



**District Attorney
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: February 26, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Robert Dempsie PHONE: 636-5494

SUBJECT: Approve a Capital Asset purchase.

REQUEST(S):

That the Board of Supervisors:

1. Approve the capital asset purchase of one storage server for digital forensic evidence in an amount not to exceed \$12,000.
2. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

The District Attorney's Digital Forensic Investigations Unit offers extensive expertise on the forensic examination of computers, tablets and cell phones; devices which often contain evidence that can be used in a criminal case. These devices are used in the commission of myriad crimes – from murder, to sex abuse, to white collar crime, to vehicular manslaughter.

The storage server will serve two important purposes: 1) The FIU is currently preparing to become an accredited digital forensic service provider, and storing all forensic evidence on a private, secure storage server is one of the required elements for accreditation. 2) Currently, this evidence is being stored on numerous external hard drives, which are susceptible to heat, dust, and other damaging effects. This can potentially destroy important evidence, compromising criminal cases.

The evidence server will be in what is known as a RAID format (redundant array of independent disks), which will ensure the integrity of the evidence, even if the hard drive of a device must be replaced. The server will allow the FIU to archive evidence

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from any forensic device within their network. It will also allow quicker access to evidence files for process and discovery.

The quote for the server is in the amount of \$10,721.13. The department is requesting the amount not exceed \$12,000, which allows for a contingency of \$1,278.87 for unforeseen modifications in the quote amount, shipping, or sales tax.

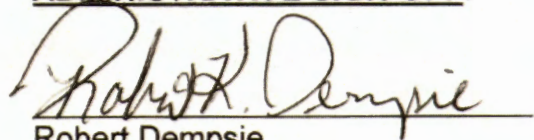
FISCAL IMPACT/FINANCING:

There is no additional Net County Cost associated with this request. The total cost of the storage server will not exceed \$12,000. Per the attached AUD 308, the department is requesting a budget adjustment to move appropriations from special departmental expenses to capital assets in its approved FY 2018/2019 budget.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year Strategic Business Plan and Management System include Safety and Security initiatives to provide for the safety and security of the public. The purchase of this storage server will protect the integrity of digital forensic evidence used to prosecute criminals and help to fulfill this initiative.

ADMINISTRATIVE SIGN-OFF:



Robert Dempsie
Assistant District Attorney

Cc: County Administrative Office

Attachment(s) AUD 308

BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF APPROVE A CAPITAL) Resolution No. _____
ASSET PURCHASE) Agreement No. _____
)
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY SUPERVISOR _____,
THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN
OFFICIAL MEETING HELD _____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

1. Approved the capital asset purchase of one storage server for digital forensic evidence in an amount not to exceed \$12,000.
2. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

AUD-308 - Budget Adjustment Form

12:35 PM

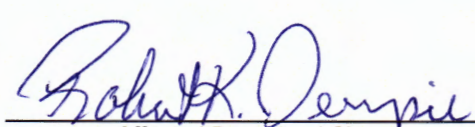
02/07/19		0819	2019
Date	Document ID Number	Accounting Period	Budget Fiscal Year
DISTRICT ATTORNEY		Rainbow Moore	205-1003
Agency Name		Contact Person	Phone
			Extension

Action** A,C,D	Fund	Dept	Appr #	LEVEL 1 Finish Here			Current Amount	Revised Amount	Inc / Dec Amt	
C	001	100	100CAP				791,390	803,390	12,000	
C	001	100	100SSUP				2,655,658	2,643,658	(12,000)	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
									-	
Appropriations Total							<i>Need Not Equal Zero</i>	3,447,048	3,447,048	-

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
C	001	100	100CAP	3200	8307			327,000	339,000	12,000
C	001	100	100CAP	3200	7066			229,962	217,962	(12,000)
										-
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Line Total							<i>Must Equal Zero</i>	\$ 556,962	\$ 556,962	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

To purchase a fixed asset item (Forensic Storage Server) to expedite electronic discovery process.



 Affected Dept Head Signature

 Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

**** Action Codes: A=Add, C=Change, D=Deactivate**
 * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, **except for ISFs**
 * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
 * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa