



**Probation Department
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

- KUYLER CROCKER
District One
- PETE VANDER POEL
District Two
- AMY SHUKLIAN
District Three
- EDDIE VALERO
District Four
- DENNIS TOWNSEND
District Five

AGENDA DATE: February 26, 2019

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
CONTACT PERSON: Amy Story PHONE: (559) 713-7854				

SUBJECT: Approve an Agreement with the Workforce Investment Board

REQUEST(S):

That the Board of Supervisors:

1. Approve an Agreement with the Workforce Investment Board (WIB) in an amount not to exceed \$201,579, to provide job readiness training for individuals under the supervision of the Tulare County Probation Department as part of the Department's Readiness for Employment and Sustainable Education & Training (RESET) Program, retroactive from January 1, 2019 through June 30, 2020. The agreement is retroactive due to extended negotiations and subsequent holiday season limitations.
2. Find that the Board had the authority to enter into the proposed Agreement as of January 1, 2019, and that it was in the County's best interest to enter into the Agreement on that date.
3. Approve the necessary budget adjustment to the FY2018/2019 approved budget of the WIB per the attached AUD 308 (4/5ths vote required).
4. Authorize the Chairman to sign two (2) copies of the Agreement.

SUMMARY:

The Tulare County Probation Department has established the Readiness for Employment through Sustainable Education & Training (RESET) program to provide job readiness training for individuals under the supervision of the Tulare County

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Probation Department. The Probation Department will refer eligible clients to the WIB for job readiness training.

The Tulare County Workforce Investment Board RESET Program includes two (2) full time Business Resource Specialists and one (1) full time Career Coach to provide participants with career placement assistance at the Employment Connection located in Visalia and Porterville.

The Business Resource Specialists are responsible for establishing and maintaining activities to develop, locate, and secure transitional jobs, on-the-job training, and placement for RESET participants and coordinate job resources. The Career Coach will provide assistance to Workforce Innovation and Opportunity Act (WIOA) eligible participants with basic and individualized career services.

This Agreement includes the following substantive deviations from the standard County boilerplate:

1. Agreement includes mutual indemnification clause.
2. Either party may terminate for breach of contract if breach is not remedied within 15 days after written notice of the breach.
3. Neither party may terminate without cause except due to loss of funding, in which case either party may terminate within 30 days prior written notice.
4. Agreement term is multiple years.

FISCAL IMPACT / FINANCING:

There will be no Net County Cost to the General Fund. The cost of the program will be offset by revenues from AB 109. The AUD 308 will adjust the WIB department budget to increase revenue and expenses for FY 2018-2019.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic business plan includes the Safety and Security initiative. The RESET Program supports the goal of promoting personal responsibility and public safety.

ADMINISTRATIVE SIGN-OFF:



Michelle Bonwell
Chief Probation Officer

Cc: County Administrative Office (2)

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Attachment(s): Five (5) Copies of Agreement with the WIB
AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN)
AGREEMENT WITH THE WORKFORCE) Resolution No. _____
INVESTMENT BOARD) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK OF THE BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

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2. Found that the Board had the authority to enter into the proposed Agreement as of January 1, 2019, and that it was in the County's best interest to enter into the Agreement on that date.
3. Approved the necessary budget adjustment to the FY2018/2019 approved budget of the WIB per the attached AUD 308 (4/5ths vote required).
4. Authorized the Chairman to sign two (2) copies of the Agreement.

11/01/2018			06/2019	2019
Date	Doc ID	APRD fm fm fy fy		Budget F/Y yy

Workforce Investment Board		Debbie Bach	713.5218
Agency Name		Contact Person	Phone Ext

Action* * A,C,D	Fund	Dept	APPR #					Current Amount	Revised Amount	Inc / Dec Amt
										-
							LEVEL 1 Finish Here			
							Appropriation Totals	10,896,975	10,964,208	67,233
							This level may not balance due to revenue lines posted in level 2 below.			-
										-
										-
										-
										-
										-
Appropriations Total								10,896,975	10,964,208	67,233
Action* * A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
							Line Totals	35,273	68,775	33502
							Line Totals	32,343	66,074	33731
								67,617	134,850	(67233)

Each fund must balance Total Inc/Dec must be zero \$ **135,233** \$ **269,699** \$ **-**

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail) Perform a SMART BUDGET ROLL-UP before VALIDATING.

TC Probation is contracting with the WIB for continued services in the RESET program. This AUD 308 reflects anticipated expenditures from January 1, 2019 through June 30, 2019. There is no county cost.

Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved	Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor
By: _____ Board of Supervisors Action: No. _____ Date: _____	

**** Action Codes: A=Add, C=Change, D=Deactivate**

* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, and vice versa
 * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa