



**Probation Department
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: March 26, 2019- **REVISED**

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
CONTACT PERSON: Steven Horton PHONE: (559) 713-2761				

SUBJECT: Budget adjustment to fund the Youth Facility Re-purposing and Juvenile Justice Complex Landscaping Projects.

REQUEST(S):
That the Board of Supervisors:

1. Approve an increase in the funding set aside by \$900,000, total project cost of \$1,200,000, in order to complete the necessary improvements for the repurposing of the Youth Facility as Probation Service Center- North and beautification of the surrounding Juvenile Justice Complex grounds. The project cost will include \$600,000 for non-structural interior building improvements and \$300,000 for landscaping.
2. Approve the necessary budget adjustment per attached AUD308 (4/5ths vote required) of \$900,000 for the Juvenile Detention Facility and Probation Service Center- North, formerly Youth Facility.

SUMMARY:
On November 6, 2018 per Board Resolution No. 2018-0934, the Youth Facility building was authorized to be re-purposed as Probation Service Center- North. At that time the Probation Department requested that \$300,000 to be placed aside for improvements. When completed, Probation Service Center- North will provide necessary counseling and vocational education to youth who are both in and out of custody as well as need training space to assist in meeting the annual mandated training requirements for peace officers.

The additional, \$900,000 will be allocated in order to improve the building's functionality for the Probation Department's mission of improved service delivery, outcomes, education and vocational planning for Tulare County youth, families and

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community members. An estimated \$600,000 in improvements are currently needed which will include cosmetic improvements such as paint, carpet, signage and furniture.

The Probation Department is requesting an additional budget adjustment of \$300,000 to landscape the grounds of the Juvenile Justice Complex. Despite being in the budget when the complex was originally constructed in 1998, budgetary constraints necessitated the removal of landscaping from the contract and the site has gone without ever since.

In addition to beautification the requested landscape improvements will serve a dual-purpose by providing some mitigation for the chronic storm water drainage and flooding issues that the Juvenile Justice Complex currently experiences.

The funds will be moved to Capital projects within General Services Agency (GSA). The allocation of funds will authorize GSA to receive bids/quotes for the anticipated non-structural interior building improvements and landscaping. The General Services Agency will then return to the Board of Supervisors for authority to initiate a service agreement.

FISCAL IMPACT/FINANCING:

There will be no net cost to the County's general fund. The requested \$900,000 includes \$600,000 for non-structural interior building improvements and \$300,000 for landscaping. The total cost will be offset by revenue from the Juvenile Probation and Camps Funding (JPCF) growth funds currently deposited in Trust Fund 543. The combined project cost will total \$1,200,000.


LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic business plan includes the Organizational Performance Initiative to continuously improve organizational effectiveness and fiscal stability. Consolidation of the Probation Youth Facility into the Juvenile Detention Facility and re-purposing the Youth Facility Building as Probation Service Center-North will provide current and future cost savings; benefits to youth, families, and community through improved Probation Services delivery; and other County benefits such as partner agency collaboration, leveraging of resources, decreased recidivism and funding sustainability. These projects are also in compliance with the Safety and Security Initiative in which facilities and resources will be provided for training and rehabilitation of criminal offenders.

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ADMINISTRATIVE SIGN-OFF:

 _____

Michelle Bonwell
Chief of Probation

cc: County Administrative Office

Attachment(s) AUD 308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF A BUDGET)
ADJUSTMENT TO FUND THE YOUTH) Resolution No. _____
FACILITY RE-PURPOSING AND JUVENILE) Agreement No. _____
JUSTICE COMPLEX LANDSCAPING)
PROJECTS

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

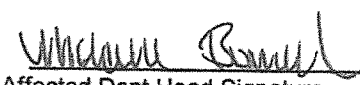

BY: _____
Deputy Clerk

* * * * *

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County of Tulare Budget Adjustment Form

11:11 AM

03/01/19						9/19		2019		
Date		Doc ID		APRD fm fm fy fy		Budget FY yy				
				Probation			Choua Yang 713-2758			
				Agency Name			Contact Person	Phone	Ext	
Action* * A,C,D	Fund	Dept	APPR #				Current Amount	Revised Amount	Inc / Dec Amt	
C	001	205	205INTRA				7,529,554	8,429,554	900,000	
C	030	086	0861CAP				34,769,099	35,669,099	900,000	
LEVEL 1 Finish Here										
Appropriation Totals										
This level may not balance due to revenue lines posted in level 2 below.										
Appropriations Total							42,298,653	44,098,653	1,800,000	
Action* * A,C,D	Fund	Dept	Appr #	Unit	Object	Rev	Current Amt	Revised Amount	Inc / Dec Amt	
C	001	205	205INTRA	1300	9102		800,000	1,700,000	900,000	
C	001	205		1300		9292	4,256,242	5,156,242	(900,000)	
A	030	086	0861CAP	3215	8146			600,000	600,000	
A	030	086		3215		9202		600,000	(600,000)	
A	030	086	0861CAP	3200	8146			300,000	300,000	
C	030	086		3200		9202	500,000	800,000	(300,000)	
LEVEL 2 Start Here										
Each fund must balance							Total Inc/Dec must be zero	\$ 5,556,242	\$ 9,156,242	\$ -
Reason for Adjustment (To Avoid Correspondence, State Reason in Detail)							Perform a SMART BUDGET ROLL-UP before VALIDATING.			
To adjust the budget for the Probation Service Center renovation project and the Juvenile Detention Facility landscaping project										
 Affected Dept Head Signature					 Other Affected Dept Head Signature					
Checked By: _____ County Executive Office Action: No. _____ Date: _____ () Approved () Disapproved					Entered By: _____ Date: _____ Distribution: 1: BOS/CAO/Auditor					
By: _____ Board of Supervisors Action: No. _____ Date: _____										
** Action Codes: A=Add, C=Change, D=Deactivate										
* Whenever a 93XX account budget is adjusted, a corresponding 94XX account budget must be adjusted in the billing agency, and vice versa										
* Whenever a 95XX account budget is adjusted, a corresponding 96XX account budget must be adjusted in the billing agency, and vice versa										