

# Clerk of the Board COUNTY OF TULARE AGENDA ITEM

#### **BOARD OF SUPERVISORS**

KUYLER CROCKER District One

PETE VANDER POEL District Two

> AMY SHUKLIAN District Three

> EDDIE VALERO

DENNIS TOWNSEND

AGENDA	DATE:	January	29,	2019

Public Hearing Required Yes N/A Scheduled Public Hearing w/Clerk Yes N/A NA	iith
---	------

**SUBJECT**: Amendment to the Tulare County Conflict of Interest Code

#### REQUEST(S):

That the Board of Supervisors:

Approve changes in designated officials and employees in the Tulare County Conflict of Interest Code as recommended by County departments and agencies in Appendix "A", attached hereto.

#### SUMMARY:

The Political Reform Act, administered by the Fair Political Practices Commission (FPPC), requires local governmental agencies to adopt a Conflict of Interest Code and update it from time-to-time to reflect changes in decision-making positions within an agency. This includes newly added positions, deleted positions, or changes in disclosure categories for designated positions.

A Conflict of Interest Code is designated to cover members of boards, committees, and similar bodies, and administrative employees who make, or participate in making, government decisions in which the official may have a personal financial interest. Positions designated in an agency's code are required to file a Form 700-Statement of Economic Interests upon appointment to a designated position, upon leaving the position and on a yearly basis while performing the official functions of that position. For this reason, positions designated in the Tulare County Conflict of Interest Code must also be assigned a disclosure category. Disclosure categories describe the types of personal financial interests that the official must disclose in his or her Form 700-Statement of Economic Interests.

SUBJECT: Amendment to the Tulare County Conflict of Interest Code

**DATE:** January 29, 2019

In addition, a local government agency is required to conduct a review of its Conflict of Interest Code every even numbered year. In August 2018, written notices were sent to all County departments requiring their review of those portions of the County Code applicable to that department, and requiring that the department or agency make recommendations, if any, for changes in the designated positions for that department.

Attached as Appendix "A" is a revised list of the County's designated positions and disclosure categories, incorporating the changes recommended by the County departments and agencies.

#### FISCAL IMPACT/FINANCING:

There is no County cost associated with this request.

#### LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's Five-year Strategic Plan includes the Organizational Performance Initiative to continuously improve organization effectiveness. The approval of the Conflict of Interest Codes helps fulfill this initiative by ensuring that the County and the local agencies are in compliance with the law.

#### **ADMINISTRATIVE SIGN-OFF:**

Melinda Benton, Chief Clerk

Clerk of the Board

Cc: County Administrative Office

Attachment(s) Appendix "A" - 2018 Designated Officials and Employees

# BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF AMENDMENT TO TULARE COUNTY CONFLICT OF INTEREST CODE	O THE )  ) Resolution No  ) Agreement No  )
UPON MOTION OF SUPERVISO	OR, SECONDED BY
SUPERVISOR	_, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN O	FFICIAL MEETING HELD January 29, 2019, BY
THE FOLLOWING VOTE:	
AYES: NOES: ABSTAIN: ABSENT:	
ATTEST:	JASON T. BRITT COUNTY ADMINISTRATIVE OFFICER/ CLERK, BOARD OF SUPERVISORS
BY:	
	Deputy Clerk
* * * * * *	* * * * * * * * * *

Approved changes in designated officials and employees in the Tulare County Conflict of Interest Code as recommended by County departments and agencies in Appendix "A", attached hereto.

# APPENDIX "A" DESIGNATED OFFICIALS AND EMPLOYEES

DESIGNATED POSITIONS I	DISCLOSURE CATEGORIES	
Airport Land Use Commission		
Member No.1 & 2 - Aviation	1	
Assessor/Clerk Recorder		
Appraiser I-IV	1	
Assessor/Clerk-Recorder	1	
Assistant Assessor/Clerk-Recorder	1	
Auditor-Appraiser I-IV	1	
Chief Appraiser	1	
Chief Auditor-Appraiser	1	
Chief Deputy County Clerk-Recorder	4B	
Systems & Procedures Analyst II	1	
Auditor-Controller/Treasurer-Tax Collector/	Registrar of Voters	
Assistant Auditor-Controller	1	
Auditor-Controller	N/A (Gov. Code 87200 position)	
Chief Accountant-Property Taxes	3,5	
Chief Accountant- Treasury	N/A (Gov. Code 87200 position)	
Chief Deputy Treasurer- Tax Collector		
Collector-Tax Program Supervisor	3, 5	
Investment Officer	N/A (Gov. Code 87200 position)	
Tax Collections Supervisor	3,5	
Tax Collector	3, 5	
Tax Collector Division Manager	3, 5	
Agricultural Commissioner/Sealer		
Agricultural Commissioner/Sealer	1	
Assistant Agricultural Commissioner/S		
Deputy Agricultural Commissioner/Se		
Assessment Appeal Board		
District 1-5	1	
District 1-3	1	
Board of Supervisors		
Supervisors District 1-5	N/A (Gov. Code 87200 position)	
Child Support Services		
Assistant Child Support Services Direc	ctor 4B	
Chief Child Support Attorney	4B	
Child Support Services Director	4B	

District 1-5

Retiree-At-Large

HRD Director/Designee

## DISCLOSURE CATEGORIES

<u>DESIGNATED POSITIONS</u> <u>I</u>	DISCLOSURE CATEGORIES
Community Health Center Board	
Community Member	6A
District- At-Large Consumer	6A
District 1-5 Consumer	6A
Health Care	6A
HHSA Director	6A
Mental Health Agency	6A
Social Service Agency	6A
Cooperative Extension	
Cooperative Extension Director	1
Staff Services Analyst III	4B, 6A
County Administrative Office	
County Administrative Officer	N/A (Gov. Code 87200 position)
Deputy County Administrative Office	그는 그
Senior Administrative Analyst	1
County Counsel	
Administrative Services Officer	1
Chief Deputy County Counsel	1
County Counsel	N/A (Gov. Code 87200 position)
Deputy County Counsel	1
Fiscal Manger	1
Risk Manager	1
Supervising Risk Management Analys	t 1
Countywide Oversight Board	
Board of Supervisors Member	1
Members 1-7	1
<b>Defined Contribution Committee</b>	
Auditor-Controller	1
County Administrative Officer Design	ee 1
County Assessor	1
County Counsel	1

1

1

1

# **DISCLOSURE CATEGORIES**

District Attorney	
Assistant District Attorney	1
Chief Deputy District Attorney	1
District Attorney	N/A (Gov. Code 87200 position)
Fiscal Manager	1
Fire Department	
Fire Chief	1
Fire Division Chief	1
Flood Control District	
Board of Supervisors Member	1
Member 1-7	1
General Services	
Administrative Services Officer II	1
Agency Director	1
Assistant General Services Director	1
Custodial Supervisor	4B
Custodial Supervisor Manager	4B
Fiscal Manger	1
Fleet Services Superintendent	4B
Fleet Services Supervisor	4B
Maintenance Supervisor	4B
Parks & Recreation Division Manager	4B
Parks Operations Supervisor	4B
Print & Mail Services Manager	4B
Print & Mail Services Supervisor	4B
Property Manager	1
General Services Manager	1
Capital Projects Coordinator III	1
Facilities Manager	4B
Procurement Specialist	4A
Purchasing Manager	3, 4A, 5
Procurement Technician	4A
그 프랑이 아이들이 다른 아이들은 이 이 사람이 아니라 하나 있다.	

4A

Supervising Procurement Specialist

# **DISCLOSURE CATEGORIES**

Health and Human Services Agency	
Administrative Services Officer II	1
Agency Director	1
Aging Services Manager	3, 4B
Animal Services Manager	3, 4B
Associate Agency Director	1
Community Outreach Manager	3, 4B
County Health Officer	3, 4B
Deputy Director- All Divisions-See HHSA List	1
Director of Fiscal Operations	1
Director of Human Services	1
Director of Mental Health Services	1
Director of Public Health	1
Division Manager- All Divisions-See HHSA List	3, 4B
Electronic Health Records Manager	3, 4B
Environmental Health Specialist I-III	3, 4B
Environmental Health Supervisor	4B
Environmental Quality Coordinator	3, 4B
Fiscal Manager	3, 4B
Health Operations Manager	3, 4B
HHSA Logistics Manager	3, 4B
Medical Billing Manager	3, 4B
Medical Director, Mental Health	4B
Medical Director, Primary Care	4B
Mental Health Services Act Manager	3, 4B
Office of Emergency Services Manager	3, 4B
Psychologist- Lead	4B
Public Guardian and Deputy Public Guardians	4B
Public Health Emergency Preparedness Manager	3, 4B
Public Health Lab Manager	3, 4B
Public Health Manager	3, 4B
Human Resources & Development	
Human Resources Director	4A
Deputy Director	4A
Indian Gaming Local Community Benefit Committee	
County Representative	1
County Representative-Alternate	1
Mutually Selected Member	1
Mutually Selected Member-Alternate	1

# **DISCLOSURE CATEGORIES**

Information & Communications Technology	
Administrative Services Officer III	1
Information Technology Assistant Director	1
Information Technology Deputy Director	1
Information Technology Director	1
In-Home Supportive Services Advisory Committee	
Seat 1-5-Consumer	4B
Seat 7-Relative Provider	4B
Seat 8-Non-Relative Provider	4B
Seat 9-At-Large	4B
Seat 11- Director of HHSA	4B
Law Library	
Chairman, Board of Supervisors or Designee	1
Member-County Bar	1
Superior Court Judge	1
Library	
County Librarian	1
Deputy County Librarian	1
Librarian II-V	4B
Library Program & Literacy Coordinator	4B
Library Services Specialist III	4B
Mental Health Board	
Board of Supervisors Representative	6A
Seat 1, 2, 3, 4, 6, 9, 10, &15-At-Large	6A
Seat 8, 11, 12, 13, & 16- Family	6A
Seat 5, 7, & 14- Consumer	6A
Planning Commission	
At-Large	N/A (Gov. Code 87200 position)
At-Large Alternate	N/A (Gov. Code 87200 position)
Director 1-5	N/A (Gov. Code 87200 position)
Probation	
Administrative Services Officer II	4B
Chief Probation Officer	4A
Deputy Chief Probation Officer	4A
Division Manager-Administrative	4B
Fiscal Manager	4B

#### **DESIGNATED POSITIONS DISCLOSURE CATEGORIES** Public Defender Assistant Public Defender 4A Public Defender 4A **Public Facilities Corporation** Board of Supervisors Member 1 **Public Finance Authority** Director 1 Resource Management Agency Administrative Svs Officer I-II 1 Agency Director 1 **Assistant Director** 1 Associate Director 1 **Building and Housing Manager** 5 Building/Zoning Inspector Aide 5 Building/Zoning Inspector I-IV 5 Chief Engineer 1 Chief Planner 1 Code Compliance Officer I-III 5 Code Enforcement Officer I-III 5 County Surveyor 1 Economic Development Manager 1 Engineer IV 1 Fiscal Manager 1 Heavy Equipment Superintendent **4B** Planner IV 1 Transit Coordinator 4B, 5 Transit Manager 4B, 5 Sheriff-Coroner Assistant Sheriff 1 Captain 1 Sheriff-Coroner 1 Undersheriff 1 Solid Waste Administrative Services Officer II 4B, 5 **Environmental Coordinator** 3, 4B, 5

Refuse Site Coordinator

Solid Waste Director

4B, 5

1

# **DISCLOSURE CATEGORIES**

Treasury Oversight Committee	
Auditor-Controller	1
Board Representative	1
Board Representative-Alternate/Designee	1
County Education Representative	1
Public Member	1
School & College Districts	1
Special Districts Representative	1
Water Commission	
At-Large Member	1
Board of Supervisors	1
Board of Supervisors- Alternate	1
District 1-5	1
TCAG Representative	1
Workforce Investment Board	
Business	1
Community Based Organization	1
Education	1
Labor	1
Migrant & Seasonal Farm Worker Program	1
Public Sector	1
Public Sector- Department of Rehabilitation	1
Public Sector- EDD	1
Public Sector- Native American	1
Wagner-Peyser	1
WIB Liaison	1

#### **Government Code section 87200 Positions**

Those positions listed as Gov. Code 87200 positions are not covered by this Code but are separately required to file Statements of Economic Interest with the Fair political Practices Commission by State law. They are shown here for information only.

#### **Various County Consultants**

Consultants under contract to the County generally are not included in this Code as designated officials, as they perform a range of duties that is limited in scope. However, the County Administrative Officer, Agency or Department Head, or designee may determine in writing that a particular consultant is hired to perform a broader range of duties under which the consultant may:

- (A) make a governmental decision whether to (i) approve a rate, rule, or regulation; (ii) adopt or enforce a law; (iii) issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement; (iv) authorize the County to enter into, modify, or renew a contract provided it is the type of contract that requires County approval; (v) grant County approval to a contract that requires County approval and to which the County is a party, or to the specifications for such a contract; (vi) grant County approval to a plan, design, report, study, or similar item; (vii) adopt, or grant County approval of, policies, standards, or guidelines for the County, or for any subdivision thereof; or
- (B) serve in a staff capacity with the County and in that capacity participate in making a governmental decision as defined in FPPC regulation 18702.2° or perform the same or substantially all the same duties for the County that would otherwise be performed by an individual holding a position specified in this Conflict of Interest Code.

If this determination is made, then that consultant shall be required to disclose under this Code pursuant to the broadest appropriate Disclosure Category. Such written determination shall include a description of the consultant's duties, and based upon that description, a statement of the extent of the disclosure requirements. The written determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

#### \* FPPC Regulation 18702.2 provides:

- "A public official 'participates in making a governmental decision ...' ... when, acting within the authority of his or her position, the official:
- (a) Negotiates, without significant substantive review, with a governmental entity or private person regarding a governmental decision referenced in Title 2, California Code of Regulations, section 18701(a)(2)(A); or
- (b) Advises or makes recommendations to the decisionmaker either directly or without significant intervening substantive review, by:
  - (1) Conducting research or making any investigation which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision referenced in Title 2, California Code of Regulations, section 18701(a)(2)(A); or

(2) Preparing or pres judgment on the part	senting any report, analysis, or opinion, orally, or in writing, which requires the exercise of rt of the official and the purpose of which is to influence a governmental decision"	
	COUNTRY CONTRICT OF INTERPET CODE 2008 BURNING A PRIVING	

# APPENDIX "A" DESIGNATED OFFICIALS AND EMPLOYEES

DESIGNATED POSITIONS	DISCLOSURE CATEGORIES
Airport Land Use Commission	
Member No.1 & 2 - Aviation	1
Assessor/Clerk Recorder	
Appraiser I-IV	1
Assessor/Clerk-Recorder	1
Assistant Assessor/Clerk-Recorder	1
Auditor-Appraiser I-IV	1
Chief Appraiser	1
Chief Auditor-Appraiser	1
Chief Deputy County Clerk-Recorder	4B
Systems & Procedures Analyst II	1
Auditor-Controller/Treasurer-Tax Collector/	Registrar of Voters
Assistant Auditor-Controller	1
Auditor-Controller	N/A (Gov. Code 87200 position)
Chief Accountant-Property Taxes	3,5
Chief Accountant- Treasury	N/A (Gov. Code 87200 position)
Chief Deputy Treasurer- Tax Collector	
Collector-Tax Program Supervisor	3,5
Field Collector	3,5 -Deleted
Investment Officer	N/A (Gov. Code 87200 position)
Tax Collections Supervisor	3,5
Tax Collector	3,5
Tax Collector Division Manager	3, 5
Agricultural Commissioner/Sealer	
Agricultural Commissioner/Sealer	1
Assistant Agricultural Commissioner/	
Deputy Agricultural Commissioner/Se	
Assessment Appeal Board	
District 1-5	1
District 1-0	
<b>Board of Supervisors</b>	
Supervisors District 1-5	N/A (Gov. Code 87200 position)

#### **DISCLOSURE CATEGORIES**

Child Su	p	port Services

Assistant Child Support Services Director 4B
Chief Child Support Attorney 4B
Child Support Services Director 4B

#### Community Health Center Board

Community Member 6A
District- At-Large Consumer 6A
District 1-5 Consumer 6A
Health Care 6A
HHSA Director 6A
Mental Health Agency 6A
Social Service Agency 6A

#### Cooperative Extension

Cooperative Extension Director 1
Staff Services Analyst III 4B, 6A

### County Administrative Office

County Administrative Officer N/A (Gov. Code 87200 position)
Deputy County Administrative Officer 1
Senior Administrative Analyst 1

#### **County Counsel**

Administrative Services Officer 1

Assistant County Counsel 1-Deleted

Chief Deputy County Counsel 1

County Counsel N/A (Gov. Code 87200 position)

Deputy County Counsel

Fiscal Manger 1-Added

Risk Manager 1 Supervising Risk Management Analyst 1

#### Countywide Oversight Board

Board of Supervisors Member 1- Added Members 1- 7 1- Added

#### **Defined Contribution Committee**

Auditor-Controller/Registrar of Voters 1 - Renamed
County Administrative Officer Designee 1
County Assessor 1
County Counsel 1

COUNTY CONFLICT OF INTEREST CODE 2018 BIENNIAL REVIEW DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES

District 1-5	1
HRD Director/Designee	1
Retiree-At-Large	1
DESIGNATED POSITIONS	DISCLOSURE CATEGORIES
District Attorney	
Assistant District Attorney	1
Chief Deputy District Attorney	1
District Attorney	N/A (Gov. Code 87200 position)
Fiscal Manager	1-Added
Fire Department	
Fire Chief	1
Fire Division Chief	1
Flood Control District	
Board of Supervisors Member	1
Member 1-7	1
General Services	
Administrative Services Officer II	1
Agency Director	1- Added
Assistant General Services Director	1
Custodial Supervisor	4B
Custodial Supervisor Manager	4B
Fiscal Manger	1
Fleet Services Superintendent	4B
Fleet Services Supervisor	4B
Maintenance Supervisor	4B
Parks & Recreation Division Manage	er 4B
Parks Operations Supervisor	4B
Print & Mail Services Manager	4B
Print & Mail Services Supervisor	4B
Property Manager	1
General Services Manager	1- Added
Capital Projects Coordinator III	1
Facilities Manager	4B
Procurement Specialist	4A- Renamed
Purchasing Manager	3, 4A, 5- Renamed
Procurement Technician	4A- Renamed
Supervising Procurement Specialist	4A- Added

# Health and Human Services Agency Administrative Services Officer II

1

COUNTY CONFLICT OF INTEREST CODE 2018 BIENNIAL REVIEW DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES APPENDIX A Page 3 of 9

Agency Director	1
Aging Services Manager	3, 4B
Animal Services Manager	3, 4B
Associate Agency Director	1
Community Outreach Manager	3, 4B
County Health Officer	3, 4B
Cultural Competency Manager	3, 4B-Deleted

#### **DISCLOSURE CATEGORIES**

3,4B

Health and	Human	Services	Agend	y (Cont'd)

Deputy Director- All Divisions-See HHSA List	1
Director of Fiscal Operations	1
Director of Human Services	1
Director of Mental Health Services	1
Director of Public Health	1
Director of Public Health Lab	3,

# Division Manager- All Divisions-See HHSA List 3,4B

Division wanager- An Divisions-see in 15A List	J, TD	
Electronic Health Records Manager	3,4B	
Environmental Health Specialist I-III	3, 4B	
Environmental Health Supervisor	4B	
Environmental Quality Coordinator	3, 4B	

# Environmental Services Manager 3, 4B—Deleted

Fiscal Manager	3, 4B	
Health Operations Manager	3, 4B	
HHSA Logistics Manager	3, 4B	
Medical Billing Manager	3, 4B	
Medical Director, Mental Health	4B	
Medical Director, Primary Care	4B	
Mental Health Services Act Manager	3, 4B	
Office of Emergency Services Manager	3, 4B	
Psychologist- Lead	4B	
Public Guardian and Deputy Public Guardians	4B	
Public Health Emergency Preparedness Manager	3, 4B	
Public Health Lab Manager	3, 4B	

# Human Resources & Development

Public Health Manager

Assistant Human Resources Director	4A Deleted
Human Resources Director	4A
Deputy Director	4A- Added

# **Indian Gaming Local Community Benefit Committee**

County Representative	1
-----------------------	---

COUNTY CONFLICT OF INTEREST CODE 2018 BIENNIAL REVIEW DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES APPENDIX A

1
1

# **DISCLOSURE CATEGORIES**

Administrative Services Officer III	1
Information Technology Assistant Director	1
Information Technology Deputy Director	1
Information Technology Director	1
In-Home Supportive Services Advisory Committee	
Seat 1-5-Consumer	4B
Seat 7-Relative Provider	4B
Seat 8-Non-Relative Provider	4B
Seat 9-At-Large	4B
Seat 11- Director of HHSA	4B
Law Library	
Chairman, Board of Supervisors or Designee	1
Member-County Bar	1
Superior Court Judge	1
Library	
County Librarian	1
Deputy County Librarian	1
Librarian II-V	4B
Library Program & Literacy Coordinator	4B
Library Services Specialist III	4B
Mental Health Board	
Board of Supervisors Representative	6A
Seat 1, 2, 3, 4, 6, 9, 10, &15-At-Large	6A
Seat 8, 11, 12, 13, & 16- Family	6A
Seat 5, 7, & 14- Consumer	6A
Planning Commission	
At-Large	N/A (Gov. Code 87200 position

At-Large N/A (Gov. Code 87200 position)
At-Large Alternate N/A (Gov. Code 87200 position)
Director 1-5 N/A (Gov. Code 87200 position)

#### DESIGNATED POSITIONS **DISCLOSURE CATEGORIES Probation** Administrative Services Officer II 4B Chief Probation Officer 4A Deputy Chief Probation Officer 4A Division Manager-Administrative 4B Fiscal Manager 4B Public Defender Assistant Public Defender 4A Public Defender 4A Public Facilities Corporation Board of Supervisors Member 1-Added **Public Finance Authority** Director 1 **Purchasing** Buyer Procurement Specialist 4A Renamed Purchasing Agent Manager 3, 4A, 5 Renamed Purchasing Assistant 1 Procurement Technician 4A Renamed Purchasing Contracts Coordinator 4A Deleted Supervising Procurement Specialist 4A Added Redevelopment Successor Agency Oversight Board Removed Board of Supervisors Board of Supervisors Public Member 1 Community College (COS) 1 County Superintendent of Schools 1 Former Redevelopment Agency Employee 1 Largest Special District Resource Management Agency Administrative Svs Officer I-II 1 1 Agency Director Assistant Director 1 Associate Director 1 Building and Housing Manager 5 Building/Zoning Inspector Aide 5 Building/Zoning Inspector I-IV 5 Chief Engineer 1

COUNTY CONFLICT OF INTEREST CODE 2018 BIENNIAL REVIEW
DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES
APPENDIX A
Page 6 of 9

### **DISCLOSURE CATEGORIES**

Resource Management Agency (Cont'd)	
Chief Planner	1
Code Compliance Officer I-III	5
Code Enforcement Officer I-III	5
Community Development Specialist IV	1 -Deleted
County Surveyor	1
Economic Development Manager	1
Engineer IV	1
Fiscal Manager	1
Heavy Equipment Superintendent	4B
Planner IV	1
Transit Coordinator	4B, 5
Transit Manager	4B, 5
Sheriff-Coroner	
Assistant Sheriff	1
Captain	1
Sheriff-Coroner	1
Undersheriff	1
Solid Waste	
Administrative Services Officer II	4B, 5
Environmental Coordinator	3, 4B, 5
Fiscal Manager	4B, 5 - Deleted
Refuse Site Coordinator	4B, 5
Solid Waste Director	1
Treasury Oversight Committee	
Auditor-Controller	1
Board Representative	1
Board Representative-Alternate/Designee	1
County Education Representative	1
Public Member	1
School & College Districts	1
Special Districts Representative	1
Water Commission	
At-Large Member	1
Board of Supervisors	1
Board of Supervisors- Alternate	1

COUNTY CONFLICT OF INTEREST CODE 2018 BIENNIAL REVIEW DESIGNATED POSITIONS AND DISCLOSURE CATEGORIES APPENDIX A

District 1-5	1
TCAG Representative	1

#### **DISCLOSURE CATEGORIES**

#### **Workforce Investment Board**

Business	1
Community Based Organization	1
Education	1
Labor	1
Migrant & Seasonal Farm Worker Program	1
Other Veterans	1-Deleted
Public Sector	1
Public Sector- Department of Rehabilitation	1
Public Sector- EDD	1
Public Sector- Native American	1
Wagner-Peyser	1-Added
WIB Liaison	1

#### **Government Code section 87200 Positions**

Those positions listed as Gov. Code 87200 positions are not covered by this Code but are separately required to file Statements of Economic Interest with the Fair political Practices Commission by State law. They are shown here for information only.

#### **Various County Consultants**

Consultants under contract to the County generally are not included in this Code as designated officials, as they perform a range of duties that is limited in scope. However, the County Administrative Officer, Agency or Department Head, or designee may determine in writing that a particular consultant is hired to perform a broader range of duties under which the consultant may:

- (A) make a governmental decision whether to (i) approve a rate, rule, or regulation; (ii) adopt or enforce a law; (iii) issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement; (iv) authorize the County to enter into, modify, or renew a contract provided it is the type of contract that requires County approval; (v) grant County approval to a contract that requires County approval and to which the County is a party, or to the specifications for such a contract; (vi) grant County approval to a plan, design, report, study, or similar item; (vii) adopt, or grant County approval of, policies, standards, or guidelines for the County, or for any subdivision thereof; or
- (B) serve in a staff capacity with the County and in that capacity participate in making a governmental decision as defined in FPPC regulation 18702.2\* or perform the same or

substantially all the same duties for the County that would otherwise be performed by an individual holding a position specified in this Conflict of Interest Code.

If this determination is made, then that consultant shall be required to disclose under this Code pursuant to the broadest appropriate Disclosure Category. Such written determination shall include a description of the consultant's duties, and based upon that description, a statement of the extent of the disclosure requirements. The written determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

#### \* FPPC Regulation 18702.2 provides:

- "A public official 'participates in making a governmental decision ...' ... when, acting within the authority of his or her position, the official:
- (a) Negotiates, without significant substantive review, with a governmental entity or private person regarding a governmental decision referenced in Title 2, California Code of Regulations, section 18701(a)(2)(A); or
- (b) Advises or makes recommendations to the decisionmaker either directly or without significant intervening substantive review, by:
  - (1) Conducting research or making any investigation which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision referenced in Title 2, California Code of Regulations, section 18701(a)(2)(A); or
  - (2) Preparing or presenting any report, analysis, or opinion, orally, or in writing, which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision ...."