



**Sheriff's Office
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: March 19, 2019

| | | |
|---|---|---|
| Public Hearing Required | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Scheduled Public Hearing w/Clerk | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Published Notice Required | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Advertised Published Notice | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Meet & Confer Required | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Electronic file(s) has been sent | Yes <input checked="" type="checkbox"/> | N/A <input type="checkbox"/> |
| Budget Transfer (Aud 308) attached | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Personnel Resolution attached | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s) | Yes <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |

CONTACT PERSON: Ed Lardner, Grant Specialist PHONE: (559) 802-9462

SUBJECT: Authorize the submission of a grant application to the California Department of Alcohol Beverage Control.

REQUEST(S):

That the Board of Supervisors:

1. Authorize the submission of a grant application for funding from the California Department of Alcohol Beverage Control for Fiscal Year 2019/20 for compliance by ABC licensees with laws regulating the sale of alcoholic beverages to minors in an amount up to \$100,000.
2. Authorize the Chairman to sign three copies of the grant application.

SUMMARY:

The California Department of Alcoholic Beverage Control (ABC) has annual grant programs for law enforcement to investigate whether mini marts, bars, restaurants, and other establishments that sell alcoholic beverages are complying with applicable laws. Under this grant opportunity, the Sheriff's Office will conduct undercover operations to check whether ABC licensees are selling alcoholic beverages to minors or violating other laws governing the sale of alcoholic beverages and educational operations to ABC licensees on licensee requirements. The Sheriff's Office proposal involves conducting random operations over an 11-month period in the unincorporated areas of the County.

FISCAL IMPACT/FINANCING:

The Sheriff's Office is seeking up to \$100,000 from ABC for the proposed grant project to pay overtime for Sheriff's deputies to conduct enforcement and educational operations to ABC licensees on licensee requirements. There is no net

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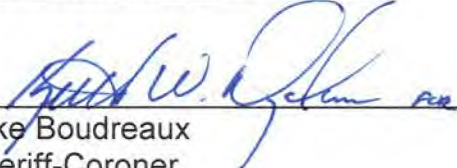
DATE: March 19, 2019

County cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The Safety and Security Initiative is one of four initiatives in the Tulare County Strategic Business Plan. The purpose of the initiative is to provide for safety and security of the public. This ABC grant application for enforcement and education is in line with this initiative

ADMINISTRATIVE SIGN-OFF:



Mike Boudreaux
Sheriff-Coroner

cc: County Administrative Office

Attachment(s) Grant application

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF AUTHORIZE THE)
SUBMISSION OF A GRANT APPLICATION) Resolution No. _____
TO THE CALIFORNIA DEPARTMENT OF) Agreement No. _____
ALCOHOL BEVERAGE CONTROL)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

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State of California

Department of Alcoholic Beverage Control

Alcohol Policing Partnership Program

PROPOSAL COVER SHEET
(TO BE COMPLETED BY APPLICANT AGENCY)

| | |
|---|--|
| 1. Name of Applicant Agency: Tulare County Sheriff's Office | |
| 2. Description of Applicant Agency: Provide your city or county and a brief summary of department size, staffing, and structure. The Tulare County Sheriff's Office (TCSO) patrols the very rural unincorporated areas of the County, which encompasses 4,824 sq. miles, approximately the size of Connecticut. At minimum staffing, each patrol deputy is responsible for 439 square miles. The county includes eight smaller incorporated cities and an Indian reservation, all that TCSO provides services to on a contracted or as needed basis. TCSO has one Sheriff, one Under Sheriff, and two Assistant Sheriff's, six Divisions commanded by Captains with 606 sworn personnel (321 in Operations and 285 in Detentions), 87 personnel assigned to AB109 and 271 non-sworn staff, for a total of 964 staff. | |
| 3. Number of Licenses in Project Area: 836 | 4. Population of Service Area: 475,834 |
| 5. Project Description: Provide a list of your projects goals and objectives and briefly summarize. The Sheriff's Office proposes to conduct a total of 24 activities that will involve one Licensee Education on Alcohol and Drugs (LEAD) class for ABC licensees coordinated by a Sergeant, with eight Minor Decoy Operations, six Shoulder Tap Operations, and nine IMPACT inspections, utilizing one sergeant and four deputies on an overtime basis. | |
| 6. Funds Requested: \$57,364 | 7. Project Period: July 1, 2019 – June 30, 2020 |
| 8. Acceptance of Conditions: By submitting this proposal, the applicant signifies acceptance of the responsibility to comply with all requirements stated in the Request for Proposals. The applicant understands that ABC is not obligated to fund the project until the applicant submits correctly completed documents required for the contract. | |
| A. Project Director (person having day-to-day responsibility for the project) | B. Chief of Police or Sheriff (authorizing official) |
| Name: Mark Gist Address: 833 S. Akers Street, Visalia, CA 93277 Phone: 559-802-9440 Fax: NA E. Mail Address: mgist@co.tulare.ca.us Signature: | Name: Kuyler Crocker Address: Tulare County Board of Supervisors 2500 West Burrel Avenue, Visalia, CA 93291 Phone: 559-636-5000 Fax: NA E. Mail Address: grants@co.tulare.ca.us Signature: |
| Title: Sheriff's Captain | Title: Chairman, Tulare County Board of Supervisors |
| C. Fiscal or Accounting Official | D. ABC USE ONLY |
| Name: Terrie Saenz Address: 833 S. Akers Street, Visalia, CA 93277 Phone: 559-902-9450 Fax: NA E. Mail Address: tisaenz@co.tulare.ca.us Signature: | |
| Title: Sheriff's Fiscal Manager | |

SCOPE OF WORK

1. Summary

- a. Agency Description** - The Tulare County Sheriff's Office (TCSO) patrols the very rural unincorporated areas of the County, which encompasses 4,824 sq. miles, approximately the size of Connecticut. At minimum staffing, each patrol deputy is responsible for 439 square miles. The county includes eight smaller incorporated cities and an Indian reservation, all that TCSO provides services to on a contracted or as needed basis. TCSO has one Sheriff, one Under Sheriff, and two Assistant Sheriff's, 6 Divisions each commanded by a Captain, with Lieutenants or civilian managers managing the individual Units within each Division.
- b. Funding Requested** - \$57,364
- c. Goals and Objectives** –
 - i. Conduct eight Minor Decoy operations
 - ii. Conduct six Shoulder Tap operations
 - iii. Coordinate and conduct nine IMPACT operations
 - iv. Schedule and coordinate one LEAD class for ABC licensee's
 - v. Issue four press releases regarding the grant and activities conducted under the grant
- d. Number of ABC licensed locations** – Within the County of Tulare are 836 locations.
- e. Number of allocated full time peace officer positions** – TCSO is allocated 606 sworn positions. Of those 606, 321 positions are assigned to Operations and 285 are assigned to Detentions.

2. Problem Statement

Several studies have reported that alcohol abuse and dependence by juveniles, as well as other risk behaviors, increase due to poverty, residential instability, and social isolation. Many areas of Tulare County are in isolated areas and poverty-stricken.

Tulare County is one of the poorest in California with 25.2% of residents living in poverty compared to 19% statewide; one in three residents receives government aid, one of the largest proportion in California. 22.5% of Tulare County children live in poverty compared to 16% statewide. Unemployment has consistently been in double digits during much of 2018, Tulare County currently has an unemployment rate of 9.6%, the highest of all counties within the San Joaquin Valley. The County of Tulare contains 46 school districts, with a total of 275 elementary and high schools. Many of these campuses are located in the County's rural areas, close to ABC licensed establishments, the patrol jurisdiction for the Sheriff's Office.

Although Tulare County's \$7 billion dairy and agricultural industry ranked as the #2 agricultural producing county in the entire United States, poverty is pervasive. The low cost of living in the County is attractive to low or un-skilled workers. Adding to that, agriculture is the largest private employer in the county with farm employment accounting for nearly a quarter of all jobs. Many of these are low paying processing and manufacturing jobs, such as field labor and packing house jobs, which typically pay minimum wage. A 2013 report by the Violence Policy Center titled *Lost Youth: A County-by-County Analysis of 2011; California Homicide Victims Ages 10 to 24*, revealed that Tulare County ranked 7th in California counties with the highest homicide rates among victims 10-24, higher per capita than Los Angeles County. Having Our Say, a statewide coalition of academics and health advocates, published a May 2008 report noting that the areas with the worst health indicators, including violence, are in rural Tulare County.

When reviewing the most recent alcohol involved traffic collision data from the Office of Traffic Safety where a person was injured or killed, our County ranked 22nd out of 58 from being the worst County in California. There were 22 victims killed or injured where a driver who was under the age of 21 had been drinking.

This is 22 lives destroyed and families devastated something we are not proud of and want to reduce. With 832 retail outlets within the County, an increase of 39 from 2017, there is an abundance of locations where a minor may potentially purchase or receive an alcoholic beverage.

The Sheriff's Office is funded by a combination of County general fund revenue, and state and federal contracts and grants. Property tax is a principle source for the County's general fund. Without grant-funded opportunities such as this, TCSO would have a difficult time conducting specifically targeted enforcement and education.

3. Project Description

The Sheriff's Office proposes to conduct 24 blended activities. One Licensee Education on Alcohol and Drugs (LEAD) class for ABC licensees coordinated by a sergeant, with eight Minor Decoy Operations, six Shoulder Tap Operations, and nine IMPACT Inspections, utilizing one sergeant and four deputies. The LEAD class will be 4-hours while the other operations will be scheduled for 8-hours each. Our Sheriff's Explorer post will provide juveniles to assist in the operations as the juvenile purchaser of alcoholic beverages. Deputies will use the requested equipment, binoculars to observe the juvenile decoys and place the buttonhole camera's on the juvenile decoys to record the interactions. We will contact other local law enforcement agencies to coordinate activities having similar objectives along with collaborating with local ABC personnel. Our agency will also attend the ABC training, in attendance will be two personnel.

Our patrol staff will receive ABC information related to the grant, projected operations, and the laws available for ABC enforcement, Patrol deputies will be asked to provide any hot spot information to aid in identifying licensee's that may be nuisances or need attention. TCSO will also issue a minimum of four press releases highlighting the ABC grant.

4. Project Personnel

The TCSO Project Director will be Lieutenant Steve Sanchez whom is one of six Sheriff's Office substation commanders that are located throughout the County. Lt Sanchez is assigned to the Patrol Division. He is the current Patrol Commander of the Sheriff's Office Cutler-Orosi patrol substation and will have one sergeant and four deputies assigned to each operation. Lt. Sanchez has previously worked on, supervised and directed other projects as he moved through the ranks to his current position. Additionally he managed the FY 17/18 ABC Grant for TCSO, scheduling enforcement, managing details and ensuring required reporting was completed. If awarded this grant opportunity, Lt. Sanchez will coordinate the ABC enforcement activities with his patrol sergeant, community based deputies, school resource deputies, and patrol deputies, all who have a very close relationship with our schools, businesses, and members of the public. This relationship will help our staff identify businesses that are suspected of selling or providing alcoholic beverages to minors by speaking with affected kids and others while in the course of their other duties.

Besides Lt. Sanchez, the fiscal management of the grant will be overseen by our Fiscal Manager Terrie Saenz, who currently administers the Sheriff's Office \$103M budget. Ms. Saenz's staff and the assigned ABC Grant Accountant, Chris Lipscomb, have managed multiple State and Federal grant budgets and received clear audits and always met their deadlines. The juveniles that will be used for the operations will come from our Sheriff's Explorer Post, a trained and dedicated group of kids who support law enforcement and understand the unique role they will play while assisting deputies.

We look forward to working with our ABC partners to lessen the impact alcohol consumption by minors has on our community.

BUDGET DETAIL

Exhibit B

| BUDGET CATEGORY AND LINE-ITEM DETAIL | COST (Round budget amounts to nearest dollar) |
|---|---|
| A. Personnel Services (Straight Time Salaries, Overtime, and Benefits) | |
| A.1 Straight Time None | \$0.00 |
| A.2 Overtime 4 Deputy II's 184 hours @ \$51.00 per hour | \$37,536.00 |
| 1 Sergeant 188 hours @ \$63.00 per hour | \$11,844.00 |
| A.3 Benefits \$49,380 x FICA Tax @ 7.65% | \$3,778.00 |
| TOTAL PERSONNEL SERVICES | \$53,158.00 |
| B. Operating Expenses (maximum \$2,500) | |
| Buy Money | \$100.00 |
| TOTAL OPERATING EXPENSES | \$100.00 |
| C. Equipment (maximum \$2,500) | |
| (Attach receipts for all equipment purchases to monthly billing invoice) | |
| Two Steiner 7x50 Marine Binoculars at \$299.99 each including tax and shipping | \$681.00 |
| Two One Touch Spy Cameras at \$150 each including tax, free shipping | \$325.00 |
| Thirty 8GB SD Memory Cards for Spy Cameras at \$20 each | \$600.00 |
| TOTAL EQUIPMENT | \$1,606.00 |
| D. Travel Expense/Registration Fees (maximum \$2,500) | |
| (Registration fee for July 2019 APP Conference attendee is \$325 each) | |
| Registration, Hotel, Parking, Per Diem for two sworn officers TBD | \$2,500.00 |
| TOTAL TRAVEL EXPENSE | \$2,500.00 |
| TOTAL BUDGET DETAIL COST, ALL CATEGORIES | \$57,364.00 |

OTHER FUNDING SOURCES

Complete the following to report the total funds available to support the activities related to accomplishing the goals and objectives of the contract. In the "Grant Funds" column, report the ABC funds requested by category. In the "Other Funds" column, report all other funds available to support the project by category (if none, leave blank). Then calculate the totals by category in the "Program Total" column. Total each column down to arrive at the total program funds available. (Round all budget amounts to the nearest dollar—No Cents.)

| BUDGET CATEGORY | GRANT FUNDS | OTHER FUNDS | PROGRAM TOTAL |
|--------------------------|-------------|-------------|---------------|
| Personnel Services | | | \$0.00 |
| Operating Expenses | | | \$0.00 |
| Travel/Registration Fees | | | \$0.00 |
| Equipment | | | \$0.00 |
| TOTALS | \$0.00 | \$0.00 | \$0.00 |

This form does not become part of the contract but is required in the Request for Proposals package.



Tulare County Sheriff's Office

Organizational Chart



SHERIFF - CORONER
MIKE BOUDREAUX

Executive Cabinet

UNDERSHERIFF
Tom Sigley

ASSISTANT SHERIFF
Cheri Lehner

Sheriff's Executive Assistant
Sue Gunderman
Department Secretary
Alissa Bartlett

ASSISTANT SHERIFF
Keith Douglass

Fiscal
Terrie Saenz
Business Office
Grants

Executive Management

Investigations
Captain Gabe Macias

Patrol
Captain Mark Gist

Professional Standards
Captain Mike Watson

Divisions

Administrative Services
Captain Chris Wenzinger

Detentions
Captain Robert Schimpf

Administrative Support
Captain John Gonzalez

Department Secretary
Barbara Hardy

Managements

Crimes Against Persons
Lt. Joe Torres
Crimes Against Children
Investigations Clerical
SAFE Grant
Violent Crimes

Gangs
Lt. Kevin Cotton
TAGNET 1 - North County
TAGNET 2 - South County

TAGNET MAJORS
Lt. Jim Franks
Narcotics
C.A.T.T.C.H
Marijuana Investigation Team
Task Force
*Fugitive Task Force
*JAG
*T.A.R.G.E.T.
*CAL-MMET
*D.E.A. FAST
*H.I.D.T.A. / *FMT-H.I.D.T.A.
*Hostage Negotiations
*S.W.A.T.

Property Crimes
Lt. Ron Smith
Agricultural Crimes
Domestic Violence (SAFE)
Elder Abuse
Property Crimes

Cyber & Forensic
Lt. Duane Cornett
Coroner
Crime Lab
Cyber Crimes
Property and Evidence
*T.L.O.

Headquarters
Lt. Jon Brown
COPS - CBO Program
Patrol
Canine Unit
* L.E. Mutual Aid
*O.E.S./Homeland Security
*Search & Rescue (Sworn)
Search & Rescue (Volunteer)

Visalia Substation
Lt. Joe Campos
COPS - CBO Program
JAG-Charter Alternative
Patrol

Cutler-Orosi Substation
Lt. Steve Sanchez
COPS - CBO Program
Patrol
FTO

Pixley Substation
Lt. Chris Galvez
COPS - CBO Program
JAG-So. Valley Schools
Patrol
Explorers
Police Activities League

Porterville Substation
Lt. Kevin Kemmerling
COPS - CBO Program
Patrol
*Reservation Liaison
PV Temp. Holding Facility
*Swiftwater Dive Rescue Team

Night Watch
Lt. Al Galafate
Lt. Chad Rhyman

Training & Support Services
Lt. Rob Moore
Training
Aviation Support Unit
UAV Program
Boating Safety Enf. Unit
*Honor Guard
*Fleet Services

Employee and Public Relations
Covered by Lt. Rob Moore
*Public Information Office
*Com. Relations/Crime Prev.

Compliance
Lt. Gary Hunt
Compliance
Special Projects
Internal Affairs
Legal
Volunteer Coordination
Chaplains
Sheriff's Posse

*TCERA Retirement (Watson)

Bureaus

Personnel
Lt. Ty Stelow
Background Investigations
Pathways Program
Personnel
Recruitment
*Reserves (Paid/Volunteer)
Work Comp./Leaves

Support Services
Forrest McLean
911 Coordination
Information Technology
Communications
Records

*EOD (Wenzinger)

Units

Bob Wiley Detention Facility
Lt. Juan Garza
Bob Wiley Det. Facility
Jail Training Program

Main Jail
Lt. Cyrena Robles
Main Jail
Strategic Response Unit
Gangs / G.I.T.U
Jail K9

Men's Correctional Facility
Lt. Cory Jones
Men's Correctional Facility
North County D.R.C.
South County D.R.C.
S.W.A.P.
SERT

Pre-Trial Facility
Lt. David Winters
Transport

Jail Planning
Lt. Cory Jones
Construction-AB900
*Jail Medical

Farm
Tom Guinn
Farm

Inmate Programs
Susanna Reyes
G.A.P.P.
Inmate Programs Volunteers
Jail Industries
Jail Ministries
Programs
R.S.A.T.
Vocational Training

Jail Services
Karrie Donabed
Kitchen
Laundry
Warehouse

Courts
Lt. Harold Liles
Civil
Dinuba Court
Family Support Services
Juvvenile Court
Porterville Court
Pre-Trial Court
Visalia Court

Sworn 506
Support Staff 271
Total 877