Number: 94-6000545
- Name: Andrew Lockman Title: Emergency Services Manager
- Telephone: (559) 624-7498 FAX: (559) 624-7499 Email: alockman@tularehhsa.org
(area code) (area code)
- Payment Mailing Address: 5957 S Mooney Blvd City: Visalia Zip+ 4: 93277-9394
- Signature: _____ Date: 01/08/19

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

Cal OES Fiscal Officer	Date	Cal OES Director (or designee)	Date
------------------------	------	--------------------------------	------

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

AUTHORIZED BODY OF 5 - SIGNATURE AND CONTACT INFORMATION

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subrecipients may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

CFDA # HSGP 97.067

County of Tulare

107-00000
2019-XXXX

Authorized Body of 5-Signature and Contact Information					
Position	Signature	Printed Name	Title	Phone	Email
County Public Health Officer		Karen Haught, MD, MPH	Health Officer	(559) 624-8481	khaught@tularehhsa.org
County Fire Chief		Charles Norman	Fire Chief	(559) 802-9801	cnorman@co.tulare.ca.us
Municipal Fire Chief		Doug McBee	Fire Chief	(559) 713-4220	doug.mcbee@visalia.city
County Sheriff		Mike Boudreaux	Sheriff	(559) 802-9435	mboudreaux@co.tulare.ca.us
Chief of Police		Mike Marquez	Police Chief	(559) 564-3346	mmarquez@woodlakepd.com
Additional Position (Optional)					
Additional Position (Optional)					

Additional Authorized Agent Contact Information								
Salutation	Authorized Agent's Name	Title	Mailing Address	City	State	Zip	Phone	Email
Mr.	Andrew Lockman	Emergency Services Manager	5957 S Mooney Blvd	Visalia	CA	93277	(559) 624-7498	alockman@tularehhsa.org
Mr.	Jason Britt	Emergency Services Director	2800 W Burrel Ave	Visalia	CA	93291	(559) 636-5005	jbritt@co.tulare.ca.us
Mr.	Robert Stewart	Director of Fiscal Operations	5957 S Mooney Blvd	Visalia	CA	93277	(559) 624-8000	rstewart@tularehhsa.org
Salutation	Contact's Name	Title	Mailing Address	City	State	Zip	Phone	Email
	Dave Lee	OES Specialist	5957 S Mooney Blvd	Visalia	CA	93277	(559) 624-7496	dlee@tularehhsa.org

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

PROJECT LEDGER

Alterations to this document may result in delayed application approval, modification requests, or reimbursement requests. Subrecipients may be asked to revise and/or re-submit any altered Financial Management Forms Workbook.

Warning! Decimal usage is not allowed. Attempts to use decimals will prompt error message.

CFDA # HSGP 97.067

LEDGER TYPE: Initial Application

Today's Date: 1/8/2019

County of Tulare

107-00000
2019-XXXX

Subgrant Performance Period: Start Date: October 1, 2019; End Date: May 31, 2022
Approval: Cal OES ONLY; Date & Initials (Prog. REP.):

II	State Goals	Direct / Subaward	Project Number	Project Title	Project Description	Funding Source	Discipline	Solution Area	Core Capability	Capability Building	Deployable / Shareable	Supports Prev Awarded Investment?	Total Budgeted Cost	Amount Approved Previous	Amount This Request	Match Amount	Total Approved	Remaining Balance	Percentage Expended
II #4	Goal #4	Direct	001	Interoperable Communications	<p>Purchase one multiband FAA certified aircraft radio to be permanently installed in the Sheriff's Office fixed wing aircraft. This allows the pilot and Tactical Flight Officer to monitor eight radio channels, on both UHF and VHF radio frequencies. This radio equipment will allow this resource to communicate during regional homeland security related events and disasters. Evacuations and other disaster responses in a state with 37 million+ residents and millions of visitors annually underscore the critical importance of having radio equipment that allows staff to both listen to and speak with various first responders as a key component of any coordinated response.</p> <p>Technology Goal 3: Develop a common interoperability platform that leverages existing technology and infrastructure, and provides a migration toward emerging technologies*</p>	HSGP-SHSP	LE	Equipment	Operational Communications	Sustain	Deployable	FY16; II #4	100,000	-	-	-	-	100,000	-
II #9	Goal #6	Subaward	002	Armored Personnel Carrier, Wheeled	<p>Purchase an armored personnel carrier for the Porterville Police Department's SWAT team to primarily serve response needs in the southern region of the Operational area, while maintaining a ready-status as a regional resource.</p>	HSGP-SHSP	LE	Equipment	On-scene Security, Protection, and Law Enforcement	Sustain	Shareable	FY18; II#9	150,484	-	-	-	-	150,484	-
II #9	Goal #6	Subaward	003	Operational Coordination	<p>Equip (8) frontline fire apparatus with Dell Latitude 7212 Rugged Extreme tablets. The tablets will run the CAO program already used by our communications center and police department. Through the data connection we will be able to send messages as well as mobile hotspot capabilities. The tablets will provide closest unit dispatching, the ability to "go responding" and "at scene" with the touch of a button. Target hazard pre-plans, MSDS and other critical information will be stored on the device.</p>	HSGP-SHSP	FS	Equipment	Operational Coordination	Sustain	Deployable	FY18; II#9	9,093	-	-	-	-	9,093	-
II #9	Goal #6	Direct	004	On-Scene Security, Protection, and Law Enforcement	<p>The project overview is to obtain funding to purchase 103 sets of personal protective equipment (Body armor, helmets, and ballistic eye protection) for 'Active Shooter' type incidents. This equipment will provide the minimum protection for fire personnel to engage in a medical rescue during 'Active Shooter' type of incidents. The need was determined to be a priority in the operational area due to the increased possibility of 'Active Shooter' type incidents. Most importantly, the majority of the fire departments in the operational area do not have any ballistic protection to provide it's firefighters. This is a regional approach to improve the interoperable capability in the Tulare County Operational Area.</p>	HSGP-SHSP	FS	Equipment	On-scene Security, Protection, and Law Enforcement	Sustain	Shareable	FY18; II#9	107,000	-	-	-	-	107,000	-

ID	State Goals	Direct / Subaward	Project Number	Project Title	Project Description	Funding Source	Discipline	Solution Area	Core Capability	Capability Building	Deployable / Shareable	Supports Prev Awarded Investment?	Total Budgeted Cost	Amount Approved Previous	Amount This Request	Match Amount	Total Approved	Remaining Balance	Percentage Expended
ID #9	Goal #6	Subaward	005	Environmental Response / Health and Safety	The project overview is to obtain funding to attend the Hazmat Technician/Specialist Class Series. Each class (4 classes total) consists of 40-hour weeks and is designed to provide the requisite knowledge, fundamentals of chemistry, along with monitoring and manipulative training in order to prepare students for placement on a regional hazardous materials response team. The funding will enhance the safety and organization of first responders within the county operational area. The need was determined from identifying a low level of trained first responder personnel in the operational area.	HSGP-SHSP	HM	Training	Environmental Response/Health and Safety	Sustain	Deployable	FY18; ID#9	41,052					41,052	
ID #5	Goal #8	Direct	006	Medical Surge Equipment Storage	The California Department of Public Health has provided to Tulare county a large cache of medical equipment and supplies to use during a disaster. Storage of this cache requires a temperature controlled, secured storage area, that can be accessed 24/7. This cache consists of 250 beds with medical equipment/supplies and linens for 15 days, and 18 ventilators. Other medical equipment and supplies, acquired in previous years, also need to be stored in this single location.	HSGP-SHSP	PH	Equipment	Public Health, Healthcare, and Emergency Medical Services	Sustain	NA	FY16; ID #5	16,368					16,368	
ID #4	Goal #4	Direct	007	Emergency Notification System	Continue to fund the Tulare Operational Area emergency notification system, AlertTC, utilized by hospitals, municipalities, and other levels of local government throughout the operational area, which enables the capability of rapidly delivering critical information during times of disaster.	HSGP-SHSP	EMG	Equipment	Public Information and Warning	Sustain	Shareable	FY16; ID #4	97,000					97,000	
ID #9	Goal #11	Direct	008	Management and Administration	Management and Administration allowance to administer SHSGP, and coordinate between subrecipients and the State.	HSGP-SHSP	EMG	M&A	Planning	Sustain	NA	FY16; ID #9	26,049					26,049	

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

EQUIPMENT

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 Warning: Decimal usage is not allowed. Attempts to use decimals will prompt error message.

CFDA# HSGP 97.067

County of Tulare
 107-00000
 2019-XXXX

LEDGER TYPE: Initial Application
 Today's Date: January 8, 2019

Subgrant Performance Period: Start Date: October 1, 2019
 End Date: May 31, 2022
 Approval: Cal OES ONLY: DATE & Initials (Prog. REP.):

Project Number	Equipment Description & (Quantity)	AEL#	AEL Title	SAFECOM Consult	Funding Source	Discipline	Solution Area Sub-Category	Deployable / Shareable	Part of a Procurement over 250k	Sole Source Involved	Hold Trigger	Approval Date	Invoice Number	Vendor	ID Tag Number	Condition & Disposition	Deployed Location	Acquired Date	Budgeted Cost	Amount Approved Previous	Amount This Request	REIMB Request #	Total Approved	Remaining Balance
																			479,945					479,945
001	(1) UHF/VHF Mobile/Aircraft Radio	06CP-01-MOBL	Radio, Mobile	Yes	HSGP-SHSP	LE	Interoperable Communication's Equipment	Deployable	No	No	Aviation or Watercraft					New-In Use	9501 Airport Dr, Visalia 93277		100,000					100,000
002	(1) Armored Personnel Carrier, Wheeled	12VE-00-MISS	Vehicle, Specialized Mission	N/A	HSGP-SHSP	LE	Physical Security Enhancement Equipment	Shareable	No	No	Controlled Equip-Tactical/Armored					New-In Use	350 N D St, Porterville, 93257		150,484					150,484
003	(8) Mobile Data Terminals	04HW-01-INRW	Hardware, Computer, Integrated	N/A	HSGP-SHSP	FS	Information Technology	Deployable	No	No	No Hold Indicated					New-In Use	40 W Cleveland Ave, Porterville, 93257		9,093					9,093
004	(103 sets) Body Armor	01LE-01-ARMR	Armor, Body	N/A	HSGP-SHSP	FS	Personal Protective Equipment	Shareable	No	No	No Hold Indicated					New-In Use	Fire Agencies, Tulare Operational Area Able		107,000					107,000
006	(1 year) Lease for Strategic National Stockpile	21GN-00-LEAS	Leasing of Space for Equipment Storage	N/A	HSGP-SHSP	PH	Other Authorized Equipment	Shareable	No	No	No Hold Indicated					New-In Use	Industries, 8929 W Goshen Ave, Visalia 93291		16,368					16,368
007	(1 year) Mass Notification, Internet-based Software as a Service	04AP-09-ALRT	Systems, Public Notification and Warning	N/A	HSGP-SHSP	EMG	Information Technology	Shareable	No	No	No Hold Indicated					New-In Use	manager.everbldge.net		97,000					97,000

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

TRAINING

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LEDGER TYPE: Initial Application

Today's Date: January 8, 2019

County of Tulare

107-00000
2019-XXXX

Subgrant Performance Period	Start Date: October 1, 2019	End Date: May 31, 2022
Approval: Cal OES ONLY	Date & Initials (Prog. REP.):	

Project Number	Direct/Subaward	Course Name	Funding Source	Discipline	Solution Area Sub-Category	Expenditure Category	Feedback Number	Training Activity	Total # Trainee(s)	Identified Host	EHP Approval Date	Part of a Procurement over 250k	Sole Source Involved	Budgeted Cost	Amount Approved Previous	Amount This Request	REIMB Request #	Total Approved	Remaining Balance
														41,052					41,052
005	Subaward	Hazmat Technician/Specialist Class Series	HSGP-SHSP	HM	Staff Expenses	OT/Backfill		Field-Based Attendee	2	Roseville Fire Department Training Center		No	No	24,192					24,192
005	Subaward	Hazmat Technician/Specialist Class Series	HSGP-SHSP	HM	Staff Expenses	Tuition		Field-Based Attendee	2	Roseville Fire Department Training Center		No	No	5,200					5,200
005	Subaward	Hazmat Technician/Specialist Class Series	HSGP-SHSP	HM	Staff Expenses	Travel		Field-Based Attendee	2	Roseville Fire Department Training Center		No	No	11,660					11,660

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

M&A

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CFDA #

HSGP 97.067

LEDGER
TYPE:

Initial Application

Today's Date:

January 8, 2019

County of Tulare

107-00000

2019-XXXX

Subgrant Performance Period	Start Date:	October 1, 2019
	End Date:	May 31, 2022
Approval: Cal OES ONLY	Date & Initials (Prog. REP.):	

Project Number	Activity	Funding Source	Discipline	Solution Area Sub-Category	Expenditure Category	Detail	Budgeted Cost	Amount Approved Previous	Amount This Request	REIMB Request #	Total Approved	Remaining Balance
							26,049	-	-	-	-	26,049
008	Management and Administration	HSGP-SHSP	EMG	Grant Admin	Staff Salaries	Staffing	26,049					26,049

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

PERSONNEL

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CFDA #

HSGP 97.067

LEDGER TYPE:

Initial Application

Today's Date:

January 8, 2019

County of Tulare

107-00000

2019-XXXX

Subgrant
Performance
Period

Start Date:
End Date:

October 1, 2019
May 31, 2022

Approval: Cal
OES ONLY

Date & Initials
(Prog. REP.):

Project Number	Employee Name	Project/Deliverable	Funding Source	Discipline	Solution Area	Solution Area Sub Category	Dates of Payroll Period	Total Salary & Benefits charged for this Reporting Period	Total Project Hours	REIMB Request #	Total Cost Charged to Grant
008	Dave Lee	Management and Administration	HSGP-SHSP	EMG	M & A	Grant Admin					

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES (Cal OES)

AUTHORIZED AGENT

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CFDA #:

HSGP 97.067

County of Tulare

107-00000
2019-XXXX

Supporting Information for Reimbursement/Advance of State and Federal Funds

This request is for an/a:

Initial Application

This claim is for costs incurred within the grant expenditure period from and does not cross fiscal years.

October 1, 2019

(Performance Period Start Date)

through

May 31, 2022

(Performance Period End Date)

(REIMB or MOD Request #)

(Amount This Request)

Under Penalty of Perjury I certify that:

I am the duly authorized officer of the claimant herein. This claim is true, correct, and all expenditures were made in accordance with applicable laws, rules, regulations and grant conditions and assurances.

Statement of Certification - Authorized Agent

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812). For HSGP: All equipment and training procured under this grant must be in support of the development or maintenance of an identified team or capability.

Andrew Lockman, Emergency Services Manager

Printed Name and Title

Signature of Authorized Agent

January 8, 2019

Date

Please reference the Instructions Page under the "Authorized Agent" section for instructions/address on where to mail workbook

Governing Body Resolution

BE IT RESOLVED BY THE _____ Board of Supervisors
(Governing Body)

OF THE _____ County of Tulare _____ THAT
(Name of Applicant)

Emergency Services Director _____, OR
(Name or Title of Authorized Agent)

Emergency Services Manager _____, OR
(Name or Title of Authorized Agent)

Health & Human Services Agency Director of Fiscal Operations _____
(Name or Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the named applicant, a public entity established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance provided by the federal Department of Homeland Security and subawarded through the State of California.

Passed and approved this _____ 8th _____ day of _____ January _____, 20 19

Certification

I, _____, duly appointed and
(Name)

Chairman of the Board _____ of the _____ County of Tulare _____
(Title) (Governing Body)

do hereby certify that the above is a true and correct copy of a resolution passed and approved by the _____ Board of Supervisors _____ of the _____ County of Tulare _____ on the
(Governing Body) (Name of Applicant)

8th _____ day of _____ January _____, 20 19

Chairman of the Board
(Official Position)

(Signature)

January 8, 2019
(Date)

Governing Body Resolution

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(Title) (Governing Body)

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8th day of January, 2019

Chairman of the Board
(Official Position)

(Signature)

January 8, 2019
(Date)

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8th day of January, 2019

Chairman of the Board
(Official Position)

(Signature)

January 8, 2019
(Date)