



**Sheriff's Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: February 26, 2019 **REVISED**

Public Hearing Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Published Notice Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Advertised Published Notice	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Meet & Confer Required	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>
Personnel Resolution attached	Yes <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes <input checked="" type="checkbox"/>	N/A <input type="checkbox"/>

CONTACT PERSON: Ed Lardner, Grant Specialist PHONE: (559) 802-9462

SUBJECT: Approve a grant Memorandum of Understanding with the California Department of Justice.

REQUEST(S):

That the Board of Supervisors:

1. Approve the grant award Memorandum of Understanding with the California Department of Justice for the Untested Sexual Assault Evidence Grant Program to accept grant funding in the amount of \$1,605, retroactive from February 1, 2019 to June 30, 2019. The Memorandum of Understanding is retroactive due to just receiving the grant award.
2. Authorize the Chairman to sign three copies of the California Department of Justice Memorandum of Understanding.
3. Find that the Board had authority to enter into the proposed Memorandum of Understanding as of February 1, 2019, and that it was in the County's best interest to enter into the Memorandum of Understanding on that date.
4. Approve the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

SUMMARY:

California Assembly Bill 3118, which amended California Penal Code section 680.4, requires every law enforcement agency, medical facility, crime laboratory, and any other facility that receives, stores, or preserves sexual assault evidence kits to conduct an audit of all untested sexual assault evidence kits in their possession and submit a report to the California Department of Justice (DOJ). The mechanism for

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reporting this information is a DOJ supplied spreadsheet completed by the Sheriff's Office.

On December 4, 2018, the Board authorized the Sheriff's Office to submit a grant application to the California Department of Justice for the Untested Sexual Assault Evidence Grant Program, Resolution No. 2018-0982. The DOJ accepted and approved the County's application to request reimbursement to agencies for the counting and documentation of untested sexual assault evidence kits in their possession. The grant is intended to offset expenses associated with the workload from this mandate. The Sheriff's application includes the anticipated salary costs to conduct the count and data entry. The Sheriff's Office estimates it has approximately 126 kits in its possession.

The Memorandum of Understanding from the California Department of Justice has been approved as to form by County Counsel. The following terms deviate substantively from the standard County boilerplate: (1) the County must sign first; (2) the County must indemnify the California Department of Justice; (3) the California Department of Justice may terminate the Memorandum of Understanding immediately for cause.

FISCAL IMPACT/FINANCING:

The California Department of Justice grant award totals \$1,605 towards Sheriff's Office overtime to complete the count. There will be no additional net County cost to the General Fund.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative to provide for the continuous improvement in organizational effectiveness. This grant helps fulfill this initiative by ensuring the Sheriff's Office follows State laws to insure evidence is accounted for and tested when warranted. The Sheriff's grant award will contribute to this initiative.

ADMINISTRATIVE SIGN-OFF:



Mike Boudreaux
Sheriff-Coroner

cc: County Administrative Office

Attachment A – Memorandum of Understanding
Attachment B – AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE A GRANT)
MEMORANDUM OF UNDERSTANDING) Resolution No. _____
WITH THE CALIFORNIA DEPARTMENT) Agreement No. _____
OF JUSTICE)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approved the grant award Memorandum of Understanding with the California Department of Justice for the Untested Sexual Assault Evidence Grant Program to accept grant funding in the amount of \$1,605, retroactive from February 1, 2019 to June 30, 2019. The Memorandum of Understanding is retroactive due to just receiving grant award.
2. Authorized the Chairman to sign three copies of the California Department of Justice Memorandum of Understanding.
3. Found that the Board had authority to enter into the proposed Memorandum of Understanding as of February 1, 2019, and that it was in the County's best interest to enter into the Memorandum of Understanding on that date.
4. Approved the necessary budget adjustments per the attached AUD 308 (4/5ths vote required).

AUD-308 - Budget Adjustment Form

10:00-AM

02/06/19				8/19		2019	
Date		Document ID Number		Accounting Period		Budget Fiscal Year	
Tulare County Sheriff's Office				Terrie Saenz		802-9450	
Agency Name				Contact Person		Phone	
						Extension	

Action** A,C,D	Fund	Dept	Appr #				LEVEL 1 Finish Here	Current Amount	Revised Amount	Inc / Dec Amt
C	001	240	240SBEN					82,860,981	82,862,586	1,605
										-
										-
										-
										-
										-
										-
										-
										-
										-
Appropriations Total							<i>Need Not Equal Zero</i>	82,860,981	82,862,586	1,605

Action** A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	LEVEL 2 Start Here	Current Amt	Revised Amount	Inc / Dec Amt
A	001	240		2100		5064			1,605	(1,605)
C	001	240	240SBEN	2100	6003			535,000	536,605	1,605
										-
										-
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Line Total							<i>Must Equal Zero</i>	\$ 535,000	\$ 538,210	\$ -

Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)

To adjust the current budget to accept funds received from the California Department of Justice for the Untested Sexual Assault Evidence Grant in the amount of \$1,605. There is no net county cost.


Affected Dept Head Signature

Other Affected Dept Head Signature

Checked By: _____
County Executive Office Action: No. _____ Date: _____
() Approved () Disapproved

Entered By: _____
Date: _____
Distribution: 1: BOS/CAO/Auditor

By: _____
Board of Supervisors Action: No. _____ Date: _____

**** Action Codes: A=Add, C=Change, D=Deactivate**
 * Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, except for ISFs
 * Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa
 * Whenever a 97XX account budget is adjusted, a corresponding 98XX account budget must be adjusted in the billing agency, and vice versa