



**Clerk of the Board
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

- KUYLER CROCKER
District One
- PETE VANDER POEL
District Two
- AMY SHUKLIAN
District Three
- EDDIE VALERO
District Four
- DENNIS TOWNSEND
District Five

AGENDA DATE: February 5, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Melinda Benton PHONE: 636-5000				

SUBJECT: Approval of Strathmore Volunteer Fire Protection District Conflict of Interest Code

REQUEST(S):
That the Board of Supervisors:
Approve the new or amended Conflict of Interest Code adopted by the following special district:

Fire District
Strathmore Volunteer Fire Protection District

SUMMARY:
The Political Reform Act, Administered by the State Fair Political Practice Commission (FPPC), requires local governmental agencies to adopt a Conflict of Interest Code and update it from time-to-time to reflect changes in decision-making positions within the Agency. This includes newly added positions, deleted positions, or changes in the title or decision-making duties assigned to positions. This also includes changes in disclosure categories for designated positions.

In addition, a local government agency is required to conduct a review of its Conflict of Interest Code every even numbered year. A local government agency includes a special district of any kind, school districts, or any local board, committee, commission or agency established by State of Federal statute that has a separate legal status. Pursuant to the Act, the Tulare County Board of Supervisors is the code-reviewing body for all local government agencies whose territorial boundaries are wholly in Tulare County, and has the responsibility to see that such agencies meet conflict of interest code requirements.

SUBJECT: Approval of Strathmore Volunteer Fire Protection District Conflict of Interest Code

DATE: February 5, 2019

A Conflict of Interest Code is designated to cover members of boards, commissions, committees, districts and similar bodies, and administrative employees that make, or participate in making government decisions. The purpose of the Code is to prevent such officials from engaging in government decision-making in which the official may have a personal financial interest. Officials designated in an agency's code are required to file a Form 700-Statement of Economic Interests upon appointment to a designated position, upon leaving the position and on a yearly basis while performing the official functions of that position. For this reason, positions designated in the local agency's code must also be assigned a disclosure category. Disclosure categories describe the types of personal financial interests that the official must disclose in his or her Form 700-Statement of Economic Interests.

In July 2018, written notices were sent to all local government agencies within Tulare County of their obligation to conduct a Biennial Review of the agency's Conflict of Interest Code as required by law. By law, the Board of Supervisors must approve all amended or new Conflict of Interest Codes.

The Strathmore Volunteer Fire Protection District responded that they have amended their respective Conflict of Interest Codes since 2016 and have provided the County with the necessary supporting documents for review. These amended codes meet the requirements of the Political Reform Act and can be recommended to this Board for approval. Declaration by the representative of this special district confirming compliance with applicable requirements for adopting or amending the agency's code are attached for your review.

FISCAL IMPACT/FINANCING:

There is no County cost associated with this request.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The approval of the Conflict of Interest Codes helps fulfill the Organization Performance initiative by ensuring that the County and the local agencies are in compliance with the law.

ADMINISTRATIVE SIGN-OFF:



Melinda Benton, Chief Clerk
Clerk of the Board

cc: County Administrative Office

Attachment(s) Attachment A- Strathmore Volunteer Fire Protection District Conflict of Interest Code

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVAL OF)
STRATHMORE VOLUNTEER FIRE) Resolution No. _____
PROTECTION DISTRICT CONFLICT OF)
INTEREST CODE)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

Approved the new or amended Conflict of Interest Code adopted by the following special district:

Fire District
Strathmore Volunteer Fire Protection District

CONFLICT OF INTEREST CODE
OR THE
STRATHMORE VOLUNTEER FIRE PROTECTION DISTRICT

December 10, 2018

The Political Reform Act, (Government Code Section 81000 et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission ("FPPC") has adopted a regulation, California Code of Regulations, Title 2, division 6, Section 18730 (hereinafter "CCR 18730"), which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the FPPC after public notice and hearings to conform to amendments in the Political Reform Act. therefore, the terms of CCR 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference, and along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, shall constitute the conflict of interest code of the **STRATHMORE VOLUNTEER FIRE PROTECTION DISTRICT.**

The Designated Positions listed in Appendix A shall file statements of economic interests with the District. Upon receipt of the statements of economic interests filed by the Board of Directors of the District, the District Secretary which will make the statements available for public inspection and reproduction. (Government Code Section 81000.) Upon receipt of the statements for the Board and the Chief, the District shall make and retain copies and forward the original of these statements to the Clerk of the Board of Supervisors. The original statements for all other Designated Positions will be retained by the District.

CONFLICT OF INTEREST CODE
OF THE
STRATHMORE VOLUNTEER FIRE PROTECTION DISTRICT

APPENDIX A
DESIGNATED POSITIONS
GOVERNED BY THE CONFLICT OF INTEREST CODE

DESIGNATED POSITIONS OR FUNCTION	DISCLOSURE SCHEDULES	TITLE
Commissioner (Board of Commissioners)	1	
General Counsel	1	

Consultants shall be included in the list of Designated Positions and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Board of Commissioners may determine in writing that a particular consultant, although a "Designated Position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based on that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

CONFLICT OF INTEREST CODE
OF THE
STRATHMORE VOLUNTEER FIRE PROTECTION DISTRICT

APPENDIX B DISCLOSURE CATEGORIES

CATEGORY 1: Interests in Real Property, Sources of Income, Investments and Business Positions

All interests in real property within the jurisdiction of the Scotts Valley Water District (exclusive of the primary residence of the disclosing party).

All income (including loans and gifts) from any source which contracts with or may in the foreseeable future contract with the District to provide services, supplies or equipment. Disclosure of gifts shall be limited to gifts with a value of \$50 or more and subject to the then current annual limit received from persons doing business with the District.

All investments in any business entity which contracts with or may in the foreseeable future contract with the District to provide services, supplies, or equipment.

All business positions held by any designated officer or employee in a business entity which contracts with or may in the foreseeable future contract with the District to provide services, supplies, or equipment.

BEFORE THE BOARD OF COMMISSIONERS OF THE
STRATHMORE VOLUNTEER FIRE PROTECTION DISTRICT
STRATHMORE, TULARE COUNTY, CALIFORNIA

RESOLUTION TO AMEND THE STRATHMORE)
VOLUNTEER FIRE PROTECTION DISTRICT)
CONFLICT OF INTEREST CODE AND RESCINDING) Resolution NO 2018-12-10-08
ALL PREVIOUS ADOPTIONS.)

WHEREAS:

1. Pursuant to Government Code Sections 81000, et seq., the Political Reform Act of 1974, requires that all public agencies must adopt a Conflict of Interest Code; and
2. Tulare County District Administrative Code and incorporated by reference the District's Conflict of Interest Code;
3. A review of the Conflict of Interest Code has amended designated positions and disclosure categories amended.

THEREFORE BE IT RESOLVED THAT:

The Strathmore Volunteer Fire Protection Commissioners hereby:

1. Amends its Conflict of Interest Code effective immediately.
2. Rescinds the prior Conflict of Interest Code in its entirety.
3. Authorizes the Secretary to forward the Conflict of Interest Code to the County Board of Supervisors for approval and to file the 2018 Local Agency Biennial Notice.

PASSED AND ADOPTED this 10th day of December 2018, by the following vote:

AYES: 2

NOES: 0

ABSENT: 0

Allaney Briggs
Allaney Briggs
President Commissioner

CLERK'S CERTIFICATE

I, ADELAIDA SANCHEZ, the undersigned do hereby certify:

That I am the duly elected and acting SECRETARY of the Strathmore Volunteer Fire Protection District.

That the above resolution was adopted at a Regular meeting of the Board of Commissioners on the **10th day of December 2018** and was passed by the aforementioned vote.


ADELAIDA SANCHEZ, Secretary