



**Health & Human Services
Agency
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: February 26, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>

CONTACT PERSON: Robert Stewart PHONE: 624-8000

SUBJECT: Approval of an agreement with Language Line Services, Inc.

REQUEST(S):

That the Board of Supervisors:

1. Approve the agreement with Language Line Services, Inc., for language interpretation, translation, and video interpretation services effective February 26, 2019 by the Tulare County Board of Supervisors for a three year base contract not to exceed \$120,000, and for three optional one-year extensions through June 30, 2024 upon negotiation; and
2. Authorize the Chairman of the Board to sign two (2) copies of the agreement.

SUMMARY:

Tulare County Health and Human Services Agency (HHSA) would like to implement a contract with Language Line Services, Inc. who has been our primary provider of interpreting, translating, and video interpreting services. In prior years, this service was paid under a Purchase Order and the Agency would now like to enter into a multi-year agreement due to the expansion of services.

These services are essential to the health and wellbeing of our community and are required by numerous state and federal programs to ensure essential access to services in a language that best serves the individual. Services provided by Language Line Services, Inc. include interpretation, video interpretation, and translation in languages such as Spanish, Chinese, American Sign Language, Portuguese, Hmong, and others.

The agreement has been approved as to form by County Counsel. The following

SUBJECT: Approval of an agreement with Language Line Services, Inc.
DATE: February 26, 2019

terms deviate substantively from the standard County boilerplate: 1) The agreement provides for Mutual Indemnification; 2) This is a multi-year agreement; for a three year base contract not to exceed \$120,000, and for three optional one-year extensions through June 30, 2024 upon negotiation; and 3) The County does not have the right to terminate the agreement without cause.

This agreement did not include a Request for Proposal due to HHSA having a very long term relationship with this vendor in providing translation services. This will provide continuity of services for both our constituents and consumers.

FISCAL IMPACT/FINANCING:

Funding in the amount not to exceed \$120,000 over a three year term (\$40,000 per term), 2018/2019, 2019/2020, and 2020/2021 per original term of agreement. The funding for this agreement, will be primarily paid with State Realignment or Medi-Cal funding depending on the type of service and the program that will be utilizing the service.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

This request furthers the Organizational Performance Initiative of the County's Strategic Plan to enhance the Agency's service quality through cost effective strategies. It embraces the County's commitment to continuous improvement, innovation and a can-do culture by providing needed technology and infrastructure to staff for better service delivery to both our internal and external customers through the most efficient operations.

ADMINISTRATIVE SIGN-OFF:



Robert Stewart
Director of Fiscal Operations

cc: County Administrative Office

Attachment(s) Agreement

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

**IN THE MATTER OF APPROVAL OF AN
AGREEMENT WITH LANGUAGE LINE
SERVICES, INC.**

) Resolution No. _____
) Agreement No. _____
)
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved the agreement with Language Line Services, Inc., for language interpretation, translation, and video interpretation services effective February 26, 2019 by the Tulare County Board of Supervisors for a three year base contract not to exceed \$120,000, and for three optional one-year extensions through June 30, 2024 upon negotiation; and
2. Authorized the Chairman of the Board to sign two (2) copies of the agreement.